

Policy/Governance Committee Meeting Notes – 3/17/25

The Policy/Governance Committee Meeting of the NDMA board at 12:15 p.m. Monday, March 17, 2025 in the NDMA conference room

Present: Shari Colvin, Kirsten Kinzler, Tim Dezelske

Agenda:

I. 722P - Public Data and Data Subject Requests

Positions were listed as contacts for data requests.

Added to Section V as capital letter A: A Request must adhere to the Data Practices Act, which applies only to data existing at the time of the request.

Colvin will draft new Public Data and Data Subject Requests and Cellular Phones and Personal Electronic Devices policies for the February 24, 2025 meeting.

II. 525P - Cellular Phones and Personal Electronic Devices

A couple of corrections were made to the policy. Section II.G.3 was deleted since students would not have their cell phones with them during the school day.

III. Board Training

Board will go through the list of ongoing board training topics at the March 24th meeting of the board and identify the topics the board as part of the annual assessment of the training needs of individual members and the full board. Those identified as for the full board will be covered during board activities portion of the agenda at future meetings.

IV. Policies reviewed and/or revised

The committee will submit the following policies to the full board for review with no significant changes – 501P - School Weapons Policy, 502P - Search of Students Lockers, Cubbies, 515P/F - Protection and Privacy of Pupil Records, 516P - Student Medication, 517P - Student Epinephrine Plan, 521P/F - Student Disability Nondiscrimination.

V. Renewal Evaluation Report

Committee members again reviewed items that need to be completed prior to renewal.

Specifically, it has been determined that 404P - Employment Background Check is sufficient to cover background checks for school employees. Additionally, the document previously drafted for volunteers addresses their need for potential background checks.

We may consider a policy stating that board members should have updated background checks at least every six years.

VI. Next Meeting – immediately following April Finance Committee meeting.

Respectfully submitted,
Shari Colvin