



Official Board of Directors Meeting Minutes

Monday, April 20, 2026 – 4:00 p.m.
NDMA Conference Room

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The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN
was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order 4:02 p.m.

Voting members present: Shari Colvin, Tim Dezelske, Patti Hoerner, Tiffany Knox, Jill Montes, Christine La Plante.
Absent: Spencer Kangas.

Non-voting member present: Kirsten Kinzler, Director.

2. Guests: Jeff Grand, Brandy Barrett, Meghan Rettke, Michelle Nadeau from E2.
3. Public Comment: (Exhibit J): none at this time.
4. Spotlight Report: E2 Science Fair (last week). The E2 teachers reported there was a great turn-out of parents and friends to see and ask questions about the projects done. The students did well illustrating and describing the scientific process on their poster boards. (Exhibits D & T*)
5. Agenda: MS (Dezelske/La Plante) to approve the agenda with, with addition of spotlight report by E2, all aye; motion carries unanimously.
6. Consent Agenda: MS (Dezelske/Montes) to approve the consent agenda, all aye; motion carries unanimously.
 - a. Minutes of March 23, 2026 Meeting
 - b. Submitted Committee Reports
 - i. Financial Committee met April 13th, 2026, (Exhibit K). Knox said everything seems on track, and we may get more state hold-back than expected.
 - ii. Policy/Governance Committee met April 13th, 2026 (Exhibit J) Colvin stated we are at the final few policies to review this fiscal year.
 - iii. Administrative Review Committee met April 13th, 2026 (Exhibit J) There was clean up done on the first two goals for the evaluation.
7. Financial Reports
 - a. March 2026 Financial Report.
 - b. MS (Dezelske/Montes) to approve March 2026 Supplemental Information Report, Colvin shared she didn't see anything out of line, motion carries unanimously by roll call. (Exhibit K)
8. Reports
 - a. Executive Director: Presented a written response to the staff budget and operational suggestions given by the public commentators at the previous board meeting. This response will be given to the persons requesting it. (Exhibit J & T)
 - i. Personnel changes – none at this time.

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- ii. Strategic Plan Update – No further updates this month.
 - iii. Environmental Education Update – the E2 students had a great time at Osprey Wild in Sandstone (Exhibit G)
 - iv. Enrollment Update –
 - v. Activities and Happenings related to the school, staff, students, families, community:
- b. Board Activities –
- i. Continue doing your board trainings and send to Tara. (Exhibit J)

9. Unfinished Business: none at this time.

10. New Business (Exhibit J & K)

- a. Received Complaint Closeout from Osprey Wilds regarding Music Specialist
- b. Received Osprey Wilds Board Observation Feedback March 2026
- c. Received Osprey Wilds Financial Evaluation
- d. Received Osprey Wilds Notice of Concern (Finance)
- e. MS (Dezelske/Montes) to Review and Approve Evaluation Instrument for Director, there were a few changes made to the director goals, personal goals are from the strategic plan, all aye; motion carries unanimously.
- f. MS (Dezelske/La Plante) to Review and Approve the following policies, the only big change is adding the visitor protocol to 806P, all aye; motion carries unanimously.
 - i. 798P Joint Venture Similar Arrangements Policy
 - ii. 801P Equal Access to Facilities of the School Policy
 - iii. 806P Crisis Management Policy
 - iv. 903P Visitors to School District Buildings and Sites Policy

1. Upcoming Meetings/Events/Announcements

- a. Next board meeting, May 18, 2026 – 5:30 p.m.
- b. Finance Committee Meeting, May 11, 2026 – 11:45 a.m.
- c. Policy/Governance Committee Meeting, tbd
- d. Facilities Committee Meeting, tbd
- e. Administrative Review Committee, tbd

11. Adjournment 5:09 p.m.

Respectfully submitted,
Tara Erickson
Board Recorder