



# *New Discoveries* *Montessori Academy*

1000 Fifth Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) [www.newdiscoveries.org](http://www.newdiscoveries.org)

## Official Board Meeting Agenda

Monday, November 18, 2024 – 5:30 p.m. – on site at NDMA.

(Contact [tara.erickson@newdiscoveries.org](mailto:tara.erickson@newdiscoveries.org) for full board packet)

1. Call Meeting to Order (Location of Board Packet) – Roll Call
2. Welcome/Introduction of Guests
3. Spotlight Report: Audit Presentation
4. Approval of Agenda
5. Approval of Consent Agenda
  - a. Minutes of October 21, 2024 Meeting
  - b. Minutes of Special Meeting October 30, 2024
  - c. Submitted Committee Reports
    - i. Financial Committee met November 13<sup>th</sup>, 2024
    - ii. Policy/Governance committee met November 13<sup>th</sup>, 2024
6. Financial Reports
  - a. October 2024 Financial Report
  - b. Approve October 2024 Supplemental Information Report
7. Reports
  - a. Executive Director
    - i. Personnel changes – resignations, dismissals, reassignments, and new employments
    - ii. Strategic Plan Update
    - iii. Environmental Education Update
    - iv. Academic Testing and Achievement Update
    - v. Enrollment Update
    - vi. Activities and Happenings related to the school, staff, students, families, community
  - b. Board Activities –
8. Unfinished Business
9. New Business
  - a. Approve the Insurance change to Surest
  - b. Approve updates to the following policies:
    - i. 542P – Enrollment Policy
    - ii. 591P – Early Entrance Policy
    - iii. 591F(a) – Early Entrance Form
    - iv. 591F(b) – NDMA Child Development Questionnaire
    - v. 535P – School Meals Policy
    - vi. 426P – Anti-nepotism Policy
  - c. First reading of the following policies:
    - i. 551P – Student Journalism Policy
    - ii. 621P – Library Materials

- iii. 509P – Nondiscrimination – Title IX Policy
- d. First reading of the Grievance Procedure and Form
- e. Review and respond to the Osprey Wilds Renewal Evaluation and Academic Data Profile
- f. Approve the Draft of the Financial Audit

10. Upcoming Meetings/Events/Announcements

- a. Next board meeting, December 16, 2024 – 5:30 p.m.
- b. Finance Committee Meeting, December 9, 2024 – 11:45 a.m.
- c. Policy/Governance Committee Meeting, December 9, 2024 – 12:15 p.m.
- d. Facilities Committee Meeting, tbd
- e. Administrative Review Committee, tbd

11. Adjournment