



## Official Board of Directors Meeting Minutes

Monday, August 18, 2025 – 4:00 p.m.  
NDMA Conference Room and via Zoom Link

1000 5th Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) [www.newdiscoveries.org](http://www.newdiscoveries.org)

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN  
was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 4:04 p.m.

Voting members present: Tim Dezelske (online), Shari Colvin, Patti Hoerner, Jill Montes, Tiffany Knox, Christine La Plante, Spencer Kangas.

Voting member absent: Bruce Rhoda

Non-voting member absent: Kirsten Kinzler, Director.  
Tara Erickson, Recorder

2. Guests: Michelle Stevens Martig, E3 Teacher, Peggy Enerson, CH Teacher
3. Spotlight Report – E3 YLLP Presentation– Martig shared how the E3 YLLP works – currently it is bare bones – in progress to make it more user friendly. They are tying it to resources used such as Foss Science Kits, and how units such as Pond Study cover both Life Science and Environmental Education disciplines. She also shared how one year of the two-year cycle covers 7<sup>th</sup> grade Science and Social Studies standards while the year two covers the 8<sup>th</sup> grade standards. Additionally, Science Fair (with a Physics emphasis) and Country Fair rotate on a two-year cycle.
4. Agenda – MS (Dezelske/La Plante) to approve the agenda with the addition of 9.b. – accept the resignation of board member Samantha Casillas, all aye; motion carries unanimously by roll call.
5. MS (Dezelske/Hoerner) to approve the consent agenda, all aye; motion carries unanimously by roll call.
  - a. Minutes of July 21, 2025 Meeting
6. Financial Reports
  - a. MS (Dezelske/Knox) to approve July 2025 financial report of working budget, discussed that enrollment numbers may be off – all else looks good, all aye; motion carries unanimously by roll call.
  - b. MS (Dezelske/Colvin) to approve July 2025 supplemental information report, everything looks appropriate, all aye; motion carries unanimously by roll call.
7. Reports
  - a. Executive Director – no report this month.
    - i. Personnel changes
      1. Resignations
      2. Dismissals

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- 3. Reassignments
      - 4. New employments
    - ii. Strategic Plan Update
    - iii. Environmental Education Update
    - iv. Academic Testing and Achievement Update
    - v. Enrollment Update
    - vi. Activities and Happenings related to the school, staff, students, families, community
  - b. Board Activities
    - i. Administrative Review Committee needs to meet with Kinzler to set goals for this coming school year. Preferably by mid-September.
    - ii. Sounding Board - The Role of a Charter School Finance Committee
8. Unfinished Business
- a. Receive Q Comp Report – tabled.
9. New Business
- a. Received Osprey Wilds Notice of Concern Closeout
  - b. Accepted resignation of community board member, Samantha Casillas. The Casillas children have re-entered as students at NDMA.
10. Upcoming Meetings/Events/Announcements
- a. Next board meeting, September 22, 2025 – 5:30 p.m.
  - b. Finance Committee Meeting, September 15, 2025 – 11:45 a.m.
  - c. Policy/Governance Committee Meeting, September 15, 2025 – 12:15 p.m.
11. Adjournment 4:32 p.m.

Respectfully submitted,  
Tara Erickson  
Recorder