

## Administrative Review Committee Meeting Notes – 12/1/25

The Administrative Review Committee Meeting of the NDMA board at 10:00 a.m. Monday, December 1, 2025 in the NDMA conference room

Present: Shari Colvin, Jill Montes, Tiffany Knox

Agenda:

**I. Review and Revise Director Evaluation Instrument** – to include environmental and academic goals.

Update 1.0 Goal Achievement (40%)

1.01 – Personal Goals (20%)

1.02 – Environmental Education Goals – Exhibit H of Contract (10%)

Awareness;

Knowledge;

Attitudes;

Skills;

Action.

1.03 – Academic Education Goals – Strategic Plan (10%)

\_\_\_\_\_ Reading Proficiency K-1 – FastBridge earlyReading – 58% to 65%;

\_\_\_\_\_ Reading Proficiency 2-3 – FastBridge CBMReading (fluency) – 60% to 65%;

\_\_\_\_\_ Reading Proficiency 3-8 – NWEA MAP Reading Assessment – 48% to 51%;

\_\_\_\_\_ Mathematics Proficiency K-1 – FastBridge earlyMath – 77% to 80%;

\_\_\_\_\_ Mathematics Proficiency 2-3 – FastBridge CBMath Automaticity – 60% to 65%;

\_\_\_\_\_ Mathematics Proficiency 3-8 – NWEA MAP Assessment – 48.2% to 51%.

**II. Next Meeting** – Dec 15, 2025 at 10:00 a.m. to continue review of director evaluation instrument – add director personal goals and revise some of the statements under Exemplary Montessori Principles.

Respectfully submitted,  
Shari Colvin