

# **Policy/Governance Committee Meeting Notes – 11/10/25**

The Policy/Governance Committee Meeting of the NDMA board at 12:15 p.m. Monday, October 10, 2025 in the NDMA conference room

Present: Shari Colvin, Kirsten Kinzler, Tim Dezelske

Agenda:

## **I. Policies revised**

The committee will submit the following policies to the full board for revision – 404P - Employment Background Check and 799P - Record Retention

404P will have a name change (EMPLOYEE AND SERVICE PROVIDER BACKGROUND CHECKS) and will include background checks for board members

799P will have a more inclusive table of record retention documents

## **II. New Policy**

518P Telehealth Plan and Procedures

This is a required new policy/procedure. A template was used for the writing of this policy, and the school practice/procedure already follows the policy as written. Therefore, the committee recommends waving the three readings prior to approval of this new policy.

## **III. Board Self Evaluation**

The committee recommends reviewing the board self-evaluation from last fall and updating progress and goals.

## **IV. Wellness Committee**

Subgroups of the Wellness committee meet at least quarterly to verify compliance with statutes and to discuss progress on goals. Should we try to have the full committee meet quarterly?

Candy and cupcakes continue to be brought into the school for special occasions. The committee recommends placing a list of healthy snacks/treats in Family and Staff Handbooks.

## **V. Next Meeting – December 8, 2025 – immediately following the Finance Committee Meeting.**

Respectfully submitted,  
Shari Colvin