



Official Board of Directors Meeting Minutes

Monday, April 28, 2025 – 4:30 p.m.
NDMA Conference Room

1000 5th Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 4:16 p.m.

Voting members present: Tim Dezelske, Patti Hoerner, Christine La Plante, Shari Colvin, Samantha Casillas, Jill Montes, Spencer Kangas, Tiffany Knox.

Absent: na

Non-voting member present: Kirsten Kinzler, Director.

Tara Erickson, Recorder.

2. Guests: Ethan Marcus, E1 Teacher, Laura Lonnquist, CH Teacher

3. Spotlight Report –Miss Lonnquist and Mr. Marcus shared the Year Long Learning Progression (YLLP) for their grade levels. Marcus explained how they pull things together to teach a lesson and meeting standards for a lesson, he also talked about aligning to the 20-22 standards. The online versions contain links to lessons.

4. Agenda – MS (Dezelske/Knox) to approve the agenda, all aye; motion carries unanimously.

5. MS (Dezelske/Montes) to approve the consent agenda, all aye; motion carries unanimously.

- a. Minutes of March 24, 2025 Meeting
- b. Submitted Committee Reports
 - i. Financial Committee met April 17th, 2025
 - ii. Policy/Governance Committee met April 17th, 2025

6. Financial Reports

- a. Received the March 2025 Financial Report.
- b. MS (Dezelske/Hoerner) to approve the March 2025 Supplemental Information Report, no concerns noted, roll call vote taken; motion carries unanimously.

7. Reports

- a. Executive Director – please see reports attached.
 - i. Personnel changes
 1. Resignations: Gina Giesen (para)
 2. Dismissals:
 3. Reassignments:

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- 4. New employments: Paulette Lee (para)
- ii. Strategic Plan Update –
- iii. Environmental Education Update –
- iv. Academic Testing and Achievement Update –
- v. Enrollment Update – Total K-8 185, total PK-8 215
- vi. Activities and Happenings related to the school, staff, students, families, community –

Upcoming activities below:

- 1. Thursday, May 8th – E1 Music Showcase
- 2. Friday, May 23rd – NDMA Track & Field Day
- 3. Wednesday, May 28th – NDMA Pet Day
- 4. Thursday, May 29th – 8th Grade Graduation
- 5. June Summer Discoveries – is M, T, W June 16-18, 23-25

b. Board Activities –

- i. Board Training 30 minutes before meeting: Facilitated by Kirsten Kinzler
 - 1. Individual Role, MSBA
 - 2. Board Team, MSBA

8. Unfinished Business

- a. MS (Dezelske/La Plante) to Acknowledged Third Reading and approval of the following policies all aye; motion carries unanimously.
 - i. 525P Cellular Phones and Personal Electronic Devices
 - ii. 722P Public Data Subject Requests

9. New Business

- a. MS (Dezelske/Montes) 25-26 Academic Calendar to approve calendar 1 with ending on May 21, teachers May 22, all aye; motion carries unanimously.
- b. Procurement Request was submitted on time and the policy is being followed.
- c. Board received the Osprey Wilds Board Observation from February 2025. The content was very positive.
- d. MS (Dezelske/Colvin) to approve the Special Education Director Contract 2025-2026 – EdSource Midwest, roll call vote taken; motion carries unanimously.
- e. MS (Dezelske/La Plante) to Review and Approve the following policies, all aye; motion carries unanimously.
 - i. 526P/F Hazing Prohibition Policy and Form
 - ii. 528P Student Parental, Marital, & Family Status Nondiscrimination
 - iii. 531P Pledge of Allegiance
 - iv. 532P Removal of Students

10. Upcoming Meetings/Events/Announcements

- a. Next board meeting, May 19, 2025 – 5:30 p.m.
- b. Finance Committee Meeting, May 12, 2025 – 11:45 a.m.
- c. Policy/Governance Committee Meeting, May 12, 2025 – 12:30 p.m.
- d. Facilities Committee Meeting, Monday, May 5, 2025 – 3:00 p.m.
- e. Administrative Review Committee, Wednesday, May 2, 2025 8:15 a.m.

11. Adjournment 5:09 p.m.

Respectfully submitted,
Tara Erickson
Recorder

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