



New Discoveries Montessori Academy

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Official Board Meeting Agenda

Monday, November 17, 2025 – 5:30 p.m. – on site in the conference room and electronically.
(Contact tara.erickson@newdiscoveries.org for full board packet or electronic link information)

1. Call Meeting to Order (Location of Board Packet) – Roll Call
2. Welcome/Introduction of Guests
3. Spotlight Report: E1 Birch Classroom Highlights
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. Minutes of October 20, 2025 Meeting
 - b. Minutes of Special Meeting October 31, 2025
 - c. Submitted Committee Reports
 - i. Financial Committee met November 10th, 2025
 - ii. Policy/Governance committee met November 10th, 2025
6. Financial Reports
 - a. October 2025 Financial Report
 - b. Approve October 2025 Supplemental Information Report
7. Reports
 - a. Executive Director
 - i. Personnel changes – resignations, dismissals, reassignments, and new employments
 - ii. Strategic Plan Update
 - iii. Environmental Education Update
 - iv. Academic Testing and Achievement Update
 - v. Enrollment Update
 - vi. Activities and Happenings related to the school, staff, students, families, community
 - b. Board Activities –
 - i. Self-Assessment for the Board
 - ii. Sounding Board (Board Oversight of Academic Outcomes)
8. Unfinished Business
9. New Business
 - a. Approve Strategic Plan Updates 25-26
 - b. Approve Lines of Credit at Citizen's Bank and Trust with the signers approved in July. (Board Chair – Tim Dezelske, Board Treasurer – Tiffany Knox, Board Appointed Administrator – Kirsten Kinzler, and Financial Manager – Dustin Reeves)
 - i. \$400,000 Line of Credit
 - ii. \$200,000 Line of Credit
 - c. Approve Following Policies:
 - i. 404P Employment Check Policy
 - ii. 518P Telehealth Plan and Procedures

Providing a quality, comprehensive public education within a Montessori Context

- iii. 799P Record Retention
- d. Accept Bruce Rhoda's resignation from the board

10. Upcoming Meetings/Events/Announcements

- a. Next board meeting, December 15, 2025 – 5:30 p.m.
- b. Finance Committee Meeting, December 8, 2025 – 11:45 a.m.
- c. Policy/Governance Committee Meeting, December 8, 2025 – 12:15 p.m.
- d. Facilities Committee Meeting, tbd
- e. Administrative Review Committee, tbd

11. Adjournment