



1000 Fifth Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

Official Board Meeting Agenda

Monday, June 23, 2025 – 5:30 p.m. – on site at NDMA.

(Contact tara.erickson@newdiscoveries.org for full board packet)

1. Call Meeting to Order (Location of Board Packet) – Roll Call
2. Welcome/Introduction of Guests
3. Spotlight Report
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. Minutes of May 19, 2025 Meeting
 - b. Submitted Committee Reports
 - i. Financial Committee met on June 18th, 2025
6. Financial Reports
 - a. May 2025 Financial Report
 - b. Approve May 2025 Supplemental Information Report
 - c. Budget Revised 2024-2025
 - d. Budget Proposal 2025-2026
7. Reports
 - a. Executive Director
 - i. Personnel changes – resignations, dismissals, reassignments, and new employments
 - ii. Strategic Plan Update
 - iii. Environmental Education Update
 - iv. Academic Testing and Achievement Update
 - v. Enrollment Update
 - vi. Activities and Happenings related to the school, staff, students, families, community
 - b. Board Activities
 - i. Sounding Board Issue 35 “Ensuring Transparent and Effective Communication Outside of Board Meetings”
8. Unfinished Business
9. New Business
 - a. Review and Approve leave of absence from Danielle King
 - b. Review and Approve the FY25 Revised Budget
 - c. Review and Approve the FY26 Proposed Budget
 - d. Review and Accept Osprey Wilds Board Observation 4/28/25
 - e. Review and Accept Osprey Wilds Site Visit Feedback 5/16/25
10. Upcoming Meetings/Events/Announcements
 - a. Next board meeting, July 21, 2025 – 5:30 p.m.
 - b. Finance Committee Meeting, July 14, 2025 – 11:45 a.m.

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- c. Policy/Governance Committee Meeting, July 14, 2025 – 12:30 p.m.
- d. Facilities Committee Meeting, tbd
- e. Administrative Review Committee, tbd

11. Adjournment



DRAFT
Official Board of Directors
Meeting Minutes

Monday, May 19, 2025 – 5:30 p.m.
NDMA Conference Room

1000 5th Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 5:31p.m.

Voting members present: Tim Dezelske, Patti Hoerner, Christine La Plante, Shari Colvin, Samantha Casillas, Jill Montes, Spencer Kangas, Tiffany Knox.

Absent: na

Non-voting member present: Kirsten Kinzler, Director.

Tara Erickson, Recorder.

2. Guests: Brandy Barrett, E2 Gen Ed Teacher

3. Spotlight Report – Ms. Barrett shared the E2 YLLP with the board members. She explained how the YLLP works and comments from board members included that it looks easy to follow. They also work the social studies and science into Environmental Learning.

4. Agenda – MS (Dezelske/Hoerner) to approve the agenda, adding the minutes from the facility committee to the consent agenda 5.b.v., all aye; motion carries unanimously.

5. MS (Dezelske/Colvin) to approve the consent agenda, some discussion had around lease aid, reape grant, and looking for other grants, dis all aye; motion carries unanimously.

a. Minutes of March 24, 2025 Meeting

b. Submitted Committee Reports

i. Financial Committee met on May 12th, 2025

ii. Policy/Governance met on May 12th, 2025

iii. Administrative Review Committee met on May 7, 2025

iv. Administrative Review Committee met on May 19, 2025

v. Facilities Committee met on May 5, 2025

6. Financial Reports

a. Received the April 2025 Financial Report.

b. MS (Dezelske/Montes) to approve the April 2025 Supplemental Information Report, everything looks appropriate, roll call vote taken; motion carries unanimously.

7. Reports

a. Executive Director – please see reports attached.

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- i. Personnel changes
 - 1. Resignations: Luis Blancarte (cook)
 - 2. Dismissals: Connie Duenow (paraprofessional)
 - 3. Reassignments: na
 - 4. New employments: na
- ii. Strategic Plan Update - Kinzler spoke about meeting her goals and what that is looking like. Culture and Time Management. Details in the attached report.
- iii. Environmental Education Update – Kinzler read through our EE goals. Goals – 80%
- iv. Academic Testing and Achievement Update –
- v. Enrollment Update – Total K-8 183, total PK-8 213
- vi. Activities and Happenings related to the school, staff, students, families, community –
Upcoming activities below:
 - 1. Friday, May 23rd – NDMA Track & Field Day
 - 2. Wednesday, May 28th – NDMA Pet Day
 - 3. Thursday, May 29th – 8th Grade Graduation
 - 4. Hutchinson Water Carnival Parade - June
 - 5. June Summer Discoveries – is M, T, W June 16-18, 23-25
- b. Board Activities –
 - i. Board Training 30 minutes before meeting: Facilitated by Kirsten Kinzler
 - 1. Board-Director Relations, MSBA

8. Unfinished Business

9. New Business

- a. MS (Dezelske/La Plante) to Review and Accept the following policies, all aye; motion carries unanimously.
 - i. 534P – Privacy Policy
 - ii. 590P/F(a)&(b) – Acceleration Policy with Acceleration Request Form and Acceleration Summary and Planning Form
- b. Received Bess Bauman’s Resignation Letter
- c. 6:30 p.m. Dezelske closed the meeting as permitted by MN Statute 13D.05 Subd. 3(a) for consideration of Personnel Issues related to annual Board Appointed Administrator evaluation; Director Kinzler left the meeting. 6:32 p.m. the meeting reopens.
- d. Reopen meeting 6:32 p.m. Thank you, Kirsten, for a job well done on the renewal work. The board recommends renewal of contract for Kirsten Kinzler to include a 2% increase as budget allows and \$500 longevity bonus totaling \$133,661.00.

10. Upcoming Meetings/Events/Announcements

- a. Next board training, June 16, 2025 – 5:00 p.m.
- b. Next board meeting, June 16, 2025 – 5:30 p.m.
- c. Finance Committee Meeting, June 9, 2025 – 11:45 a.m.
- d. Policy/Governance Committee Meeting, No meeting in June
- e. Facilities Committee Meeting, tbd
- f. Administrative Review Committee, tbd

11. Adjournment 6:34 p.m.

Respectfully submitted,
Tara Erickson, Recorder

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New Discoveries Montessori Academy

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NDMA Finance Committee Meeting

MINUTES

Wednesday, June 18, 2025 – 12:15pm

Meeting Location: Conference Room

Members Present:

Shari Colvin, Tim Dezelske, Spencer Kangas, Kirsten Kinzler

Members Absent:

Dustin Reeves

1. Review financial statements and supplemental information
 - a. Financial Statements
 - i. Came in just shy of budget for ADM count
 - ii. Lease Aid hasn't been received yet. Dustin is reaching out to the state.
 - iii. ABC company transfer will happen here in June
 - iv. Transfer from PTO will happen here in June
 - v. General Transportation is higher in April and could be higher for May, however other things will wash out the increase potentially.
 - b. Supplemental Information
 - i. Everything looks normal
2. Citizens Bank – Line of Credit
 - a. Fully expensed. No Further amounts will be pulled out.
3. Current Enrollment 2025-2026
 - a. PreK3: 6, PreK4: 19, K: 27, 1st: 24, 2nd: 23, 3rd: 26, 4th: 25, 5th: 17, 6th: 21, 7th: 11, 8th: 14
 - b. Total PreK-8th: 213
 - c. Total K-8th: 188
4. 2024-2025 Budget – revisions, updates
 - a.
5. 2025-2026 Budget
 - a.
6. Employee Retention Credit (ERC) – any news?
 - a. No news yet
7. Other



**New Discoveries Montessori Academy
Hutchinson, Minnesota
District 4161**

Financial Report

As of May 31, 2025

New Discoveries Montessori Academy
Hutchinson, Minnesota

May 2025 Financial Report

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Supplemental Information – See Separate Document	

**New Discoveries Montessori Academy
Financial Report
May 2025
Executive Summary**

Summary of Key Indicators

- Average Daily Membership (ADM) Overview –

Original Budget:	215
Working Budget:	201
Actual:	198
- The school's original budgeted net income for the year is \$70,824. This would result in a projected cumulative fund balance of \$501,788 or 9.5% of expenditures at fiscal year-end.
- The School's working budget deficit for the year is \$(198,148). This would result in a projected cumulative fund balance of \$310,876 or 4.8% of expenditures at fiscal year-end.

Balance Sheet

- The July 1 balances show the audited balances at the beginning of the fiscal year.
- Cash Balance as of the reporting period is \$25,382.
- The Line of Credit Outstanding Balance is \$530,000.
- Prior Year State Aids Receivable reflect a balance of \$95,056.
- Current Year State Aids receivable reflect a balance of \$871,463.

Statement of Revenue and Expenditures

- As of month-end, 92% of the year was complete.
- Revenues received at end of the reporting period – 90.76%
- Expenditures disbursed at end of the reporting period – 91.36%
- This report shows the board approved budget, the proposed revised budget, the year-to-date activity (revenues and expenditures) through the month end, and an indication of the percentage of budget to actuals.

Cash Flow Projection

- The cash flow projection tracks the activity of revenues and expenditures from previous months and estimates our future cash balance based on our budgeted revenues and expenditures.

Supplemental Information (see separate attachment)

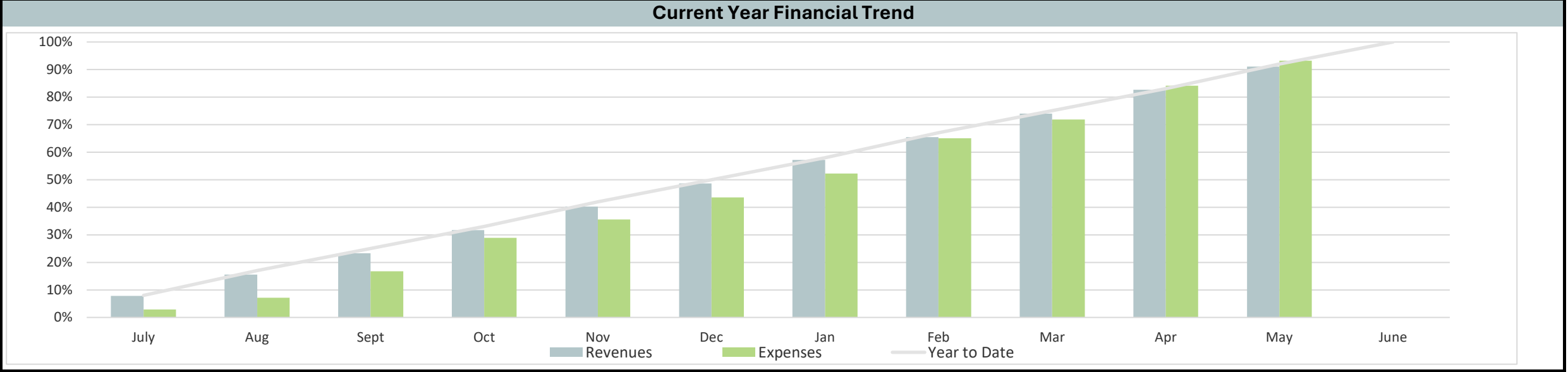
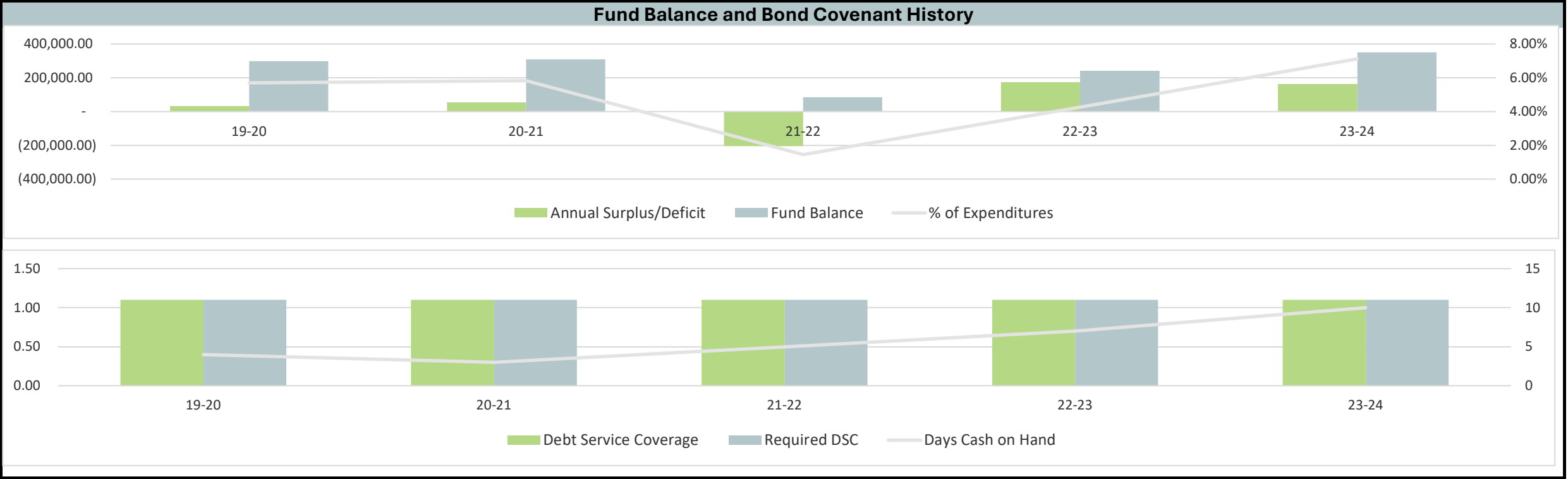
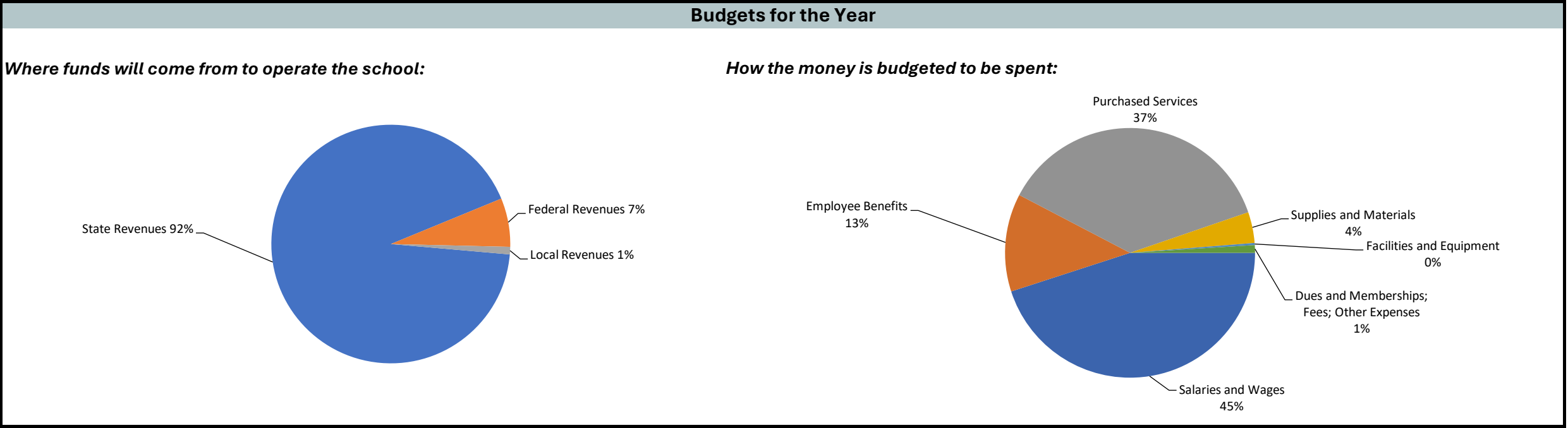
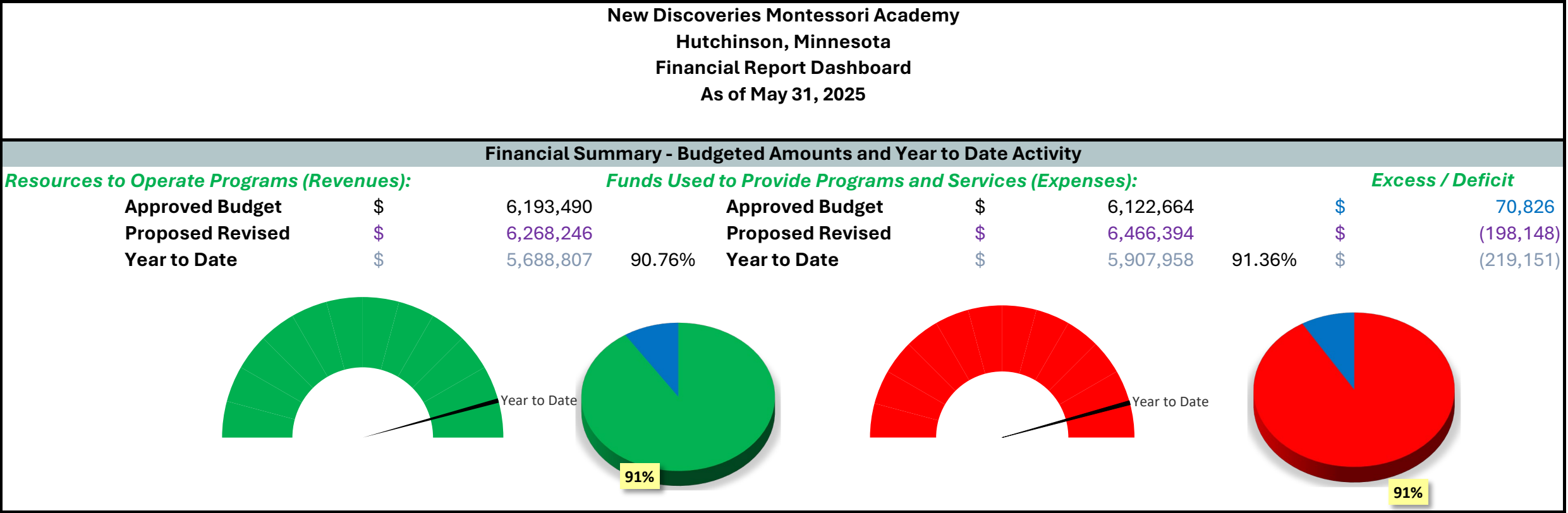
A separate report is provided that includes the payment detail, receipts that were posted and journal entry transaction that were recorded during the month (if any).

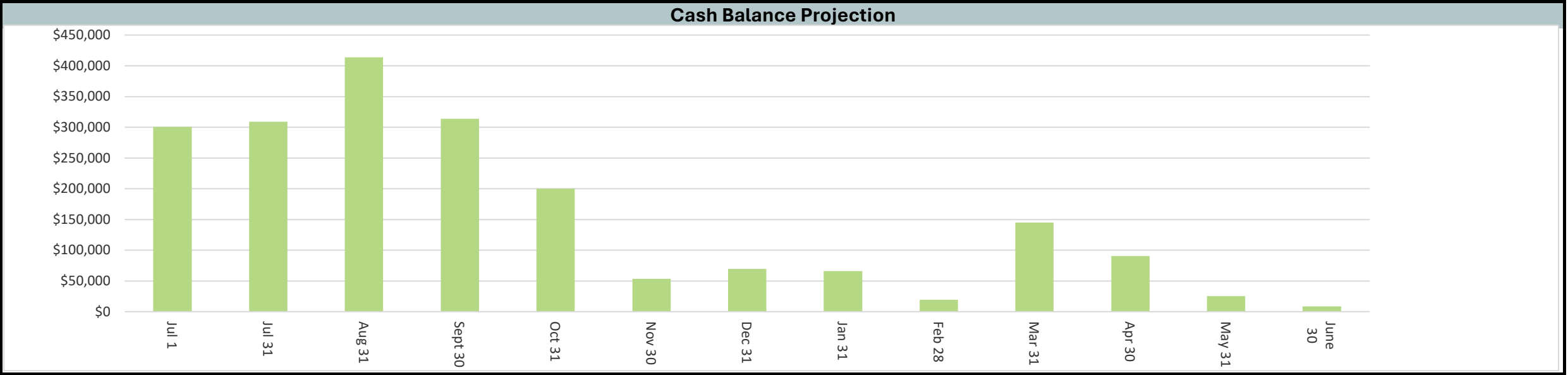
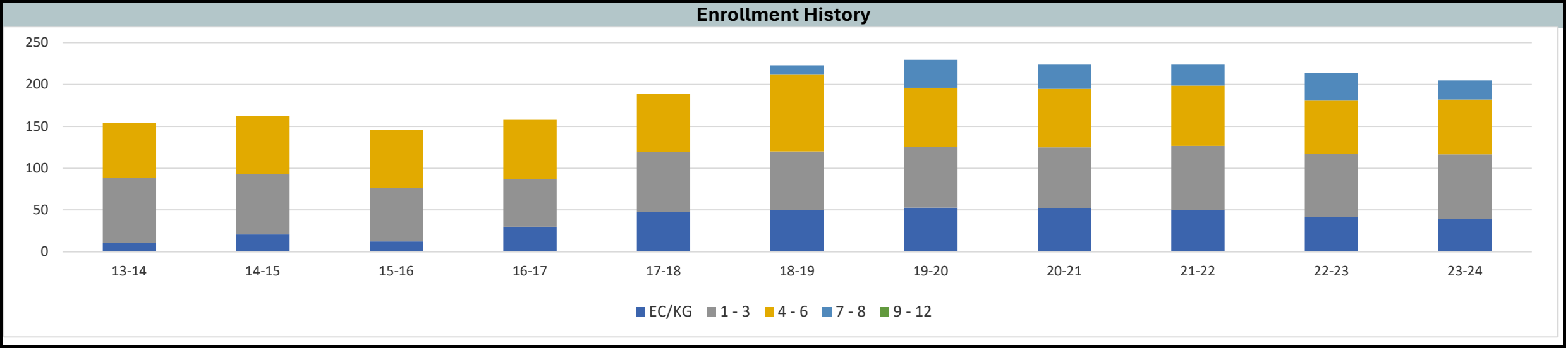
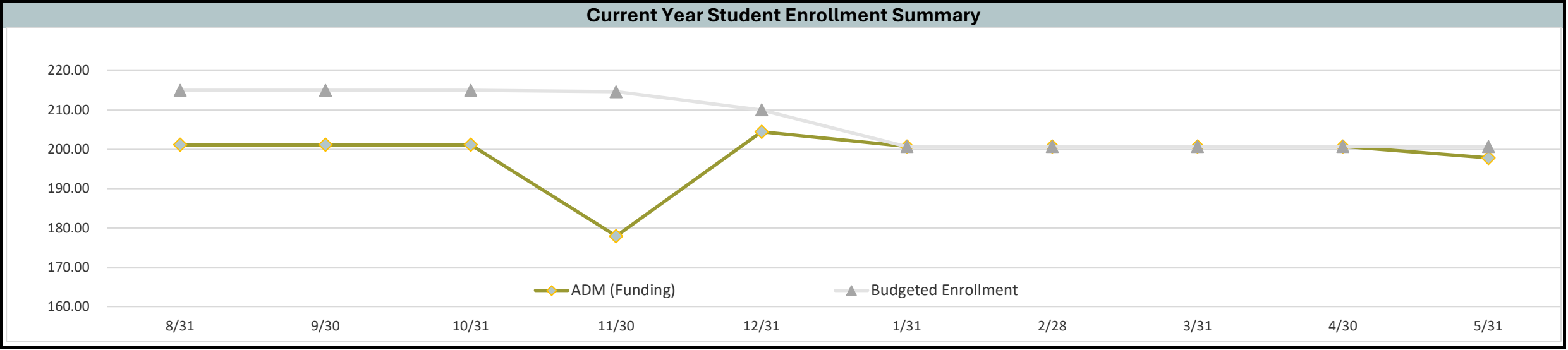
Please contact Dustin Reeves at dustin.reeves@creativeplanning.com should you have questions related to the financial report.

New Discoveries Montessori Academy
Hutchinson, Minnesota

Finances "At A Glance"
As of May 31, 2025

			Months:	11.00	91.67%
	2023-2024 Audited Actuals	2024-2025 Original Budget	2024-2025 Proposed Revised Budget	2024-2025 Year-to-Date Totals	Percent of Working Budget
Enrollment Kindergarten - Grade 8	205	215	201	198	98.55%
Estimated Pupil Units	210	222	206	203	98.59%
General Fund - 01					
Beginning fund balance	244,765	391,702	391,702	391,702	
Revenues	5,623,799	5,912,769	6,002,705	5,466,215	91.06%
Expenditures	(5,476,862)	(5,859,929)	(6,200,854)	(5,723,737)	92.31%
Transfers to other funds	-	-	-	-	
Change	146,937	52,840	(198,149)	(257,522)	
Ending fund balance	\$ 391,702	\$ 444,542	\$ 193,553	\$ 134,180	
Food Servies Fund - 02					
Beginning fund balance	\$ 84,305	\$ 101,573	\$ 101,573	\$ 101,573	
Revenues	253,604	244,584	229,404	204,195	89.01%
Expenditures	(236,336)	(242,735)	(229,403)	(184,221)	80.30%
Transfer from general fund	-	-	-	-	
Change	17,268	1,849	0	19,974	
Ending fund balance	\$ 101,573	\$ 103,422	\$ 101,573	\$ 121,546	
Community Services Fund - 04					
Beginning fund balance	\$ 15,750	\$ 15,750	\$ 15,750	\$ 15,750	
Revenues	40,226	36,136	36,136	18,397	50.91%
Expenditures	(40,226)	(20,000)	(36,136)	-	0.00%
Transfer from general fund	-	-	-	-	
Change	-	16,136	(0)	18,397	
Ending fund balance	\$ 15,750	\$ 31,886	\$ 15,750	\$ 34,147	
Total All Funds					
Beginning fund balance	344,820	509,025	509,025	509,025	
Revenues	5,917,630	6,193,489	6,268,245	5,688,807	90.76%
Expenditures	(5,753,425)	(6,122,664)	(6,466,394)	(5,907,958)	91.36%
Transfer between funds	-	-	-	-	
Change	164,205	70,824	(198,150)	(219,151)	
Ending fund balance	\$ 509,025	\$ 579,849	\$ 310,875	\$ 289,873	
Ending Fund Balance as a Percentage of Expenditures	8.8%	9.5%	4.8%		





**New Discoveries Montessori Academy
Hutchinson, Minnesota**

**Balance Sheet
As of May 31, 2025**

	Audited Actual 07.01.24	Month Ending Balance 05.31.25
Assets		
Current assets		
101 Checking - Citizens Bank and Trust Co.	\$ 300,304	\$ 25,382
115 Accounts receivable	7,736	61
118 Due from building company	147,583	179,633
121 State Aids Receivable (Prior Year)	305,552	95,056
State Aids Receivable (Current Year)	-	871,463
122 Federal aids receivable through MDE (Prior Year)	32,925	-
122 Federal aids receivable through MDE (Current Year)		76,305
131 Prepaid expenses and deposits	42,554	11,376
215 Prepaid employee insurance premiums	5,338	-
	<hr/>	<hr/>
Total all assets	841,991	1,259,276
Liabilities and Fund Balance		
Current liabilities		
201 Salaries and wages payable	225,849	60
201 Salaries and wages payable (summer)	-	226,092
202 Citizens Bank and Trust line of credit advances	-	530,000
206 Accounts payable	20,873	152,095
215 Payroll deductions and contributions payable	80,779	(29,855)
215 Payroll deductions and contributions payable (summer)	-	86,076
230 Deferred revenue	5,468	4,938
	<hr/>	<hr/>
Total liabilities	332,970	969,405
Fund balance		
Unreserved fund balance	235,657	399,860
Nonspendable fund balance (inventories, prepaids)	101,315	101,315
Committed fund balance (facility/equipment fund)	5,185	5,185
Reserved fund balance (medical assistance pmts)	2,662	2,662
Net income to date	164,203	(219,151)
	<hr/>	<hr/>
Total fund balance	509,022	289,870
	<hr/>	<hr/>
Total liabilities and fund balance	841,991	1,259,276
	<hr/>	<hr/>
Days Cash on Hand	19	2
Current Ratio	2.53	1.30
Requirement - Days Cash on Hand	60	60
Requirement - Current Ratio	1.10	1.10

**New Discoveries Montessori Academy
Hutchinson, Minnesota**

**Summary Revenue and Expenditure Statement
As of May 31, 2025**

	Months to Date			11	91.67%
	2023 - 2024 Audited Actual	2024-2025 Original Budget	2024 - 2025 Proposed Revised Budget	2024-2025 Actual YTD	Year to Date Percent of Original Budget
Projected Enrollment (Average Daily Membership)	205	215	201	198	98.55%
Weighted average daily membership	210	222	206	203	98.59%
General Fund - 01					
Revenues					
State revenues					
211 General education aid	2,200,633	2,320,194	2,185,939	1,928,930	88.24%
335-300 Q comp aid	55,621	53,169	53,560	47,831	89.30%
212 Literacy incentive aid	10,318	10,830	14,675	13,208	90.00%
201 Endowment fund apportionment	12,843	12,843	13,968	13,968	100.00%
343 School Library Aid	20,000	20,000	20,000	18,000	90.00%
373 Student Support Personnel Aid	20,000	20,000	20,000	18,000	90.00%
356 READ Act	-	-	16,948	16,948	100.00%
348-300 Charter school lease aid	275,598	291,424	270,755	-	0.00%
317 Long-term facilities maintenance revenue	28,164	29,275	27,199	24,045	88.40%
360 Special education aid	2,847,489	2,926,464	3,101,686	2,302,614	74.24%
071 Medical assistance billing revenue	22,303	16,328	15,247	6,828	44.79%
Prior year over/under accrual	(66,006)	-	-	14,187	0.00%
Estimated state holdback	-			871,463	
Total state revenues	5,426,964	5,700,527	5,739,977	5,276,023	91.92%
Federal revenues					
401 Title I program	68,899	64,716	79,100	60,664	76.69%
414 Title II program	14,039	16,846	15,730	7,533	47.89%
151 CARES Funds	13,249	-	5,000	3,644	72.88%
419 Special education aid - 419	45,761	64,404	60,865	41,807	68.69%
429 Special education aid - 429	11,564	12,981	12,122	9,380	77.38%
514 Reap grant	-	20,000	40,000	19,895	49.74%
Total federal revenues	153,512	178,947	212,817	142,923	67.16%
Local revenues					
060 Fees collected	4,474	4,704	5,393	5,118	94.91%
050 Field trip fees collected	22,761	10,000	30,000	29,451	98.17%
092 Interest earned	439	470	439	304	69.20%
093 Rental of facilities	650	601	1,100	1,085	98.64%
096 Gifts and donations	14,030	10,000	500	485	97.04%
099 Erate reimbursements	-	4,934	10,000	9,696	96.96%
099 Other local revenues	-	1,000	1,000	-	0.00%
621 Sales of materials purchased for resale	966	1,585	1,480	1,130	76.37%
Total local revenues	43,321	33,295	49,912	47,269	94.71%
Total revenues	\$ 5,623,797	\$ 5,912,769	\$ 6,002,705	\$ 5,466,215	91.06%

	2023 - 2024 Audited Actual	2024-2025 Original Budget	2024 - 2025 Proposed Revised Budget	2024-2025 Actual YTD	Year to Date Percent of Original Budget
Expenditures					
100 Salaries and wages	\$ 1,043,696	\$ 1,071,967	\$ 1,171,141	\$ 979,215	83.61%
200 Employee benefits	330,668	350,911	350,911	294,895	84.04%
Projected salaries and wages payable	-	-	-	136,899	0.00%
Total salaries, wages and benefits	1,374,364	1,422,878	1,522,052	1,411,009	92.70%
305 Contracted services	139,591	153,000	153,000	119,592	78.16%
306 Contracted grounds/snowplowing services	7,198	8,557	8,557	2,668	31.17%
308 Advertising fees	5,190	5,123	5,123	3,027	59.08%
320 Communication services	10,161	18,207	18,207	9,633	52.91%
329 Postage	1,764	1,507	1,407	807	57.39%
330 Utilities expense	47,239	65,466	50,000	47,521	95.04%
331 Refuse removal fees	10,110	9,597	10,250	10,207	99.58%
340 Property and liability insurance	42,486	22,128	22,128	22,062	99.70%
350 Repairs and maintenance services	19,489	28,586	25,000	20,533	82.13%
351 Copier usage fees	(33)	-	-	(11)	0.00%
360 Contracted transportation	213,579	220,000	220,000	204,348	92.89%
366 Travel, conferences, and staff training	5,070	22,539	21,047	19,692	93.56%
369 Field trip registrations and other fees	16,379	16,492	15,400	11,028	71.61%
348-570 Building lease	444,000	444,000	444,000	407,000	91.67%
370 Other rentals and operating leases	-	389	363	-	0.00%
380 Computer and tech related hardware rentals	5,267	5,593	5,222	3,237	61.98%
376 Licensed nursing services	2,412	8,246	7,700	-	0.00%
389 Staff tuition reimbursements	13,268	5,251	11,000	10,950	99.54%
390 Educational payments to mn school district	1,208	2,219	2,072	-	0.00%
401 Non instructional supplies	41,386	54,973	45,000	39,480	87.73%
405 Non instructional computer software and licenses	14,954	12,425	28,750	29,333	102.03%
406 Instructional software licensing agreements	6,403	-	7,650	7,514	98.23%
430 Instructional supplies	19,977	21,539	20,000	16,887	84.43%
440 Fuels	868	824	870	307	35.29%
455 Noninstructional technology supplies	-	599	560	481	85.91%
456 Instructional technology supplies	277	1,374	1,075	1,060	98.60%
460 Textbooks and workbooks	-	1,099	1,000	-	0.00%
461 Standardized tests	2,937	3,146	3,250	3,175	97.69%
470 Media books	348	1,265	1,200	-	0.00%
490 Food (not for food service)	3,048	3,883	3,000	2,964	98.80%
510 Site improvements	-	550	514	-	0.00%
520 Building improvements	-	1,040	500	-	0.00%
530 Equipment purchased	85	3,928	3,928	-	0.00%
556 Instructional technology equipment	-	9,416	9,416	88	0.93%
740 Interest cost on line of credit	13,847	20,000	15,000	6,834	45.56%
820 Dues, memberships, other certain fees	38,159	38,862	38,862	32,869	84.58%
899 Budget contingency	(468)	-	-	-	0.00%
Total general education expenditures	2,500,563	2,634,703	2,723,104	2,444,293	89.76%

	2023 - 2024 Audited Actual	2024-2025 Original Budget	2024 - 2025 Proposed Revised Budget	2024-2025 Actual YTD	Year to Date Percent of Original Budget
REAP grant					
100 Salaries	-	15,000	30,000	14,438	48.13%
200 Benefits	-	5,000	6,850	2,316	33.81%
556 Instructional technology equipment	-	-	3,150	3,141	99.71%
Total reap grant	-	20,000	40,000	19,895	49.74%
Title program - Title I					
100 Salaries	54,665	42,760	58,489	48,719	83.30%
200 Benefits	12,358	18,655	17,420	11,754	67.48%
401 Supplies - non-instructional	1,876	1,632	1,632	191	11.69%
895 Indirect costs	-	1,670	1,560	-	0.00%
Total Title I Expenditures	68,899	64,716	79,100	60,664	76.69%
Title program - Title II					
303 Contracted Services	11,681	12,146	11,342	7,533	66.42%
366 Travel, conferences, and staff training	2,326	-	-	-	0.00%
401 Supplies - non-instructional	32	4,503	4,205	-	0.00%
895 Indirect costs	-	198	185	-	0.00%
Total title II expenditures	14,039	16,847	15,731	7,533	47.89%
CARES Funds					
100s Salaries and Wages	10,989	-	-	-	0.00%
200s Benefits	1,735	-	-	-	0.00%
456 Instructional Technology Supplies	525	-	5,000	3,644	72.88%
Total CARES expenditures	13,249	-	5,000	3,644	72.88%

	2023 - 2024 Audited Actual	2024-2025 Original Budget	2024 - 2025 Proposed Revised Budget	2024-2025 Actual YTD	Year to Date Percent of Original Budget
State special education					
100 Salaries	1,382,067	1,467,786	1,543,254	1,455,191	94.29%
200 Benefits	369,225	380,510	416,679	380,326	91.28%
360 Contracted transportation	1,006,519	1,150,000	1,250,000	1,248,440	99.88%
394 Special education fees for services	61,614	47,983	50,000	48,641	97.28%
433 Individualized instructional materials	3,572	-	5,000	3,924	78.48%
Total state special education expenditures	2,822,997	3,046,278	3,264,932	3,136,522	96.07%
Federal special education - finance 419					
303 Federal contracted services < \$25,000	26,807	42,651	38,828	29,801	76.75%
366 Travel, conferences and staff training	728	800	2,347	2,318	98.77%
401 Supplies - non instructional	118	160	149	22	14.77%
405 Non instructional computer software and licenses	10,232	11,196	5,455	1,664	30.51%
433 Individualized instructional materials	6,209	7,997	7,368	6,169	83.73%
820 Dues, memberships; other certain fees	1,455	1,599	6,719	1,833	27.28%
Total federal special education - finance 419	45,550	64,404	60,865	41,807	68.69%
Federal special education - finance 429					
100 100 salaries	9,080	10,600	9,898	7,355	74.30%
200 200 benefits	2,484	2,382	2,224	2,025	91.06%
Total federal special education - finance 429	11,564	12,981	12,122	9,380	77.38%
Total expenditures	\$ 5,476,862	\$ 5,859,929	\$ 6,200,854	\$ 5,723,737	92.31%
General fund net income	\$ 146,935	\$ 52,839	\$ (198,150)	\$ (257,522)	

	2023 - 2024 Audited Actual	2024-2025 Original Budget	2024 - 2025 Proposed Revised Budget	2024-2025 Actual YTD	Year to Date Percent of Original Budget
Food Services Fund - 02					
Revenues					
300 State revenues	\$ 28,979	\$ 24,284	\$ 22,676	\$ 25,462	112.28%
400 Federal revenues	202,123	205,003	191,431	172,531	90.13%
474 USDA commodities received	15,420	9,026	9,026	-	0.00%
600s Sales of lunches, breakfasts, and milk	7,006	6,272	6,271	6,202	98.89%
099 Other revenue	77	-	-	-	0.00%
Subtotal revenues	253,604	244,584	229,404	204,195	89.01%
Total revenues	\$ 253,604	\$ 244,584	\$ 229,404	\$ 204,195	89.01%
Expenditures					
100 Salaries and wages	\$ 78,171	\$ 76,499	\$ 76,499	\$ 80,446	105.16%
200 Employee benefits	22,513	24,283	24,283	20,493	84.39%
300 Purchased services	9,123	7,819	7,819	9,065	115.93%
400 Supplies and materials	109,787	126,152	112,820	72,902	64.62%
491 Federal commodities used	15,420	6,313	6,313	-	0.00%
820 Dues, memberships, other fees	1,324	1,669	1,669	1,315	78.77%
Total expenditures	\$ 236,336	\$ 242,735	\$ 229,403	\$ 184,221	80.30%
Food services fund net income	\$ 17,268	\$ 1,849	\$ 0	\$ 19,974	
Community Services Fund - 04					
Revenues					
State revenues	\$ 15,000	\$ 28,810	\$ 28,810	\$ 16,937	58.79%
Childrens house program fees	25,226	7,326	7,326	1,460	19.93%
Subtotal revenues	40,226	36,136	36,136	18,397	50.91%
Total revenues	\$ 40,226	\$ 36,136	\$ 36,136	\$ 18,397	50.91%
Expenditures					
100 Salaries and wages	\$ 40,226	\$ 15,136	\$ 31,272	\$ -	0.00%
200 Employee benefits	-	2,801	2,801	-	0.00%
400 Supplies and materials	-	2,063	2,063	-	0.00%
Total expenditures	\$ 40,226	\$ 20,000	\$ 36,136	\$ -	0.00%
Community services fund net income	\$ -	\$ 16,136	\$ (0)	\$ 18,397	

	2023 - 2024 Audited Actual	2024-2025 Original Budget	2024 - 2025 Proposed Revised Budget	2024-2025 Actual YTD	Year to Date Percent of Original Budget
Total All Funds					
Revenues					
State revenues	\$ 5,470,943	\$ 5,753,621	\$ 5,791,463	\$ 5,318,422	91.83%
Federal revenues	371,054	392,976	413,274	315,454	76.33%
Local revenues	75,630	46,893	63,509	54,931	86.49%
Total revenues	\$ 5,917,628	\$ 6,193,490	\$ 6,268,246	\$ 5,688,807	90.76%
Expenditures					
Salaries and wages	\$ 2,618,894	\$ 2,684,747	\$ 2,890,553	\$ 2,707,825	93.68%
Employee benefits	738,984	779,541	814,317	709,493	87.13%
Purchased services	2,103,176	2,298,299	2,380,813	2,238,090	94.01%
Supplies and materials	237,444	261,145	257,359	189,716	73.72%
Facilities and equipment	85	14,934	17,508	3,229	18.44%
Short term financing costs	13,847	20,000	15,000	6,834	45.56%
Dues and memberships, fees, other expenses	40,470	43,800	48,809	36,016	73.79%
Total expenditures all funds	\$ 5,753,425	\$ 6,122,664	\$ 6,466,394	\$ 5,907,958	91.36%
Net income - all funds	\$ 164,203	\$ 70,824	\$ (198,150)	\$ (219,151)	

The estimated amount of the state aid holdback that has been earned as of the end of this month is shown for informational purposes.

New Discoveries Montessori Academy
Cash Flow Projection Summary
2024 - 2025 School Year

Period Ending	Cash Inflows (Revenues)							Cash Outflows (Expenditures)				Cash Balance
	State Aid Payments	Federal Aid Payments	Local Revenues	Food Service	Prior Year Receivables	Line of Credit Draw	Total Inflows	Payroll Expenditures	Other Expenditures	Line of Credit Repayment	Total Outflows	
											Beginning Balance	\$ 300,693
Jul 31	391,864	-	9,213	-	-	-	401,077	81,551	311,017	-	392,568	309,203
Aug 31	377,724	-	1,489	-	90,902	-	470,115	171,184	194,649	-	365,833	413,485
Sept 30	341,469	-	14,304	-	121,405	-	477,178	169,971	407,146	-	577,117	313,546
Oct 31	374,872	-	3,515	30,284	69,099	-	477,770	192,615	398,752	-	591,367	199,949
Nov 30	417,240	-	4,740	27,860	(1,490)	-	448,350	197,023	398,116	-	595,139	53,160
Dec 31	382,953	3,644	11,642	23,839	-	-	422,080	183,275	222,525	-	405,800	69,440
Jan 31	382,275	-	6,797	19,349	5,364	100,000	513,785	175,565	341,395	-	516,960	66,265
Feb 28	545,997	44,794	2,548	27,203	3,664	150,000	774,205	196,104	624,991	-	821,095	19,375
Mar 31	404,771	11,910	3,421	24,160	-	100,000	544,261	93,645	325,244	-	418,890	144,746
Apr 30	398,340	-	10,508	21,709	(31,336)	50,000	449,221	280,082	223,166	-	503,248	90,719
May 31	396,806	-	6,023	28,264	-	130,000	561,093	195,859	430,571	-	626,430	25,382
June 30	396,405	53,284	-	-	95,056	70,000	584,908	137,853	464,094	-	601,947	8,343
Estimates *	5,165,979	170,253	63,509	183,523	338,477	600,000	6,521,741	2,074,727	4,341,666	-	6,416,394	
Totals	4,810,717	113,632	63,509	183,523	352,663	600,000	6,124,043	2,074,727	4,341,666	-	6,416,394	

* Estimates vary from MDE based on timing of revenues received.

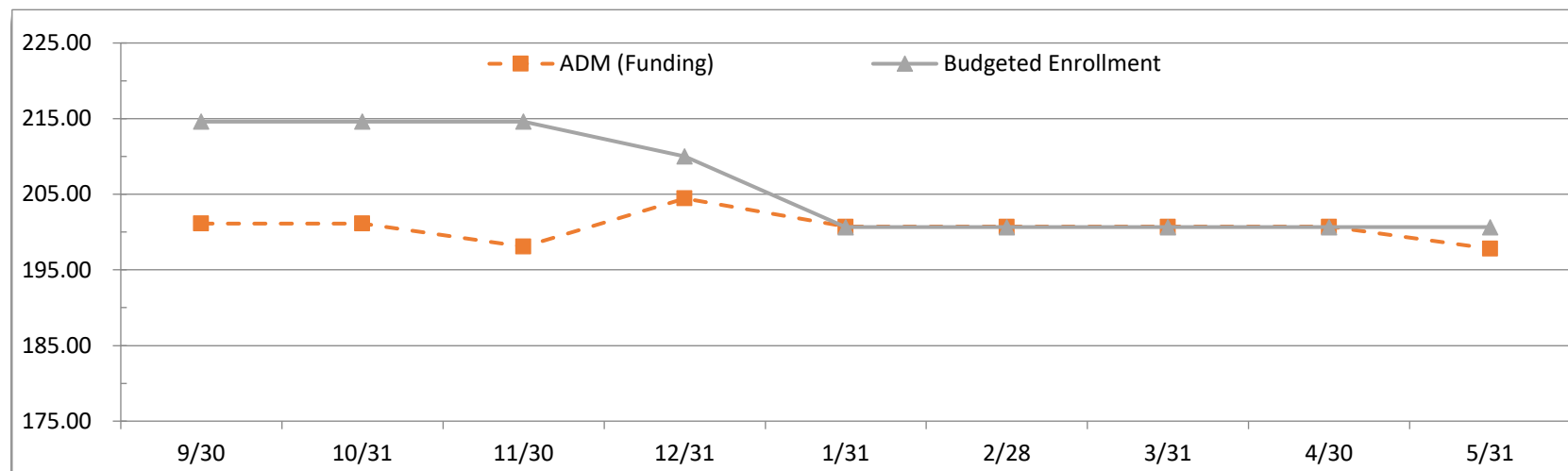
Assumptions 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

New Discoveries Montessori Academy
Hutchinson, Minnesota
Attendance / Enrollment Report
As of May 31, 2025

Average Daily Membership (ADM)											
Grade		9/30	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	EOY
3 yr old half day	PA	0	0	0	0	0	0	0	0	0	0
3 yr old half day	PB	0	0	0	0	0	0	0	0	0	0
4 yr old half day	KA	0	0	0	0	0	0	0	0	0	0
4 yr old half day	KB	0	0	0	0	0	0	0	0	0	0
4 yr old full day	PC	0	0	0	0	0	0	0	0	0	0
Preschool SpEd	EC	1	1	2	5	5	5	5	5	5	0
Voluntary Pre-K	PK	14	14	14	14	10	10	10	10	10	0
Kindergarten SpEd	HK	0	0	0	0	0	0	0	0	0	0
Kindergarten	KG	21	21	21	24	24	24	24	24	23	0
First Grade	1	26	26	25	25	25	25	25	25	24	0
Second Grade	2	26	26	25	25	25	25	25	25	25	0
Third Grade	3	23	23	22	24	24	24	24	24	24	0
Fourth Grade	4	23	23	21	22	22	22	22	22	22	0
Fifth Grade	5	25	25	25	26	26	26	26	26	25	0
Sixth Grade	6	14	14	14	14	14	14	14	14	13	0
Seventh Grade	7	16	16	15	15	15	15	15	15	15	0
Eighth Grade	8	12	12	12	11	11	11	11	11	11	0
Total Enrollment for Funding		201	201	198	204	201	201	201	201	198	0
Total Overall Enrollment		201	201	198	204	201	201	201	201	198	0

Budgeted Enrollments as of:											
Grade		9/30	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	EOY
3 yr old half day	PA	0	0	0	0	0	0	0	0	0	0
3 yr old half day	PB	0	0	0	0	0	0	0	0	0	0
4 yr old half day	KA	0	0	0	0	0	0	0	0	0	0
4 yr old half day	KB	0	0	0	0	0	0	0	0	0	0
4 yr old full day	PC	0	0	0	0	0	0	0	0	0	0
Preschool SpEd	EC	4	4	4	4	5	5	5	5	5	5
Voluntary Pre-K	PK	4	4	4	12	10	10	10	10	10	10
Kindergarten SpEd	HK	11	11	11	10	0	0	0	0	0	0
Kindergarten	KG	13	13	13	24	24	24	24	24	24	24
First Grade	1	18	18	18	24	25	25	25	25	25	25
Second Grade	2	27	27	27	26	25	25	25	25	25	25
Third Grade	3	26	26	26	22	24	24	24	24	24	24
Fourth Grade	4	23	23	23	22	22	22	22	22	22	22
Fifth Grade	5	25	25	25	26	26	26	26	26	26	26
Sixth Grade	6	24	24	24	14	14	14	14	14	14	14
Seventh Grade	7	22	22	22	15	15	15	15	15	15	15
Eighth Grade	8	18	18	18	11	11	11	11	11	11	11
Total Enrollment for Funding		215	215	215	210	201	201	201	201	201	201
Total Overall Enrollment		215	215	215	210	201	201	201	201	201	201





**New Discoveries Montessori Academy
Hutchinson, Minnesota
District 4161**

Supplemental Information

As of May 31, 2025

Batch	Acct Nbr	Description	Post Date	Amount
24-50129	01 R 010 000 000 339 300	FY25 English Learner	05/30/2025	45.07
24-50129	01 R 010 000 000 740 360	FY25 SPED	05/30/2025	198,357.92
		Totals for 24-50129		198,402.99
24-50130	01 R 010 000 000 000 211	FY25 GenEd	05/30/2025	123,486.08
24-50130	01 R 010 000 000 740 360	FY25 SPED	05/30/2025	71,354.26
24-50130	01 R 010 000 000 356 300	FY25 Read Act Literacy Aid	05/30/2025	3,562.65
24-50130	02 R 010 000 000 705 300	State Breakfast	05/30/2025	1,065.75
24-50130	02 R 010 000 000 703 300	State Milk	05/30/2025	52.60
24-50130	02 R 010 000 000 701 300	State Lunch	05/30/2025	2,383.34
24-50130	02 R 010 000 000 705 476	Fed Breakfast	05/30/2025	7,968.29
24-50130	02 R 010 000 000 701 471	Fed Lunch	05/30/2025	1,557.60
24-50130	02 R 010 000 000 701 471	HHFKA	05/30/2025	318.60
24-50130	02 R 010 000 000 701 472	Free and Reduced	05/30/2025	12,254.56
		Totals for 24-50130		224,003.73
24-50131	04 R 005 000 000 337 300	Elsa Pathways	05/30/2025	1,742.00
24-50131	04 R 005 000 000 337 300	Elsa Pathways	05/30/2025	2,278.00
		Totals for 24-50131		4,020.00
24-50132	02 R 005 770 000 706 471	FFVP	05/30/2025	2,068.42
		Totals for 24-50132		2,068.42
24-50133	01 R 010 000 000 000 092	FY25 Interest - May 25	05/30/2025	9.75
		Totals for 24-50133		9.75
24-50134	04 R 010 581 000 337 300	FY25 Pre- K Scholarships from Greater Tw	05/30/2025	600.00
		Totals for 24-50134		600.00
24-50135	01 L 208 00	FY25 LOC Advance 5.09.25	05/30/2025	10,000.00
		Totals for 24-50135		10,000.00
24-50136	01 L 208 00	FY25 LOC Advance 5.21.25	05/30/2025	50,000.00
		Totals for 24-50136		50,000.00
24-50137	01 L 208 00	FY25 LOC Advance 5.27.25	05/30/2025	20,000.00
		Totals for 24-50137		20,000.00
24-50138	01 R 010 000 000 000 096	FY25 Charities Aid Foundation	05/30/2025	48.52
		Totals for 24-50138		48.52
24-50139	01 R 010 000 000 000 092	Interest - Endowment Fund - May 25	05/30/2025	1.07
		Totals for 24-50139		1.07
24-50140	01 L 208 00	FY25 LOC Advance 5.13.25	05/30/2025	50,000.00
		Totals for 24-50140		50,000.00
24-50141	01 R 010 000 000 000 050	Field Trip	05/30/2025	770.00
24-50141	01 R 010 000 000 000 050	Library Fees	05/30/2025	23.00
24-50141	01 E 010 605 000 000 351	Personal Copies	05/30/2025	11.25
24-50141	01 R 010 203 000 000 621	Music T Shirt	05/30/2025	6.00
24-50141	01 E 005 105 000 000 401	PTO Speech Gift Card	05/30/2025	5.00
24-50141	01 E 005 105 000 000 401	PTO Teacher Appreciation	05/30/2025	283.40

Batch	Acct Nbr	Description	Post Date	Amount
24-50141	02 R 010 000 000 701 601	Food Service	05/30/2025	145.00
		Totals for 24-50141		1,243.65
24-50142	01 R 010 000 000 000 050	Summer Discoveries	05/30/2025	220.00
24-50142	01 R 010 203 111 000 050	Fieldtrips	05/30/2025	25.00
24-50142	02 R 010 000 000 701 601	Lunch	05/30/2025	450.00
24-50142	01 E 005 112 000 000 305	Square Fees	05/30/2025	-20.24
24-50142	01 E 005 105 000 000 401	PTO	05/30/2025	20.00
		Totals for 24-50142		694.76
		Total for Cash Receipts		561,092.89

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	130,000.00	397,909.32	299.41	528,208.73
02	FOOD SERVICE	0.00	28,264.16	0.00	28,264.16
04	COMMUNITY SERVICE	0.00	4,620.00	0.00	4,620.00
***	Fund Summary Totals ***	130,000.00	430,793.48	299.41	561,092.89

***** End of report *****

CHECK			ACCOUNT						
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT	NUMBER				
05/05/2025	790	Best & Flanagan	FY25- Legal services through March 25	1,850.00	01 E 005	111	000	000	305
			Totals for 790	1,850.00					
05/05/2025	791	Canon Financial Services Inc	Copy Machine Contract-April 25	386.96	01 E 010	630	000	000	560
			Totals for 791	386.96					
05/05/2025	792	Cintas Corporation	FY25 Towels	67.64	01 E 010	810	000	000	305
			Totals for 792	67.64					
05/05/2025	793	Coborn's, Inc.	FY25 Staff Food	21.92	01 E 005	110	000	000	490
05/05/2025	793	Coborn's, Inc.	FY25 Afterschool group	39.52	01 E 010	203	000	000	490
05/05/2025	793	Coborn's, Inc.	FY25 NSLP Lunch	26.19	02 E 010	770	000	701	490
			Totals for 793	87.63					
05/05/2025	794	Enerson, Peggy	Reimbursement: Classroom Supplies	25.65	01 E 010	203	000	000	430
			Totals for 794	25.65					
05/05/2025	795	GIS Benefits	"FY25 May 2025- Life, Dental, Vision, Prepaid Legal and fees"	50.00	01 E 005	110	000	000	305
05/05/2025	795	GIS Benefits	"FY25 May 2025- Life, Dental, Vision, Prepaid Legal and fees"	1,588.80	01 L	215	13		
05/05/2025	795	GIS Benefits	"FY25 May 2025- Life, Dental, Vision, Prepaid Legal and fees"	177.07	01 L	215	21		
05/05/2025	795	GIS Benefits	"FY25 May 2025- Life, Dental, Vision, Prepaid Legal and fees"	58.50	01 L	215	20		
05/05/2025	795	GIS Benefits	"FY25 May 2025- Life, Dental, Vision, Prepaid Legal and fees"	1,031.73	01 L	215	09		
			Totals for 795	2,906.10					
05/05/2025	796	Labraaten Bus Company LLC	FY25 Regular transportation-April 25	26,625.00	01 E 010	760	000	720	360
			Totals for 796	26,625.00					
05/05/2025	797	Lotus Autism Specialists	SPED ASD Evaluation	500.00	01 E 010	411	000	419	303
			Totals for 797	500.00					
05/05/2025	798	Mauman, Bess	FY25 Reimb: SPED Spring Conference-Milage	98.00	01 E 010	420	000	419	366
			Totals for 798	98.00					
05/05/2025	799	Menards - Hutchinson	FY25 Maintenance supplies	181.98	01 E 010	810	000	000	401
05/05/2025	799	Menards - Hutchinson	FY25 Maintenance supplies	10.00	01 E 010	810	000	000	401
			Totals for 799	191.98					
05/05/2025	800	One Little Shirt Shop	T-shirts: Music Program	710.46	01 E 010	203	000	000	401
			Totals for 800	710.46					
05/05/2025	801	Skyward Inc	FY26 Financial Managment Software License	4,456.65	01 A	131	00		
			Totals for 801	4,456.65					
05/05/2025	802	Sysco Western MN	FY25 Food Service	444.80	02 E 010	770	000	705	490
05/05/2025	802	Sysco Western MN	FY25 Food Service	437.23	02 E 010	770	000	701	490
05/05/2025	802	Sysco Western MN	FY25 Food Service	44.99	02 E 010	770	000	701	490

CHECK				ACCOUNT			
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT	NUMBER		
05/05/2025	802	Sysco Western MN	FY25 Food Service	483.13	02 E 010 770 000 701 490		
05/05/2025	802	Sysco Western MN	FY25 Food Service	75.52	02 E 010 770 000 705 490		
05/05/2025	802	Sysco Western MN	FY25 Food Service	183.33	02 E 010 770 000 706 490		
			Totals for 802	1,669.00			
05/23/2025	803	Center For Responsive Schools Inc	FY25 Elementary Advance Courses-June 25	1,740.00	01 E 010 640 000 316 366		
			Totals for 803	1,740.00			
05/23/2025	804	Cherryroad Media Inc	FY25 Job Advertising-April 25	618.00	01 E 005 107 000 000 305		
			Totals for 804	618.00			
05/23/2025	805	City Therapy Services	FY25 SPED Services-April 2025	3,780.00	01 E 010 401 000 740 394		
			Totals for 805	3,780.00			
05/23/2025	806	Continued.com	SPED OT yearly Membership for CEU Program	129.00	01 E 010 420 000 419 820		
			Totals for 806	129.00			
05/23/2025	807	Creative Planning	FY25 Financial Man Accounting Services-Apr 25	5,370.00	01 E 005 113 000 000 305		
			Totals for 807	5,370.00			
05/23/2025	808	Edsource Midwest	FY25 Sped Director-April 25	978.75	01 E 010 420 000 740 305		
			Totals for 808	978.75			
05/23/2025	809	Erickson, Tara	FY25 Reimb.-Admin call on Cell phone-March	75.00	01 E 005 105 000 000 320		
			Totals for 809	75.00			
05/23/2025	810	Labraaten Bus Company LLC	FY25 Sped transportation-April 25	140,595.00	01 E 010 760 000 723 360		
05/23/2025	810	Labraaten Bus Company LLC	FY25 Homeless transportation-April 25	4,600.00	01 E 010 760 000 728 360		
05/23/2025	810	Labraaten Bus Company LLC	FY25 Foster transportation-April 25	6,900.00	01 E 010 760 000 728 360		
			Totals for 810	152,095.00			
05/23/2025	811	Loffler Companies Inc - 131511	FY25 Yellow Toner	287.37	01 E 005 630 000 000 401		
05/23/2025	811	Loffler Companies Inc - 131511	FY25 Yellow Toner	287.37	01 E 005 630 000 000 401		
			Totals for 811	574.74			
05/23/2025	812	Metro Alarm & Lock	Web Based Card Access	150.00	01 E 010 810 000 000 350		
			Totals for 812	150.00			
05/23/2025	813	Sysco Western MN	FY25 Food Service	197.76	02 E 010 770 000 705 490		
05/23/2025	813	Sysco Western MN	FY25 Food Service	93.15	01 E 010 216 000 401 490		
05/23/2025	813	Sysco Western MN	FY25 Food Service	565.53	02 E 010 770 000 701 490		
05/23/2025	813	Sysco Western MN	FY25 Food Service	19.90	02 E 010 770 000 701 490		
05/23/2025	813	Sysco Western MN	FY25 Food Service	6.39	02 E 010 770 000 705 490		
05/23/2025	813	Sysco Western MN	FY25 Food Service	97.61	01 E 010 216 000 401 401		
05/23/2025	813	Sysco Western MN	FY25 Food Service	251.46	02 E 010 770 000 701 490		
05/23/2025	813	Sysco Western MN	FY25 Food Service	318.49	02 E 010 770 000 705 490		
			Totals for 813	1,550.29			
05/23/2025	814	Wolf Ridge Environmental Learning C	FY25 Field trip-Registration Deposit	900.00	01 E 010 203 111 000 369		
			Totals for 814	900.00			

CHECK				ACCOUNT						
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT	NUMBER					
05/30/2025	815	Ace Hardware Hutchinson	FY25 Maintenance supplies	27.47	01 E 010 810 000 000 401					
05/30/2025	815	Ace Hardware Hutchinson	FY25 Maintenance supplies	71.61	01 E 010 810 000 000 401					
			Totals for 815	99.08						
05/30/2025	816	Center For Responsive Schools Inc	FY25 3 day Advertised-RCC-E	2,610.00	01 E 010 640 000 316 366					
			Totals for 816	2,610.00						
05/30/2025	817	Cintas Corporation	FY25 Towels	67.64	01 E 010 810 000 000 305					
05/30/2025	817	Cintas Corporation	FY25 Towels	67.64	01 E 010 810 000 000 305					
			Totals for 817	135.28						
05/30/2025	818	Coborn's, Inc.	FY25 Afterschool Group	18.23	01 E 010 203 000 000 490					
05/30/2025	818	Coborn's, Inc.	FY25 Afterschool Group	45.54	01 E 010 203 000 000 490					
05/30/2025	818	Coborn's, Inc.	FY25 Afterschool Group	42.86	01 E 010 203 000 000 490					
05/30/2025	818	Coborn's, Inc.	FY25 Afterschool Group	31.22	01 E 010 203 000 000 490					
			Totals for 818	137.85						
05/30/2025	819	Decker, Cindy	FY25 Reim: NSLP Lunch Supplies	26.44	02 E 010 770 000 701 401					
			Totals for 819	26.44						
05/30/2025	820	GIS Benefits	"FY25 June 2025- Life, Dental, Vision, Prepaid Legal and fees"	58.50	01 L 215 20					
05/30/2025	820	GIS Benefits	"FY25 June 2025- Life, Dental, Vision, Prepaid Legal and fees"	225.59	01 L 215 21					
05/30/2025	820	GIS Benefits	"FY25 June 2025- Life, Dental, Vision, Prepaid Legal and fees"	50.00	01 E 005 110 000 000 305					
05/30/2025	820	GIS Benefits	"FY25 June 2025- Life, Dental, Vision, Prepaid Legal and fees"	1,408.21	01 L 215 13					
05/30/2025	820	GIS Benefits	"FY25 June 2025- Life, Dental, Vision, Prepaid Legal and fees"	1,184.77	01 L 215 09					
			Totals for 820	2,927.07						
05/30/2025	821	Grack, Nicole	Reimbursement - health office supplies	64.20	01 E 010 720 000 000 401					
			Totals for 821	64.20						
05/30/2025	822	Health Equity	FY25 HSA participant Fee-May 25	27.00	01 E 005 115 000 000 305					
			Totals for 822	27.00						
05/30/2025	823	Heger's Dairy	Fy25 Milk Delivery -April 25	1,386.00	02 E 010 770 000 701 305					
			Totals for 823	1,386.00						
05/30/2025	824	Hutchinson Co-Op	FY25 Gas for van-April 25	82.04	01 E 010 760 000 720 440					
			Totals for 824	82.04						
05/30/2025	825	Innovative Office Solutions, LLC	FY25 Office Supplies-Paper	227.40	01 E 005 110 000 000 401					
			Totals for 825	227.40						
05/30/2025	826	Knutson, Leah	FY25 Reimb: DQ gift card	5.00	01 E 010 203 000 000 490					
			Totals for 826	5.00						
05/30/2025	827	Labraaten Bus Company LLC	FY25 FieldTrip transportation-April 25	1,540.00	01 E 010 760 000 733 360					

CHECK			ACCOUNT						
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT	NUMBER				
05/30/2025	827	Labraaten Bus Company LLC	FY25 FieldTrip transportation-May 25	990.00	01 E 010	760 000	733 360		
			Totals for 827	2,530.00					
05/30/2025	828	Loffler Companies Inc - 131511	FY25 Black Toner	188.10	01 E 005	630 000	000 401		
05/30/2025	828	Loffler Companies Inc - 131511	FY25 Overages Contract Charge 4.2.25-5.1.25	50.65	01 E 005	630 000	000 401		
			Totals for 828	238.75					
05/30/2025	829	Lotus Autism Specialists	SPED ASD Consult Metng	18.75	01 E 010	411 000	419 303		
05/30/2025	829	Lotus Autism Specialists	SPED ASD Evaluations	1,850.00	01 E 010	411 000	419 303		
05/30/2025	829	Lotus Autism Specialists	SPED ASD Evaluations	90.20	01 E 010	420 000	419 366		
05/30/2025	829	Lotus Autism Specialists	SPED ASD Re Evaluations	1,350.00	01 E 010	411 000	419 303		
			Totals for 829	3,308.95					
05/30/2025	830	Menards - Hutchinson	FY25 Maintenance supplies	136.37	01 E 010	810 000	000 401		
05/30/2025	830	Menards - Hutchinson	FY25 Maintenance supplies	25.54	01 E 010	810 000	000 401		
			Totals for 830	161.91					
05/30/2025	831	Michael Murphy Construction LLC	FY25 Main: April 2025 Snow Removal	266.25	01 E 010	810 000	000 350		
			Totals for 831	266.25					
05/30/2025	832	MRI Software LLC	FY25 Background check -April 2025	28.00	01 E 005	105 000	000 305		
			Totals for 832	28.00					
05/30/2025	833	MYRA	FY25 Membership Renewal	15.00	01 E 005	110 000	000 305		
			Totals for 833	15.00					
05/30/2025	834	Navigate Care Consulting LLC	FY25 ON/Off Site Nursing-5.13.25	90.00	01 E 010	720 000	000 305		
			Totals for 834	90.00					
05/30/2025	835	Palkova, Ludmila	FY25 Food Service-Apples	25.29	02 E 010	770 000	701 490		
			Totals for 835	25.29					
05/30/2025	836	Pan-O-Gold Baking Co.	Fy25 Bread	89.77	02 E 010	770 000	701 490		
05/30/2025	836	Pan-O-Gold Baking Co.	Fy25 Bread	43.20	02 E 010	770 000	701 490		
05/30/2025	836	Pan-O-Gold Baking Co.	Fy25 Bread	29.50	02 E 010	770 000	701 490		
05/30/2025	836	Pan-O-Gold Baking Co.	Fy25 Bread	65.00	02 E 010	770 000	701 490		
05/30/2025	836	Pan-O-Gold Baking Co.	Fy25 Bread	54.95	02 E 010	770 000	701 490		
05/30/2025	836	Pan-O-Gold Baking Co.	Fy25 Bread	157.20	02 E 010	770 000	701 490		
			Totals for 836	439.62					
05/30/2025	838	Sysco Western MN	FY25 Food Service	472.32	02 E 010	770 000	701 490		
05/30/2025	838	Sysco Western MN	FY25 Food Service	52.40	02 E 010	770 000	701 401		
05/30/2025	838	Sysco Western MN	FY25 Food Service	401.13	02 E 010	770 000	705 490		
05/30/2025	838	Sysco Western MN	FY25 Food Service	107.22	02 E 010	770 000	705 490		
05/30/2025	838	Sysco Western MN	FY25 Food Service	30.92	02 E 010	770 000	701 490		
05/30/2025	838	Sysco Western MN	FY25 Food Service	34.20	02 E 010	770 000	705 490		
05/30/2025	838	Sysco Western MN	FY25 Food Service	191.72	02 E 010	770 000	705 490		
05/30/2025	838	Sysco Western MN	FY25 Food Service	162.99	02 E 010	770 000	706 401		
05/30/2025	838	Sysco Western MN	FY25 Food Service	491.44	02 E 010	770 000	701 490		

CHECK				ACCOUNT						
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT	NUMBER					
05/30/2025	838	Sysco Western MN	FY25 Food Service	320.08	02 E 010	770 000	701 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	28.14	01 E 005	110 000	000 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	239.85	02 E 010	770 000	705 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	86.06	01 E 005	105 000	000 401			
05/30/2025	838	Sysco Western MN	FY25 Food Service	34.64	02 E 010	770 000	701 401			
05/30/2025	838	Sysco Western MN	FY25 Food Service	224.61	02 E 010	770 000	701 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	103.56	01 E 005	110 000	000 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	138.77	02 E 010	770 000	705 490			
05/30/2025	838	Sysco Western MN	Credit for Breakfast Ref #53911140	-25.94	02 E 010	770 000	705 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	25.32	02 E 010	770 000	701 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	475.23	02 E 010	770 000	701 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	323.25	02 E 010	770 000	705 490			
05/30/2025	838	Sysco Western MN	Credit for Lunch Ref #253913125	-64.17	02 E 010	770 000	701 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	75.51	02 E 010	770 000	701 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	152.16	02 E 010	770 000	705 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	61.61	01 E 005	110 000	000 490			
05/30/2025	838	Sysco Western MN	FY25 Food Service	354.76	02 E 010	770 000	701 490			
05/30/2025	838	Sysco Western MN	Credit for Lunch Ref #253903048	-47.98	02 E 010	770 000	701 490			
			Totals for 838	4,449.80						
05/30/2025	839	Vivid Image Inc.	FY25 NDMA website Website Project-May 2025	350.00	01 E 005	108 000	000 405			
			Totals for 839	350.00						
05/30/2025	840	WD Tech Online LLC	FY25 Tech Support	1,600.00	01 E 010	630 000	000 315			
			Totals for 840	1,600.00						
05/30/2025	841	Wolf Ridge Environmental Learning C	FY25 Field trip-	5,487.00	01 E 010	203 111	000 369			
			Totals for 841	5,487.00						
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	34.98	01 E 010	203 317	000 401			
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	-39.96	01 E 010	420 000	419 433			
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	39.96	01 E 010	420 000	419 433			
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	48.60	01 E 010	203 000	000 401			
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	96.80	01 E 010	203 000	000 401			
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	16.80	01 E 010	203 000	000 401			
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	118.31	01 E 010	620 000	000 401			
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	16.40	01 E 005	110 000	000 401			
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	67.56	01 E 010	211 000	000 401			
05/12/2025	202201522	Amazon.Com	Credit Card Payment AP Invoice.	59.96	01 E 010	420 000	419 433			
05/12/2025	202201522	US Postal Service	Credit Card Payment AP Invoice.	6.91	01 E 005	110 000	000 329			
05/12/2025	202201522	US Postal Service	Credit Card Payment AP Invoice.	6.75	01 E 005	110 000	000 329			
05/12/2025	202201522	US Postal Service	Credit Card Payment AP Invoice.	19.86	01 E 005	110 000	000 329			
05/12/2025	202201522	US Postal Service	Credit Card Payment AP Invoice.	35.49	01 E 005	110 000	000 329			

CHECK			ACCOUNT	
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT NUMBER
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	64.13 01 E 005 640 000 316 366
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	1,060.00 01 E 010 203 000 000 369
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	42.45 01 E 010 203 000 000 430
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	56.01 01 E 010 203 000 000 401
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	60.00 01 E 010 211 000 000 406
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	100.00 01 E 005 107 000 000 401
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	28.75 02 E 010 770 000 701 490
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	55.28 02 E 010 770 000 701 490
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	49.00 01 E 010 420 640 419 366
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	109.98 01 E 005 105 000 000 490
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	197.50 01 E 010 420 000 419 433
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	49.00 01 E 005 640 000 316 366
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	299.00 01 E 005 107 000 000 405
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	79.38 02 E 010 770 000 701 490
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	30.66 02 E 010 770 000 706 401
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	32.42 01 E 010 203 000 000 430
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	12.95 01 E 010 420 000 419 433
05/12/2025	202201522	Visa	Credit Card Payment AP Invoice.	19.87 02 E 010 770 000 701 490
			Totals for 202201522	2,874.80
05/01/2025	202400476	Internal Revenue Service	Payroll accrual	900.00 01 L 215 02
05/01/2025	202400476	Internal Revenue Service	Payroll accrual	20.00 02 L 215 02
			Totals for 202400476	920.00
05/01/2025	202400477	Internal Revenue Service	Payroll accrual	5,703.90 01 L 215 02
05/01/2025	202400477	Internal Revenue Service	Payroll accrual	118.87 02 L 215 02
			Totals for 202400477	5,822.77
05/01/2025	202400478	Internal Revenue Service	Payroll accrual	7,960.42 01 L 215 02
05/01/2025	202400478	Internal Revenue Service	Payroll accrual	281.29 02 L 215 02
			Totals for 202400478	8,241.71
05/01/2025	202400479	Internal Revenue Service	Payroll accrual	1,861.70 01 L 215 02
05/01/2025	202400479	Internal Revenue Service	Payroll accrual	65.79 02 L 215 02
			Totals for 202400479	1,927.49
05/01/2025	202400480	Internal Revenue Service	Payroll accrual	7,960.42 01 L 215 02
05/01/2025	202400480	Internal Revenue Service	Payroll accrual	281.29 02 L 215 02
			Totals for 202400480	8,241.71
05/01/2025	202400481	Internal Revenue Service	Payroll accrual	1,861.70 01 L 215 02
05/01/2025	202400481	Internal Revenue Service	Payroll accrual	65.79 02 L 215 02
			Totals for 202400481	1,927.49
05/01/2025	202400482	Minnesota Child Support Payment Cen	Payroll accrual	50.00 01 L 215 12
			Totals for 202400482	50.00

CHECK				ACCOUNT			
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT	NUMBER		
05/01/2025	202400483	MN Department Of Revenue	Payroll accrual	50.00	01 L	215	03
Totals for 202400483				50.00			
05/01/2025	202400484	MN Department Of Revenue	Payroll accrual	335.00	01 L	215	03
05/01/2025	202400484	MN Department Of Revenue	Payroll accrual	20.00	02 L	215	03
Totals for 202400484				355.00			
05/01/2025	202400485	MN Department Of Revenue	Payroll accrual	3,940.97	01 L	215	03
05/01/2025	202400485	MN Department Of Revenue	Payroll accrual	97.38	02 L	215	03
Totals for 202400485				4,038.35			
05/01/2025	202400486	Public Employee Retirement Associat	Payroll accrual	4,176.66	01 L	215	07
05/01/2025	202400486	Public Employee Retirement Associat	Payroll accrual	300.86	02 L	215	07
Totals for 202400486				4,477.52			
05/01/2025	202400487	Public Employee Retirement Associat	Payroll accrual	4,819.19	01 L	215	07
05/01/2025	202400487	Public Employee Retirement Associat	Payroll accrual	347.16	02 L	215	07
Totals for 202400487				5,166.35			
05/01/2025	202400488	Teachers Retirement Association	Payroll accrual	5,347.68	01 L	215	06
Totals for 202400488				5,347.68			
05/01/2025	202400489	Teachers Retirement Association	Payroll accrual	6,037.67	01 L	215	06
Totals for 202400489				6,037.67			
05/16/2025	202400490	Internal Revenue Service	Payroll accrual	900.00	01 L	215	02
05/16/2025	202400490	Internal Revenue Service	Payroll accrual	20.00	02 L	215	02
Totals for 202400490				920.00			
05/16/2025	202400491	Internal Revenue Service	Payroll accrual	5,698.36	01 L	215	02
05/16/2025	202400491	Internal Revenue Service	Payroll accrual	118.87	02 L	215	02
Totals for 202400491				5,817.23			
05/16/2025	202400492	Internal Revenue Service	Payroll accrual	7,473.29	01 L	215	02
05/16/2025	202400492	Internal Revenue Service	Payroll accrual	285.85	02 L	215	02
Totals for 202400492				7,759.14			
05/16/2025	202400493	Internal Revenue Service	Payroll accrual	1,747.78	01 L	215	02
05/16/2025	202400493	Internal Revenue Service	Payroll accrual	66.85	02 L	215	02
Totals for 202400493				1,814.63			
05/16/2025	202400494	Internal Revenue Service	Payroll accrual	7,473.29	01 L	215	02
05/16/2025	202400494	Internal Revenue Service	Payroll accrual	285.85	02 L	215	02
Totals for 202400494				7,759.14			
05/16/2025	202400495	Internal Revenue Service	Payroll accrual	1,747.78	01 L	215	02
05/16/2025	202400495	Internal Revenue Service	Payroll accrual	66.85	02 L	215	02
Totals for 202400495				1,814.63			
05/16/2025	202400496	Minnesota Child Support Payment Cen	Payroll accrual	50.00	01 L	215	12
Totals for 202400496				50.00			
05/16/2025	202400497	MN Department Of Revenue	Payroll accrual	50.00	01 L	215	03

CHECK				ACCOUNT			
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT	NUMBER		
			Totals for 202400497	50.00			
05/16/2025	202400498	MN Department Of Revenue	Payroll accrual	335.00	01 L	215	03
05/16/2025	202400498	MN Department Of Revenue	Payroll accrual	20.00	02 L	215	03
			Totals for 202400498	355.00			
05/16/2025	202400499	MN Department Of Revenue	Payroll accrual	3,706.94	01 L	215	03
05/16/2025	202400499	MN Department Of Revenue	Payroll accrual	107.92	02 L	215	03
			Totals for 202400499	3,814.86			
05/16/2025	202400500	Public Employee Retirement Associat	Payroll accrual	3,784.93	01 L	215	07
05/16/2025	202400500	Public Employee Retirement Associat	Payroll accrual	305.64	02 L	215	07
			Totals for 202400500	4,090.57			
05/16/2025	202400501	Public Employee Retirement Associat	Payroll accrual	4,367.22	01 L	215	07
05/16/2025	202400501	Public Employee Retirement Associat	Payroll accrual	352.67	02 L	215	07
			Totals for 202400501	4,719.89			
05/16/2025	202400502	Teachers Retirement Association	Payroll accrual	5,200.33	01 L	215	06
			Totals for 202400502	5,200.33			
05/16/2025	202400503	Teachers Retirement Association	Payroll accrual	5,871.31	01 L	215	06
			Totals for 202400503	5,871.31			
05/30/2025	202400504	Empower Retirement Plan	FY25 Retirement-May 25	142.12	01 L	215	11
			Totals for 202400504	142.12			
05/30/2025	202400505	Bix Produce Co LLC	FFVP	316.66	02 E 010 770 000 706 490		
			Totals for 202400505	316.66			
05/30/2025	202400506	Bix Produce Co LLC	FFVP	889.74	02 E 010 770 000 706 490		
			Totals for 202400506	889.74			
05/30/2025	202400507	Nuvera	FY25 Services- May 25	310.04	01 E 005 810 000 000 320		
05/30/2025	202400507	Nuvera	FY25 Services- May 25	503.91	01 E 005 810 108 000 320		
05/30/2025	202400507	Nuvera	FY25 Services- May 25	510.80	01 E 010 630 000 000 315		
			Totals for 202400507	1,324.75			
05/30/2025	202400508	Empower Retirement Plan	FY25 Retirement-May 25	142.12	01 L	215	11
			Totals for 202400508	142.12			
05/30/2025	202400509	City Of Hutchinson (water)	FY25 Outside Irrigation- April 25	24.31	01 E 010 810 000 000 330		
			Totals for 202400509	24.31			
05/30/2025	202400510	City Of Hutchinson (water)	FY25 Water/Sewer-April 25	500.70	01 E 010 810 000 000 330		
			Totals for 202400510	500.70			
05/30/2025	202400511	Hutchinson Utilities Commission	FY25 Utilities-April 25	3,286.33	01 E 010 810 000 000 330		
			Totals for 202400511	3,286.33			
05/30/2025	202400512	Waste Management -Of WI-MN	FY25 Water Services -May 25	926.47	01 E 010 810 000 000 331		
			Totals for 202400512	926.47			
05/30/2025	202400513	Bill.com	Monthly Service Fee	85.58	01 E 005 112 000 000 305		
			Totals for 202400513	85.58			

CHECK			ACCOUNT			
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT	NUMBER	
05/30/2025	202400514	Bix Produce Co LLC	FFVP	618.88	02 E 010	770 000 706 490
			Totals for 202400514	618.88		
05/30/2025	202400515	Bix Produce Co LLC	FFVP	365.62	02 E 010	770 000 706 490
			Totals for 202400515	365.62		
05/30/2025	202400516	United Healthcare	FY25 Employee Benefits-May 25	20,865.42	01 L	215 10
			Totals for 202400516	20,865.42		
05/30/2025	202400517	MN UI Fund	Q1 Unemployment Insurance	4,880.04	01 L	215 80
05/30/2025	202400517	MN UI Fund	Q1 Unemployment Insurance	239.96	02 L	215 80
			Totals for 202400517	5,120.00		
05/30/2025	202400518	Citizens Bank & Trust Co.	Payment to Commercial Loan #26557	1,374.99	01 E 005	110 000 000 740
			Totals for 202400518	1,374.99		
05/30/2025	202400519	Citizens Bank & Trust Co.	Payment to Commercial Loan #268633	1,375.00	01 E 005	110 000 000 740
			Totals for 202400519	1,375.00		
05/30/2025	202400520	Citizens Bank & Trust Co.	Overdraft Fee	30.00	01 E 005	112 000 000 305
			Totals for 202400520	30.00		
05/30/2025	202400521	Citizens Bank & Trust Co.	Overdraft Fee	30.00	01 E 005	112 000 000 305
			Totals for 202400521	30.00		
05/30/2025	202400522	Citizens Bank & Trust Co.	Overdraft Fee	60.00	01 E 005	112 000 000 305
			Totals for 202400522	60.00		
05/30/2025	202400523	Citizens Bank & Trust Co.	Overdraft Fee	60.00	01 E 005	112 000 000 305
			Totals for 202400523	60.00		
05/30/2025	202400524	Citizens Bank & Trust Co.	Overdraft Fee	60.00	01 E 005	112 000 000 305
			Totals for 202400524	60.00		
05/30/2025	202400525	Internal Revenue Service	Payroll accrual	1,000.00	01 L	215 02
05/30/2025	202400525	Internal Revenue Service	Payroll accrual	20.00	02 L	215 02
			Totals for 202400525	1,020.00		
05/30/2025	202400526	Internal Revenue Service	Payroll accrual	6,104.72	01 L	215 02
05/30/2025	202400526	Internal Revenue Service	Payroll accrual	125.07	02 L	215 02
			Totals for 202400526	6,229.79		
05/30/2025	202400527	Internal Revenue Service	Payroll accrual	7,934.83	01 L	215 02
05/30/2025	202400527	Internal Revenue Service	Payroll accrual	306.12	02 L	215 02
			Totals for 202400527	8,240.95		
05/30/2025	202400528	Internal Revenue Service	Payroll accrual	1,855.75	01 L	215 02
05/30/2025	202400528	Internal Revenue Service	Payroll accrual	71.59	02 L	215 02
			Totals for 202400528	1,927.34		
05/30/2025	202400529	Internal Revenue Service	Payroll accrual	7,934.83	01 L	215 02
05/30/2025	202400529	Internal Revenue Service	Payroll accrual	306.12	02 L	215 02
			Totals for 202400529	8,240.95		
05/30/2025	202400530	Internal Revenue Service	Payroll accrual	1,855.75	01 L	215 02

CHECK				ACCOUNT			
CHECK DATE	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT	NUMBER		
05/30/2025	202400530	Internal Revenue Service	Payroll accrual	71.59	02 L	215	02
Totals for 202400530				1,927.34			
05/30/2025	202400531	Minnesota Child Support Payment Cen	Payroll accrual	50.00	01 L	215	12
Totals for 202400531				50.00			
05/30/2025	202400532	MN Department Of Revenue	Payroll accrual	50.00	01 L	215	03
Totals for 202400532				50.00			
05/30/2025	202400533	MN Department Of Revenue	Payroll accrual	335.00	01 L	215	03
05/30/2025	202400533	MN Department Of Revenue	Payroll accrual	20.00	02 L	215	03
Totals for 202400533				355.00			
05/30/2025	202400534	MN Department Of Revenue	Payroll accrual	4,001.16	01 L	215	03
05/30/2025	202400534	MN Department Of Revenue	Payroll accrual	122.29	02 L	215	03
Totals for 202400534				4,123.45			
05/30/2025	202400535	Public Employee Retirement Associat	Payroll accrual	4,168.06	01 L	215	07
05/30/2025	202400535	Public Employee Retirement Associat	Payroll accrual	326.89	02 L	215	07
Totals for 202400535				4,494.95			
05/30/2025	202400536	Public Employee Retirement Associat	Payroll accrual	4,809.38	01 L	215	07
05/30/2025	202400536	Public Employee Retirement Associat	Payroll accrual	377.19	02 L	215	07
Totals for 202400536				5,186.57			
05/30/2025	202400537	Teachers Retirement Association	Payroll accrual	5,334.31	01 L	215	06
Totals for 202400537				5,334.31			
05/30/2025	202400538	Teachers Retirement Association	Payroll accrual	6,022.59	01 L	215	06
Totals for 202400538				6,022.59			
Totals for checks				430,570.98			

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
01	GENERAL FUND	187,087.44	0.00	226,760.45	413,847.89
02	FOOD SERVICE	5,215.75	0.00	11,507.34	16,723.09
***	Fund Summary Totals ***	192,303.19	0.00	238,267.79	430,570.98

***** End of report *****

Batch	Date	Description	Debit	Credit	Additional Desc	Acct Nbr
24-10019	04/30/2025	Reclass Line of Credit Entries	300,000.00	0.00		01 L 208 00
24-10019	04/30/2025	Reclass Line of Credit Entries	0.00	595.83		01 L 208 00
24-10019	04/30/2025	Reclass Line of Credit Entries	0.00	300,000.00		01 L 202 00
24-10019	04/30/2025	Reclass Line of Credit Entries	595.83	0.00		01 E 005 110 000 000 740
		0.00 Totals for 24-10019				
24-10020	05/12/2025		866.98	0.00		01 E 010 407 000 740 220
24-10020	05/12/2025		0.00	854.76		01 L 215 10
24-10020	05/12/2025		0.00	12.22		01 L 215 21
24-10020	05/12/2025		38.26	0.00		01 E 010 407 000 740 235
24-10020	05/12/2025		0.00	38.26		01 L 215 09
		0.00 Totals for 24-10020				
24-10021	05/12/2025		0.00	866.98		01 E 010 407 000 740 220
24-10021	05/12/2025		854.76	0.00		01 L 215 10
24-10021	05/12/2025		12.22	0.00		01 L 215 21
24-10021	05/12/2025		0.00	38.26		01 E 010 407 000 740 235
24-10021	05/12/2025		38.26	0.00		01 L 215 09
		0.00 Totals for 24-10021				
24-10022	05/12/2025	Move BCBS Deposit to 215 Split	894.05	0.00		01 L 215 10
24-10022	05/12/2025	Move BCBS Deposit to 215 Split	0.00	32.48		01 L 215 09
24-10022	05/12/2025	Move BCBS Deposit to 215 Split	0.00	6.78		01 L 215 21
24-10022	05/12/2025	Move BCBS Deposit to 215 Split	0.00	854.79		01 L 215 10
		0.00 Totals for 24-10022				
		0.00 Total for Journal Entries				

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
01	GENERAL FUND	-595.83	0.00	595.83	0.00
***	Fund Summary Totals ***	-595.83	0.00	595.83	0.00

***** End of report *****

03/25/2025	Amazon	118.31
03/25/2025	Amazon	16.40
03/26/2025	Amazon	16.80
03/27/2025	Amazon	96.80
04/08/2025	PAR	197.50
04/08/2025	USPS	6.75
04/16/2025	Amazon	34.98
04/17/2025	USPS	6.91
03/24/2025	Amazon	59.96
03/25/2025	Amazon	67.56
03/26/2025	Ultimate SLP	12.95
03/31/2025	USPS	35.49
04/02/2025	Amazon	48.60
04/04/2025	USPS	19.86
04/07/2025	Trillium Montessori	49.00
04/08/2025	Amazon	39.96
04/10/2025	Social Thinking	49.00
04/10/2025	Amazon	-39.96
04/15/2025	PayPal -	100.00
04/16/2025	Wal-Mart	56.01
04/17/2025	Cashwise	64.13
04/16/2025	PayPal	60.00
04/17/2025	Twins Ball Park	1060.00
04/17/2025	Celebrate Planet Earth	42.45
03/28/2025	Menards	32.42
03/31/2025	Society For Human Resource	299.00
03/26/2025	Aldi	19.87
03/31/2025	Walmart -	79.38
03/31/2025	Walmart -	30.66
04/10/2025	Sams Club -	109.98
04/15/2025	Aldi - NSLP	28.75
04/15/2025	Walmart -	<u>55.28</u>

<i>Amazon - library</i>	01 E 010 620 000 000 401
<i>Amazon - business supplies - non instructional</i>	01 E 005 110 000 000 401
<i>Amazon - non instructional supplies</i>	01 E 010 203 000 000 401
<i>Amazon - non instructional supplies</i>	01 E 010 203 000 000 401
<i>PAR - SpEd test materials</i>	01 E 010 420 000 419 433
<i>USPS - postage</i>	01 E 005 110 000 000 329
<i>Amazon - Rm 317 - classroom non instructional supplies</i>	01 E 010 203 317 000 401
<i>USPS - postage</i>	01 E 005 110 000 000 329
<i>Amazon - SpEd timers</i>	01 E 010 420 000 419 433
<i>Amazon - graduation supplies</i>	01 E 010 211 000 000 401
<i>Ultimate SLP - speech instruction supplies</i>	01 E 010 420 000 419 433
<i>USPS - postage</i>	01 E 005 110 000 000 329
<i>Amazon - non instructional supplies</i>	01 E 010 203 000 000 401
<i>USPS - postage</i>	01 E 005 110 000 000 329
<i>Trillium Montessori - Professional Development</i>	01 E 005 640 000 316 366
<i>Amazon - sensory supplies</i>	01 E 010 420 000 419 433
<i>Social Thinking - Professional Development - SpEd</i>	01 E 010 420 640 419 366
<i>Amazon - CREDIT</i>	01 E 010 420 000 419 433
<i>PayPal - BIZ Journals - marketing</i>	01 E 005 107 000 000 401
<i>Wal-Mart - non instructional supplies Title 1 - Family Discoveries Night</i>	01 E 010 203 000 000 401
<i>Cashwise - professional development</i>	01 E 005 640 000 316 366
<i>PayPal - Washington Post - subscription</i>	01 E 010 211 000 000 406
<i>Twins Ball Park - field trip - E2</i>	01 E 010 203 000 000 369
<i>Celebrate Planet Earth - science materials</i>	01 E 010 203 000 000 430
<i>Menards - Middle School curriculum</i>	01 E 010 203 000 000 430
<i>Society For Human Resource - HR membership</i>	01 E 005 107 000 000 405
<i>Aldi - NSLP lunch -</i>	02 E 010 770 000 701 490
<i>Walmart - NSLP lunch</i>	02 E 010 770 000 701 490
<i>Walmart - FFVP supplies</i>	02 E 010 770 000706 401
<i>Sams Club -PTO</i>	01 E 005 105 000 000 490
<i>Aldi - NSLP lunch -</i>	02 E 010 770 000 701 490
<i>Walmart - NSLP lunch</i>	02 E 010 770 000 701 490

Was unsure if there was still room in the Title budget for this?

New Discoveries Montessori Academy
Multi-Year Budget Projection Model
June 13, 2025

Surplus (Deficit) 164,204 70,826 (198,148) (210,549)

	<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
	<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
	<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>
Enrollment Projections	205	215	201	208
Number of Students in Pre Kindergarten (Non Voluntary Pre-K Program., Non EC Dis.	6	8	5	8
Number Students Voluntary Pre Kindergarten Program	3	4	10	4
Number Students Grade K - All Day, Every Day Program	30	23	24	23
Number Students Grade K - (Handicapped)	0	7	0	0
Number Students Grade 1	27	25	25	25
Number Students Grade 2	26	26	25	26
Number Students Grade 3	25	24	24	24
Number Students Grade 4	27	19	22	19
Number Students Grade 5	17	26	26	26
Number Students Grade 6	21	19	14	19
Number Students Grade 7	15	19	15	19
Number Students Grade 8	8	15	11	15
Enrollment totals by state pupil unit weighting category				
Number of Students Voluntary Pre Kindergarten Program	3	4	10	4
Number of Students in EC Program	6	8	5	8
Number of Students Grade K - All Day, Every Day Program	30	23	24	23
Number Students Grade K (Handicapped)	0	7	0	0
Total Number of Students Grades 1-3	78	75	73	75
Total Number of Students Grades 4-6	66	64	62	64
Total Number of Students Grades 7-12	23	34	27	34
Total Number of Students in Average Daily Membership (ADMs)	205	215	201	208
Total Number of Current Year Weighted ADM for State Aid Funding	210	222	206	215

New Discoveries Montessori Academy
Multi-Year Budget Projection Model
June 13, 2025

Surplus (Deficit) 164,204 70,826 (198,148) (210,549)

<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>

State Revenue Assumptions and Calculation

General Education Revenue

State Averages Per Pupil Unit

Inflation Rate Assumption - Basic only	\$7,138	\$7,281	\$7,281	\$7,480
Basic Excluding Transportation	4.0%	2.0%	2.0%	2.74%
Gifted and Talented	\$6,805.37	\$6,941.71	\$6,941.71	\$7,131.43
Sparsity	13.00	13.00	13.00	13.00
Operating Capital	33.62	33.47	34.35	33.47
Menst Prod/Opiate ANT	226.94	226.58	227.10	226.58
Equity	2.00	2.00	2.00	2.00
Referendum	114.53	114.50	113.63	114.50
Transportation Sparsity	125.30	150.00	74.45	150.00
Transportation	125.70	125.70	128.53	125.70
	332.63	339.29	339.29	348.57
Total Per Pupil Unit State Revenue	7,779.09	7,946.25	7,874.06	8,145.25
Total General Education State Revenue	1,631,586	1,762,351	1,622,482	1,750,528

Compensatory Revenue

A: 'Number of Students prior yr. (current year for 1st year)	0.6982	0.5777	0.5777	0.5173
B: Number of Free Lunch Students prior yr. (or current year for 1st yr.)	217	206	206	202
C: Number of Reduced Lunch Students prior yr. (current yr. For 1sr yr.)	140	109	109	95
D: Adjusted Counts = 100% Free, 50% Reduced - (A)	23	20	20	19
E: Concentration Portion	151.50	119.00	119.00	104.50
F: Compensatory Building Allowance	0.6982	0.5777	0.5777	0.5173
G: Initial Revenue				3,506.96
Rounding adjustment	499,763	511,092	511,092	366,477
Calculated Compensatory State Revenue ((A) x (B))	0	16	16	(19)
	499,763	511,108	511,108	526,976

New Discoveries Montessori Academy
Multi-Year Budget Projection Model
June 13, 2025

Surplus (Deficit) 164,204 70,826 (198,148) (210,549)

	<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
	<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
	<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>
Building Lease Aid				
Eligible Annual Lease Cost	444,000	444,000	444,000	444,000
Aid at \$1,314 per pupil unit as per state cap	275,598	291,424	270,755	282,397
Aid at 90% of Lease	399,600	399,600	399,600	399,600
90% of lease payment - per pupil unit	1,905	1,802	1,939	1,859
Lessor of per pupil unit aid or 90% of lease payment	275,598	291,424	270,755	282,397
Estimated Proration of Lease Aid Revenue	100.0%	100.0%	100.0%	100.0%
Total Prorated Building Lease Aid Revenue	275,598	291,424	270,755	282,397
Lease Aid Revenue per pupil unit (before proration)	1,314	1,314	1,314	1,314

Building Lease Aid Analyticals:

Lease Aid Revenue that would need to be generated to cover expense at 90% of Lease Cost. Maximum per Statute is \$1,314 per pupil unit.	1,905	1,802	1,939	1,859
How many more pupil units would we need to maximize lease aid?	94	82	98	89

Long-Term Facilities Maintenance Revenue

Revenue per Adjusted Pupil Unit	132.00	132.00	132.00	132.00
Proration Factor	1.00	1.00	1.00	1.00
Total Long-Term Facilities Maintenance Revenue	27,686	29,275	27,199	28,369

Special Education Revenue

Eligible State Special Education Expenses - Current Year	1,816,478	1,896,278	3,264,932	3,314,265
Eligible State Special Education Expenditures - PY Transportation	1,340,469	1,125,000	0	0
Estimated Rate of Return for SPED Costs	95%	95%	95%	95%
Estimated Proration Factor	100%	100%	100%	100%
State Special Education Aid	3,066,123	2,926,464	3,101,686	3,088,552

English Learner State Aid

Prior Year English Learner Eligible ADM	0.00	0.00	0.00	0.00
Current Year English Learner Eligible ADM	2.00	1.00	1.00	1.00
ADM Served	205.17	214.94	200.71	208.07
Adjusted English Learner ADM	2.00	1.00	1.00	1.00
English Learner Marginal Cost Pupils	20	20	20	20
English Learner Revenue	24,560	24,560	24,560	24,560
Concentration Portion	0.0097	0.0047	0.0050	0.0048
Contraction Factor	0.0848	0.0405	0.0433	0.0418
English Learner Pupil Units	0.17	0.04	0.04	0.04
English Learner Concentration Revenue	74	17	17	17
Total English Learner Aid	24,634	24,577	24,577	24,577

New Discoveries Montessori Academy
Multi-Year Budget Projection Model
June 13, 2025

Surplus (Deficit) **164,204** **70,826** **(198,148)** **(210,549)**

<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>

Revenue Summary and Projections

State Aids

General Education Revenue

General Education Revenue	1,628,773	1,762,351	1,625,067	1,750,528
Declining Enrollment Revenue	24,823	0	7,047	0
English Learner Aid	24,634	24,577	24,577	24,577
English Learner Cross Subsidy	483	0	451	0
Pension Adjustment Revenue	22,157	22,157	17,688	17,688
Compensatory Revenue	499,763	511,108	511,108	526,976
General Education Revenue Subtotal	2,200,634	2,320,194	2,185,939	2,319,770

Categorical Revenues

Q Comp	55,621	53,169	53,560	56,114
Literacy Aid	10,318	10,830	14,675	10,830
Building Lease Aid	275,598	291,424	270,755	282,397
Long-Term Facilities Maintenance Revenue	28,164	29,275	27,199	28,369
Endowment Fund Aid	12,843	12,843	13,968	12,843
Special Education Aid	2,847,489	2,926,464	3,101,686	3,088,552
Student Support Aid	20,000	20,000	20,000	20,000
Library Aid	20,000	20,000	20,000	20,000
READ Act	0	0	16,948	0
Medical Assistance 3rd Party Billing Revenue	22,303	16,328	15,247	15,806
Prior Year Under (Over) Accruals	(66,006)	0	0	0
Total State Aids	5,426,964	5,700,527	5,739,977	5,854,680

Other Revenue

Federal Title Programs - Title I	68,899	64,716	79,100	63,954
Federal Title Programs - Title II	14,039	16,846	15,730	16,633
Federal ESSER and GEER Funding	13,249	0	5,000	0
Federal Special Ed - Finance 419 Regular	45,761	64,404	60,865	63,592
Federal Special Ed - Finance 425 CEIS	11,564	12,981	12,122	12,818
Federal REAP Grant	0	20,000	40,000	20,000
Other Local Revenues				
Fees Collected	4,474	4,704	5,393	4,554
Field Trip Fees Collected	22,761	10,000	30,000	10,000
Interest Earned	439	470	439	455
Rental of Facilities	650	601	1,100	582
Gifts and Donations	14,030	10,000	500	10,000
eRate Reimbursements	0	4,934	10,000	4,776
Other Local Revenues	0	1,000	1,000	968
Sales of Materials Purchased for Resale	966	1,585	1,480	1,534

New Discoveries Montessori Academy Multi-Year Budget Projection Model June 13, 2025
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	Surplus (Deficit)	164,204	70,826	(198,148)	(210,549)
		<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
		<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
		<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
		<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>
Food Service Program Revenue					
State Revenues		28,979	24,284	22,676	23,743
Federal Revenues		202,123	205,003	191,431	200,435
USDA Commodities Received		15,420	9,026	9,026	8,737
Sales of Lunches, Breakfasts, and Milk		7,006	6,272	6,271	6,072
Other Revenue		77	0	0	0
Transfer from General Fund		0	0	0	4,712
Community Services Program Revenues					
Childrens House Program Fees		15,000	7,326	7,326	7,326
Tuition Payments from State		25,226	28,810	28,810	28,810
Total Other Revenue		490,663	492,963	528,269	489,702
	Total Revenues	5,917,627	6,193,490	6,268,246	6,344,382
	<i>Verification</i>	5,917,627	6,193,490	6,268,246	6,344,382
	<i>Per Audit</i>	5,917,628			
	<i>Variance</i>	(1)			

This financial report is prepared in a modified format in that they exclude footnotes and required supplementary information in order to be considered a full set of financial statements. The excluded portions will be included in the School's fiscal year end financial statements. Creative Planning is not a licensed CPA firm and no CPA provides any assurance on this financial report.

New Discoveries Montessori Academy
Multi-Year Budget Projection Model
June 13, 2025

Surplus (Deficit) **164,204** **70,826** **(198,148)** **(210,549)**

<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>

Expenditure Calculations

Inflation Calculations

Salaries and Wages Increases	2.0%	2.0%	2.0%	2.0%
Health and Dental Insurance	8.0%	8.0%	8.0%	8.0%
Base Year Health and Dental Insurance Costs - General Education	\$90,048	\$97,252	\$105,032	\$105,032
Base Year Health and Dental Insurance Costs - Special Education	\$116,033	\$125,316	\$135,341	\$135,341
Workers Compensation Insurance Increase				
Other costs	2.0%	2.0%	2.0%	2.0%
Property, Liability, Workers Compensation Insurance Increase	5.0%	5.0%	5.0%	5.0%
Budgets also increased based on change in projected enrollment each year				

Budget Calculations

General Fund

100 Salaries	1,043,696	1,061,467	1,160,641	1,194,354
100 Cost of Lane Increases	0	10,500	10,500	25,000
200 Benefits	330,668	350,911	350,911	369,506
305 Contracted Services	139,591	153,000	153,000	156,060
306 Contracted Grounds Services	7,198	8,557	8,557	8,728
308 Advertising Fees	5,190	5,123	5,123	5,226
320 Communications Services	10,161	18,207	18,207	18,571
329 Postage	1,764	1,507	1,407	1,488
330 Utilities Cost	47,239	65,466	50,000	52,870
331 Refuse Removal Services	10,110	9,597	10,250	10,838
340 Property and Liability Insurance	42,486	22,128	22,128	22,128
350 Repairs and Maintenance	19,489	28,586	25,000	26,435
351 Copier Usage Fees	(33)	0	0	0
360 Contracted Transportation	213,579	220,000	220,000	226,600
366 Travel, conferences and staff training	5,070	22,539	21,047	22,255
369 Field Trips and Other Student Fees	16,379	16,492	15,400	16,284

New Discoveries Montessori Academy
Multi-Year Budget Projection Model
June 13, 2025

Surplus (Deficit) **164,204** **70,826** **(198,148)** **(210,549)**

	<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
	<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
	<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>

Building Lease				
Current Building Lease				
Property Tax Estimate				
Principal and Interest on Building Purchase Loan (effective 4/1/2018)	393,113	393,113	393,113	393,113
Capital Repair and Replacement Fund	31,711	31,711	31,711	31,711
Building Company Operatng Costs (Accounting, Audit, Building Insurance, etc.)	19,176	19,176	19,176	19,176
Leasehold Improvements Lease	0	0	0	0
Total Building Lease Cost	444,000	444,000	444,000	444,000
370 Other Rentals and Operating Leases	0	389	363	384
380 Computer and Tech Related Hardware Rentals	5,267	5,593	5,222	5,522
376 Licensed Nursing Services	2,412	8,246	7,700	8,142
389 Staff Tuition Reimbursements	13,268	5,251	11,000	11,631
390 Educational Payments to MN School Districts	1,208	2,219	2,072	2,191
401 Supplies - Non Instructional	41,386	54,973	45,000	47,583
405 Non Instructional Software and License Fees	14,954	12,425	28,750	12,425
406 Instructional Software Licences and Fees	6,403	0	7,650	0
430 Instructional Supplies	19,977	21,539	20,000	21,148
440 Fuels	868	824	870	920
455 Non-Instructional Technology Supplies	0	599	560	592
456 Instructional Technology Supplies	277	1,374	1,075	1,137
460 Textbooks and Workbooks	0	1,099	1,000	1,057
461 Standardized Tests	2,937	3,146	3,250	3,437
470 Media Resources	348	1,265	1,200	1,269
490 Food Purchased (not for Food Service)	3,048	3,883	3,000	3,172
510 Site Improvements	0	550	514	543
520 Building Improvements	0	1,040	500	510
530 Other Equipment Purchased	85	3,928	3,928	4,007
556 Instructional Technology Equipment	0	9,416	9,416	9,604
740 Interest on Line of Credit	13,847	20,000	15,000	20,000
820 Dues and memberships	38,159	38,862	38,862	39,639
Authorizer Fee	0	13,362	13,362	13,629
Other Dues / Membership Fees	0	25,500	25,500	26,010
Transfer to Food Service Fund	0	0	0	4,712
Budget Contingency	(468)	0	0	0
Total General Education Expenditures	2,500,563	2,634,703	2,723,104	2,799,970

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New Discoveries Montessori Academy
Multi-Year Budget Projection Model
June 13, 2025

Surplus (Deficit) **164,204** **70,826** **(198,148)** **(210,549)**

	<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
	<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
	<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>
REAP Grant				
100 Salaries	0	15,000	30,000	15,000
200 Benefits	0	5,000	10,000	5,000
556 Technology Equipment	0	0	0	0
Total REAP Grant	0	20,000	40,000	20,000
Title Program - Title I				
100 Salaries	54,665	42,760	58,489	42,221
200 Benefits	12,358	18,655	17,420	18,420
401 Supplies - Non Instructional	1,876	1,632	1,632	1,665
895 Indirect Costs	0	1,670	1,560	1,649
Total Title I Expenditures	68,899	64,716	79,100	63,954
Title Programs - Title II				
303 Federal Contracted Services < \$25,000	11,681	12,145	11,341	11,992
366 Travel, conferences and staff training	2,326	1,837	1,716	1,814
401 Supplies - Non Instructional	32	2,666	2,489	2,632
895 Indirect Costs	0	198	185	195
Total Title II Expenditures	14,039	16,846	15,730	16,633
CARES Relief Funding (CRF)				
100 Salaries	10,989	0	0	0
200 Benefits	1,735	0	0	0
456 Instructional Technology Supplies	525	0	5,000	0
Total CRF Funding	13,249	0	5,000	0
State Special Education				
100 Salaries	1,382,067	1,467,786	1,543,254	1,574,119
200 Benefits	369,225	380,510	416,679	435,839
360 Contracted Transportation	1,006,519	1,150,000	1,250,000	1,250,000
394 Special Education Fees for Services	61,614	47,983	50,000	49,370
433 Individualized Instructional Materials	3,572	0	5,000	4,937
Total State Special Education	2,822,997	3,046,278	3,264,932	3,314,265

New Discoveries Montessori Academy
Multi-Year Budget Projection Model
June 13, 2025

	Surplus (Deficit)	164,204	70,826	(198,148)	(210,549)
		<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
		<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
		<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
		<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>
Federal Special Education - Finance 419					
303 Federal Contracted Services < \$25,000		26,807	42,651	38,828	42,114
366 Travel, conferences and staff training		728	800	2,347	790
401 Supplies - Non Instructional		118	160	149	158
405 Non Instructional Software and License Fees		10,232	11,196	5,455	11,055
433 Individualized Instructional Materials		6,209	7,997	7,368	7,896
820 Dues and memberships		1,455	1,599	6,719	1,579
Total Federal Special Education - Finance 419		45,549	64,404	60,865	63,592
Federal Special Education - Finance 429					
100 Salaries		9,080	10,600	9,898	10,466
200 Benefits		2,484	2,382	2,224	2,352
Total Federal Special Education - Finance 429		11,564	12,981	12,122	12,818
Food Service Program Expenses					
Salaries and Wages		78,171	76,500	76,500	78,030
Benefits		22,513	24,283	24,283	24,769
Purchased Services		9,123	7,819	7,819	8,456
Supplies and Materials		109,787	126,152	112,820	124,562
Federal Commodities Used		15,420	6,313	6,313	6,234
Dues, Memberships, Other Fees		1,324	1,669	1,669	1,648
Total Food Service Program Expenditures		236,336	242,736	229,404	243,699
Community Service Program Expenses					
Salaries and Wages		40,226	15,136	31,272	15,136
Benefits		0	2,801	2,801	2,801
Supplies and Materials		0	2,063	2,063	2,063
Total Community Service Program Expenditures		40,226	20,000	36,136	20,000
Total Expenditures		5,753,423	6,122,664	6,466,394	6,554,932
Verification		5,753,423	6,122,664	6,466,394	6,554,932
Per Audit		5,753,425			
Annual Surplus (Deficit)		164,204	70,826	(198,148)	(210,549)
Per Audit		164,203			
Variance		1			
Beginning Fund Balance		344,820	430,962	509,024	310,876
Ending Fund Balance		509,024	501,788	310,876	100,326
Per Audit		509023			
Variance		1			

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New Discoveries Montessori Academy
Multi-Year Budget Projection Model
June 13, 2025

	Surplus (Deficit)	164,204	70,826	(198,148)	(210,549)
		<u>2023-2024</u>	<u>2024-2025</u>	<u>2024-2025</u>	<u>2025-2026</u>
		<u>Audited</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>
		<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Original</u>
		<u>06.30.24</u>	<u>06.24.24</u>	<u>06.13.25</u>	<u>06.13.25</u>
Beginning Fund Balance - General Fund - Unassigned		186,808	375,816	303,943	105,795
Beginning Fund Balance - General Fund - Nonspendable		50,109	50,109	41,939	41,939
Beginning Fund Balance - General Fund - Medical Assistance		2,662	2,662	20,186	20,186
Beginning Fund Balance - General Fund - Committed		5,185	5,185	5,185	5,185
Beginning Fund Balance - General Fund - School Library Aid		0	0	447	447
Beginning Fund Balance - General Fund - Student Support Personnel		0	0	20,000	20,000
Current Year Activity - General Fund - Unassigned		146,936	52,841	(198,148)	(226,685)
Current Year Activity - General Fund - Nonspendable		0	0	0	0
Ending Balance - General Fund		391,700	486,613	193,552	(53,580)
Beginning Fund Balance - Food Service		68,790	84,303	101,573	101,573
Current Year Activity - Food Service		17,269	1,849	0	0
Ending Balance - Food Service		86,059	86,152	101,573	101,573
Beginning Fund Balance - Community Service Fund		15,749	15,750	15,750	15,750
Current Year Activity - Community Service Fund		(0)	16,136	(0)	16,136
Ending Balance - Community Service Fund		15,749	31,886	15,750	31,885
Beginning Balance - All Funds		344,820	430,962	509,023	310,875
Current Year Activity - All Funds		164,204	70,826	(198,148)	(210,549)
Ending Fund Balance - All Funds		509,024	501,788	310,875	100,326
Check		0	0	(1)	(1)
Fund Balance Percentage of Annual Total Expenditures		8.8%	8.2%	4.8%	1.5%
Debt Coverage Ratio Analysis		1.50	1.30	0.61	0.58

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Sounding Board

A publication of Osprey Wilds Environmental Learning Center Charter School Division



Ensuring Transparent and Effective Communication Outside of Board Meetings

February 2025

As part of your school board's commitment to transparent and effective governance, it is important to understand the boundaries and expectations surrounding communication among board members outside of open board meetings, particularly in relation to the Minnesota Open Meeting Law (OML).

The Minnesota Open Meeting Law (Minn. Stat. Ch. 13D) governs how public school boards, including charter school boards, conduct meetings and ensures that the public has access to decision-making processes within public organizations. The law aims to promote transparency and accountability, and as board members, it is essential that you comply with its provisions.

Below are the key guidelines to ensure your communication remains in compliance.

1. No Serial or Chain Communication

- **What is not allowed:** Board members may not engage in serial or chain communication outside of meetings. This refers to a situation where one board member communicates with another, who then communicates with another, ultimately resulting in a discussion or decision outside of a public meeting. Even informal communication that influences a board member's decision or leads to a consensus or agreement on an issue can violate the law.
- **Example of what to avoid:** A board member discussing any board business with another board member without convening an open board meeting.

2. Discussion of Board Business

- **What is allowed:** Board members are permitted to communicate informally about non-board business matters (such as personal updates or general ideas). However, any discussion of specific board business or topics that will be decided upon by the board should be reserved for open board meetings.
- **Example of allowable communication:** Discussing logistics of an upcoming event or sharing resources for research purposes. However, discussion of those resources should be reserved for the board meeting.

3. Public Access and Notice

- **What is required:** If the board or any group of members is engaging in a discussion or decision-making process, even if done outside of an open meeting, it must comply with the law's public notice and open access requirements. This means that any group discussions about official board business must be properly noticed and open to the public.

- **When to convene a meeting:** If you anticipate needing a discussion or consensus on a matter, it is essential to schedule an open board meeting, properly noticed, to ensure public access and transparency.
- If any board members meet for informational purposes, even if no decisions are being made, the meeting must still comply with the Open Meeting Law. This means it must be open to the public and properly noticed. Whether or not the board plans to vote at that meeting is irrelevant as to whether or not it should be posted. For example, workshops, board retreats, or strategic planning sessions should all be properly noticed and open to the public.

4. Email and Other Electronic Communication

- **What to avoid:** Sending group emails or using messaging platforms (e.g., Slack or text chains) to discuss board business or make decisions can create a "serial meeting" and violate the law.
- **Best Practice:** Generally any communication among board members should be limited to logistical matters, clarification of facts, or general information sharing. A good rule of thumb is for communication outside of board meetings to go only "one way" (i.e. the other members do not respond). Any substantive discussion of board business should be handled in open meetings, with the appropriate agenda and notice provided.
- While the use of social media for public engagement is permissible under the law, email and other direct communication platforms should not be used for discussions among a quorum of board members regarding official business to avoid potential violations of OML.

5. Social Gatherings

- Board members can meet socially; however, board members should not discuss, decide, or receive information regarding board matters during such gatherings.

6. Social Media

- The board's use of social media does not violate the OML as long as the use is limited to communications with the general public. Email is not social media under the OML. Note that the use of social media can be used to support other claims, such as defamation or conflicts of interest. Boards are cautioned to ensure any comments are factually correct and cautioned against commenting on issues that may come before the board.

7. Penalties for Violations

- **What statute says:** Open Meeting Law provides a civil penalty of up to \$300 for intentional violation. A person who is found to have intentionally violated the law in three or more legal actions involving the same governmental body forfeits the right to serve on that body for a time equal to the term the person was serving.
- The charter school board may not pay a civil penalty on behalf of a person who violated the law.

8. Advice

- **What to avoid:** If you ever have questions about what constitutes a violation or need further clarification, don't guess at what you think the correct answer might be!
- **Where to get help:** A governmental entity, such as a charter school board, can seek advice from its attorney, the [Minnesota Attorney General](#), or the [Commissioner of Administration](#). An individual may seek advice from a private attorney or the Commissioner of Administration.

- **Other resources:** An individual who disagrees with the manner in which members of a governing body perform their duties under the open meeting law may request the Commissioner of Administration to give a written opinion on the governing body's compliance with the law. The Department of Administration's [Data Practices Office](#) handles such requests.
- The Data Practices Office maintains a [searchable opinion library](#) accessible to the public on its website.

Adhering to the Minnesota Open Meeting Law is essential for ensuring transparency, accountability, and public trust in your charter school board's governance processes. By following these guidelines for communication outside of open meetings, you protect the integrity of your decision-making, ensuring that discussions are conducted openly and equitably. It is crucial that board members avoid serial communications or discussions about official business outside of properly noticed meetings, as this violates the law and undermines the public's right to be informed. By maintaining compliance with the Open Meeting Law and communicating appropriately, you fulfill your responsibilities as public servants, supporting an open and accessible decision-making process for the benefit of the community.

Thank you for your commitment to upholding these standards!

April 4, 2025

Dear NDMA Administration and Board of Directors,

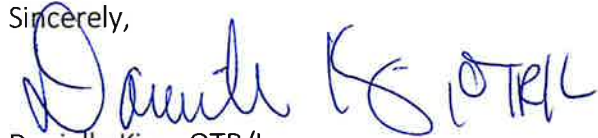
I, Danielle King, am writing this Letter of Intent to notify New Discoveries Montessori Academy Administration and Board of Directors that I am planning to return for the 2025-2026 school year in my current position as an occupational therapist.

I am expecting a baby with a due date of September 23, 2025. I am hopeful to be able to return at the beginning of the 2025-2026 school year and plan to go on maternity leave once the baby arrives. I intend to take eight weeks of maternity leave. *

I have enjoyed expanding my role in the 2024-2025 school year by completing whole-class instruction with Character Strong lessons and tying in interoception education to all students.

I am grateful to be a part of a wonderful group of educators who are all here to serve student needs and to meet each child where they are at. We have a great community of students and staff at New Discoveries.

Sincerely,

A handwritten signature in blue ink that reads "Danielle King OTR/L". The signature is stylized with a large 'D' and a cursive 'K'.

Danielle King, OTR/L

Osprey Wilds – Charter School Board Meeting Observation Form

School Name: New Discoveries Montessori Academy	Scheduled Start Time: 4:30
Date of Board Meeting: 04/28/2025	Actual Start Time: 4:16
Type of Meeting (Regular, Special, Emergency):	End Time: 5:09
Observation by: Ashley Estis	
Board member attendance: 8 of 8 = 100%	Ex-Officio Members present:
Others in attendance:	

A "YES" or "NO" below indicates whether or not the following were evident at the board meeting. Evaluation framework indicator areas are identified in the left column.

O = Operations Performance Framework; F = Financial Performance Framework.

Key Contractual Performance Areas		YES/NO	Notes
O.2.2	Board reviews and discusses academic performance related to charter contract goals (Exhibit G). <i>OW expects boards will monitor progress toward its contractual academic goals at least four times / year.</i>	No	
	Board reviews and discusses environmental education performance related to charter contract goals (Exhibit H) / Environmental Literacy Plan (ELP). <i>OW expects boards will monitor progress toward its contractual environmental education goals at least four times / year.</i>	No	
F.1.1	Board reviews and discusses the school's financial performance for the current school year, including current enrollment in relation to budgeted enrollment.	Yes	Budgeted/Actual Enrollment: _201___/_200.67__ Cash Balance as of the reporting period is \$90,719.
F.1.1	Monthly financial statements include, at a minimum, the following reports: budgeted and actual revenue and expenses by year-to-date percentages, disbursements and deposits, and student enrollment report with enrollment expressed in terms of funding mechanisms (e.g. Pupil Units). <i>In accordance with Section 6.9(a) of the charter contract.</i>	Yes	
F.1.1	Board reviews and approves expenditures (e.g. check registers and disbursements) in accordance with statute. <i>MN Stat. §13D.01 subd. 4(b) requires, "The vote of each member must be recorded on each appropriation of money, except for payments of judgments, claims, and amounts fixed by statute."</i>	Yes	

O.2.1	Board training & development happens at the meeting or meaningful discussion / reflection occurs related to recent training attended by one or more board members. <i>OW expects boards will participate in or discuss training at least four times / year.</i>	Yes	
O.2.2	The meeting complies with MN Stat. §13D, Open Meeting Law. (See details below.)	Yes	See comments below
Compliance Elements - Evident at Each Meeting		YES/NO	Notes
O.2.2	MN Stat. §13D, Open Meeting Law Requirements:		
O.2.2	Meeting time, date, and place (or access information, if virtual) is posted properly on school website and/or onsite at school. <i>MN Stat. §13D.04</i>	Yes	Meeting time, date, and place were properly posted on the website.
O.2.2	If meeting includes board member participation via interactive technology (e.g. Zoom), it is done so consistent with MN §13D. Agenda appropriately notes participation via interactive technology, including the location of the individual(s), and all board members and members of the public can see and hear one another during the meeting. <i>MN Stat. §13D.02</i>	N/A	
O.2.2	A quorum is present when a the board meeting is convened and / or any item on the agenda is being considered. <i>MN Stat. §317A.235</i>	Yes	A quorum was present throughout the meeting.
O.2.2	One set of board materials is available for public inspection. <i>MN Stat. §13D.01 subd. 6</i>	Yes	
O.2.2	If closed, meeting is closed in accordance with MN §13D. Agenda notices statutory authority to close the meeting, board moves to close the meeting appropriately, board does not vote in closed session. <i>MN Stat. §13D.05</i>	N/A	
O.2.2	Actions taken by board, including any amendments, are clearly articulated.	Yes	
O.2.2	Result of the vote is articulated by the board chair, including number of votes for and against if other than unanimous.	Yes	
O.2.3	Board engages in review of school leader performance throughout the school year. <i>OW expects boards will engage in school leader evaluation activities at least four times / year.</i>	Yes	

O.2.2	Board reviews and discusses the Outstanding Obligations from the Previous Contract (Exhibit S). <i>OW expects boards will monitor progress on resolving outstanding obligations from the previous contract at least four times / year.</i>	No	
O.2.2	Meeting follows approved agenda. <i>If not, provide detail.</i>	Yes	
O.2.2	Board meeting packet includes all materials relevant to the meeting agenda. <i>Note any that were missing as appropriate.</i>	Yes	
O.2.2	Meeting minutes from any previous meetings include, at a minimum, the following information: <ul style="list-style-type: none"> • Board member attendance • Actions taken by the board, including specifics on any amendments • Who made a motion and second • The result of the vote, including number of votes for and against if other than unanimous <i>Indicate if any information is missing.</i>	Yes	
O.2.1	Board composition complies with applicable law and school bylaws, including ex-officio (non-voting) members. <i>MN Stat. §124E.07 subd. 3(a)</i>	Yes	The board consists of three parent members, three teacher members, and two community members.
O.2.2	Charter School Website Requirements:		
O.6.3	Directory information for members of the board of directors including affiliation (e.g. parent, teacher, community member) and contact information (at least email address). <i>MN Stat. §124E.07, subd. 8(b)</i>	Yes	https://newdiscoveries.org/agendas-minutes/
O.6.3	Minutes of meetings of the board of directors for at least one calendar year. <i>MN Stat. §124E.07, subd. 8(b)</i>	Yes	https://newdiscoveries.org/agendas-minutes/
O.6.3	Identifying and contact information for the school's authorizer. <i>MN Stat. §124E.07, subd. 8(b)</i>	Yes	https://newdiscoveries.org/information/
O.6.3	Committee meeting time, place, and access information posted properly. <i>MN Stat. §13D.04</i>	No	Committee minutes are posted to the website. However, committee meeting information is not posted on the website.
<u>General Comments/Observations/Compliance Elements or Effective Practices Observed (e.g. Director Evaluation, Strategic Planning, Bylaws Changes, Policy Actions, etc.)</u>			
<u>Required Follow-Up:</u>			

In accordance with MN Stat. §13D.04, all committee meeting times, locations, and access information must be appropriately posted on the website.



OSPREY WILDS • CHARTER SCHOOL DIVISION

**1730 New Brighton Blvd, Suite 507, PMB 196 • Minneapolis, MN 55414
(612) 331-4181**

The authorizing mission of Osprey Wilds is to ensure quality academic and environmental literacy outcomes for Minnesota students through effective charter school authorizing.

6/16/2025

New Discoveries Montessori Academy

Attn: Board Chair

1000 5th Avenue SE,

Hutchinson, MN 55350

re: OW Site Visit Follow-Up

Dear Board of Directors of New Discoveries Montessori Academy,

Thank you for hosting me on the May 14th site visit to NDMA. I enjoyed being in your learning community and speaking with students and staff. As you know, these visits are an essential part of our authorizing work. They allow us to observe classrooms, tour the facility, and spend time meeting with staff, students, board members and others with whom we don't usually have the opportunity to engage.

The information we gather from our visits helps inform the school's Academic, Environmental Education, Financial, and Operations Performance Evaluations, and ultimately the Renewal Performance Evaluation and charter renewal. I want to communicate a few key observations that the board and school staff may consider to inform NDMA's continued improvement. Observations below are aligned to OW's performance evaluation frameworks, which you can find on the [OW website](#)

Operations Indicator Area 1.2 Instructional Practices: Does the school implement instructional practices that focus on student achievement?

NDMA employs instructional strategies that align with the educational program outlined in the charter contract. In the Children's House, traditional Montessori methods and materials are strongly implemented, supporting individualized and hands-on learning. In the older grades, while not following a full Montessori model, elements of the Montessori philosophy, such as, student choice, movement to support cognition, and interest-driven engagement, are integrated into classroom practice. These principles establish a learning environment where students are encouraged to take ownership of their education. Observations across grade levels revealed high levels of student engagement, including small group and one-on-one instruction, with students actively asking questions and demonstrating enthusiasm for their learning.

Teachers noted that professional development is readily available and valued within the school. A staff member curates and shares various learning opportunities through a centralized Google Classroom, making access to resources streamlined for educators. However, staff expressed the need for a more sustainable system to retain this institutional knowledge, particularly in the event of staff turnover. While the curriculum supports deep and meaningful learning, challenges remain in navigating mixed-age classrooms and meeting a wide range of student needs. Ongoing efforts are focused on strengthening vertical alignment and developing a shared instructional language to support student readiness for the upper grades.

Operations Indicator Area 1.9 Special Education: Does the school protect the rights of students with disabilities and comply with applicable requirements?

NDMA demonstrates compliance with special education laws and processes, including robust implementation of Child Find, evaluation, and service provision procedures. Most students enter the school with pre-existing IEPs, while others are identified through early intervention processes in preschool or kindergarten. The school serves a diverse special education population, including students with ASD, SLD, OHD, and EBD. Special education staff manage a range of service models, from full inclusion to pull-out and co-teaching approaches.

A notable strength is the collaborative relationship between general and special education staff, which contributes to thoughtful planning and consistent support for students. Additionally, NDMA ensures parental involvement in the special education process through regular communication methods such as phone calls, emails, daily planners, and text messages. While these efforts are commendable, staff shared that the demands of simultaneously managing evaluations, IEP meetings, and instructional duties can be overwhelming and may impact the timeliness or depth of individualized support. Consideration could be given to expanding staffing capacity or providing additional protected planning time to ease this burden. Strengthening awareness and consistency around intervention processes in early grades may also enhance early identification and student outcomes.

Overall, NDMA demonstrates fidelity to its instructional program and legal obligations in special education, with a clear focus on meeting the individual needs of its learners through both academic and social-emotional lenses.

Thank you again for hosting Osprey Wilds' site visit. At our next site visit we are interested in learning more about how the school's instructional approach is rigorously and consistently aligned to standards. Please let me know what questions you have about this feedback. We appreciate the work your team is doing to serve students and families in Hutchinson and at New Discoveries Montessori Academy.

Sincerely,

Ashley Estis

Ashley Estis

Authorizing Specialist

cc: Kirsten Kinzler, Executive Director
Emily Edstrom- Moore, Authorizing Specialist