**Policy/Governance Committee Meeting Notes – 10/14/24**

The Policy/Governance Committee Meeting of the NDMA board at 12:30 p.m. Monday, October 14, 2024 in NDMA conference room A

Present: Shari Colvin, Kirsten Kinzler, Tim Dezelske

Agenda:

1. **702P – Procurement Policy**

Prior to the July 24 regular board meeting, Dezelske sent out the correct version of the procurement policy for the board to approve the revised version that meets current state and federal requirements to replace the previous version that was included in the original board packet. The board had approved that revised version.

1. **By-Laws Update**

The committee will put together proposed revisions to the By-Laws to share with board members at the November 2024 board meeting. The proposed revisions will then be shared with the entire membership by December 1, 2024 so there will be time for questions and comments prior to the April 2025 annual meeting.

1. **OW Required Policies**

The committee reviewed the list of Authorizer required policies. Committee members gathered information needed to draft the following policies: Dismissal policy, School Cell Phone policy, Student Journalist policy, weighted GPA policy and Library Materials policy. Committee members will work on drafts of these policies for their next meeting.

1. **Binder and Jump Drive with information for new board member**

A binder and jump drive have been prepared for the new board member.

1. **Next Meeting – November 11, 2024 immediately following Finance Committee meeting.**

Respectfully submitted,

Shari Colvin