



Official Board of Directors Meeting Minutes

Monday, June 23, 2025 – 5:30 p.m.
NDMA Conference Room

1000 5th Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 5:38 p.m.

Voting members present: Tim Dezelske, Christine La Plante (via phone call), Shari Colvin, Samantha Casillas, Jill Montes, Spencer Kangas.

Absent: Tiffany Knox, Patti Hoerner.

Non-voting member present: Kirsten Kinzler, Director.

Tara Erickson, Recorder.

2. Guests: Bruce Rhoda (new member starting July 2025)

3. Spotlight Report – MS YLLP moved to July meeting

4. Agenda – MS (Dezelske/Colvin) to approve the agenda, adding new bus f. amending the bylaws, g. revise 542P revise for 591FA, h. lotus contract, Board activities: talk about leadership models, all aye; motion carries unanimously.

5. MS (Dezelske/Casillas) to approve the consent agenda, Kangas shared Finance Committee notes, all aye; motion carries unanimously.

a. Minutes of May 19, 2025 Meeting

b. Submitted Committee Reports

i. Financial Committee met on June 18th, 2025

6. Financial Reports

a. Received May 2025 Financial Report

b. MS (Dezelske/Montes) to approve May 2025 Supplemental Information Report, no questionable purchases, roll call vote unanimous; motion carries.

c. MS(Dezelske/Kangas) to review and approve the Budget Revised 2024-2025, Kinzler shared the business manager Reeve's answers to our questions regarding the budget, most appear to be aligned, roll call vote unanimous; motion carries.

d. MS(Dezelske/Colvin) to review and approve the Budget Proposal 2025-2026 know that there will be changes made along the way working with the business manager, roll call vote unanimous; motion carries.

7. Reports

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- a. Executive Director – please see reports attached.
 - i. Personnel changes
 - 1. Resignations: na
 - 2. Dismissals: na
 - 3. Reassignments: na
 - 4. New employments: na
 - ii. Strategic Plan Update – discussion was had at the ILT meeting
 - iii. Environmental Education Update – not at this time
 - iv. Academic Testing and Achievement Update – discussion was had at the ILT on academics
 - v. Enrollment Update for fall– Total K-8 189, total PK-8 214
 - vi. Activities and Happenings related to the school, staff, students, families, community –
Upcoming activities below:
 - 1. June Summer Discoveries – is M, T, W June 23-25
 - 2. NDMA is sponsoring Kids Day at the McLeod County Fair on Aug. 16th 10-2.
 - 3. Pool Party date TBD
 - 4. Kinzler shared her response to the CEIS Year 3 Report.
- b. Board Activities –
 - i. Board Training 30 minutes before meeting: Facilitated by Kirsten Kinzler
 - 1. Sounding Board Issue 35 “Ensuring Transparent and Effective Communication Outside of Board Meetings” – moved to August meeting.
 - 2. Discussion: School Leadership Co-Director Model and what this would look like at NDMA. Director of Special Education and Director of Operations. Shari Colvin shared some history of NDMA leadership and what it can look like going forward. Some things to think about going forward are:
 - a. Next steps
 - b. Succession planning
 - c. Special meeting to be called early July to make a decision.

8. Unfinished Business

9. New Business

- a. MS(Dezelske/Montes) Review and Approve leave of absence from Danielle King, all aye; motion carries unanimously.
- b. MS() Review and Approve the FY25 Revised Budget
- c. MS() Review and Approve the FY26 Proposed Budget
- d. Reviewed and Accepted Osprey Wilds Board Observation 4/28/25
- e. Reviewed and Accepted Osprey Wilds Site Visit Feedback 5/16/25
- f. MS (Dezelske/Colvin) to amend the bylaws reason?..... all aye; motion carries unanimously.
- g. MS (Dezelske/Casillas) to revise 542P and revise for 591FA, changing the number of students to 280 being full capacity, and updating the list of documents that can be used to identify a student’s age and not changing the date requirement, all aye; motion carries unanimously.
- h. MS (Dezelske/Kangas) to approve LOTUS autism consultant contract, roll call vote unanimous; motion carries.

10. Upcoming Meetings/Events/Announcements

- a. Special board meeting, June 27, 2025 – 9:00 a.m.
- b. Special board meeting, July 3, 2025 – 11:00 a.m.

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- c. Next board meeting, July 21, 2025 – 5:30 p.m.
- d. Finance Committee Meeting, July 14, 2025 – 11:45 a.m.
- e. Policy/Governance Committee Meeting, TBD
- f. Facilities Committee Meeting, tbd
- g. Administrative Review Committee, tbd

11. Adjournment 6:50 p.m.

Respectfully submitted,
Tara Erickson, Recorder