

Administrative Review Committee Meeting Notes – 4/13/26

The Administrative Review Committee Meeting of the NDMA board at 1:00 p.m. Monday, December 13, 2026 in the NDMA conference room.

Present: Shari Colvin, Jill Montes, Tiffany Knox, Kirsten Kinzler

Agenda:

- I. Draft FY2026 Personal Goals for Director** – Outlined three personal goals for Kinzler for FY26. Looked at the three personal goals for the director. Kinzler will fine tune the goals and list the deliverables for each goal.
- II. FY26 Director Evaluation** – The FY26 director evaluation with its revisions will be presented to the full board for approval.
- III. Next Meeting** – tbd

Respectfully submitted,
Shari Colvin