

## **Policy/Governance Committee Meeting Notes – 12/10/24**

The Policy/Governance Committee Meeting of the NDMA board at 12:15 p.m. Monday, December 10, 2024 in the NDMA conference room

Present: Shari Colvin, Kirsten Kinzler, Tim Dezelske

Agenda:

**I. By-Laws Update**

Updates were made to the by-laws to meet statutory requirements as noted by our authorizer.

**II. New Policy**

Kinzler received a model student cell phone use policy. It will be used in the coming months as a template to draft the required policy.

**III. Compliance Spreadsheet**

The public data access policy and the data subject rights and access policy will be reviewed next month to verify they meet updates to MN §13.025 Subd. 2 / MN§124E.03 Subd.5.

**IV. Next Meeting – January 13, 2025 immediately following Finance Committee meeting.**

Respectfully submitted,  
Shari Colvin