



Official Board of Directors Meeting Minutes

Monday, August 24, 2026 – 5:30 p.m.
NDMA Conference Room

1000 5th Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN
was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order 5:31 p.m.

Voting members present: Tim Dezelske, Spencer Kangas, Tiffany Knox, Christine La Plante, Deanna Boettcher,

Present via electronic link: Shari Colvin, Tammy Maiers.

Non-voting member present: Kirsten Kinzler, Director.

2. Guests: none at this time.
3. Public Comment: none at this time.
4. Spotlight Report: none at this time.
5. Agenda: MS (Knox/Dezelske) to approve the agenda, all aye; motion carries unanimously via roll call vote.
6. Consent Agenda: MS (Knox/Dezelske) to approve the consent agenda, all aye; motion carries unanimously via roll call vote.
 - a. Minutes of July 20, 2026 Meeting
 - b. Minutes of August 17, 2026 Special Meeting (adding names of members and guests present)
 - c. Policy/Governance Committee met August 17, 2026 (Colvin shared that Wellness committee will be meeting quarterly, the rest of the policies are date changes)
7. Financial Reports
 - a. July 2026 Financial Report
 - b. MS (Knox/Boettcher) to Approve July 2026 Supplemental Information Report, all aye; motion carries unanimously via roll call vote.
2. Reports
 - a. Executive Director
 - i. Personnel changes – resignations, dismissals, reassignments, and new employments
 - ii. Strategic Plan Update – Sept ILT meeting
 - iii. Environmental Education Update – almost complete
 - iv. Academic Testing and Achievement Update
 - v. Enrollment Update CH 54, E1 64, E2 76, E3 28
 - vi. Activities and Happenings related to the school, staff, students, families, community: First day of school is tomorrow.
 - b. Board Activities –

Providing a quality, comprehensive public education within a Montessori context

- i. Administrative Review Committee needs to meet with Kirsten for her goals for this coming school year.
 - ii. Sounding Board - The Role of a Charter School Finance Committee
 - c.
- 8. Unfinished Business
 - a. Received QComp Report
- 9. New Business
 - a. MS (Knox/Dezelske) to Approve the following Policies, all aye; motion carries unanimously via roll call vote.
 - i. 214P – Out of State Travel by Board Members
 - ii. 404P – Employment Background Check
 - iii. 406.1P Data Practices
 - iv. 406P – Public & Private Personnel Data
 - v. 410P – Family & Medical Leave
 - vi. 412P – Expense Reimbursement
 - vii. 413P – Harassment & Violence
 - viii. 414P – Mandated Reporting of Child Neglect or Abuse
 - ix. 415P – Mandated Reporting of Maltreatment of Vulnerable Adults
 - x. 506P – Student Discipline & Dismissal
 - xi. 514P – Student Bullying Prohibition
 - xii. 522P – Student Sex Nondiscrimination
 - xiii. 524P – Technology Resources Use
 - xiv. 533P – Wellness
 - xv. 536P – Student Fees
 - xvi. 616P – School District System Accountability
 - xvii. 705P – Electronic Fund Transfer
- 10. Upcoming Meetings/Events/Announcements
 - a. First Day of School, August 25, 2026
 - b. Next board meeting, September 21, 2026 – 5:30 p.m.
 - c. Finance Committee Meeting, September 14, 2026 – 11:45 a.m.
 - d. Policy/Governance Committee Meeting, September 14, 2026 – 12:15 p.m.
- 11. Adjournment 5:50 p.m.

Respectfully submitted,
Tara Erickson
Board Recorder