



New Discoveries *Montessori Academy*

1000 Fifth Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

Official Board Meeting Agenda

Monday, December 18, 2023 – 5:30 p.m. – on site at NDMA.

(Contact tara.erickson@newdiscoveries.org for full board packet)

1. Call Meeting to Order (Location of Board Packet) – Roll Call
2. Welcome/Introduction of Guests
3. Spotlight Report
4. Approval of Agenda
5. Approval of Consent Agenda
 - a. Minutes of November 20, 2023 Meeting
 - b. Submitted Committee Reports
 - i. Financial Committee met December 11th, 2023
 - ii. Policy/Governance committee met December 11th, 2023
6. Financial Reports
 - a. November 2023 Financial Report
 - b. Approve November 2023 Supplemental Information Report
7. Reports
 - a. Executive Director
 - i. Personnel changes – resignations, dismissals, reassignments, and new employments
 - ii. Strategic Plan Update
 - iii. Environmental Education Update
 - iv. Academic Testing and Achievement Update
 - v. Enrollment Update
 - vi. Activities and Happenings related to the school, staff, students, families, community
 - b. Board Activities –
 - i. Sounding Board – “Financial Oversight: Five Key Questions for Minnesota Charter School Boards to Answer at Every Meeting”
 - ii. Sounding Board – “Suggestions for the Creation, Adoption, and Implementation of a Complaint Policy”
 - iii. New board members, make sure you have started your trainings that are required for new board members.
8. Unfinished Business
9. New Business
 - a. Approve the lines of credit at Citizen’s Bank
 - i. \$400,000 Line of Credit
 - ii. \$200,000 Line of Credit
 - b. Approve the Strategic Plan for FY24
 - c. Review and Receive the Formative Environmental Education Performance Evaluation from Osprey Wilds

d. Review and Receive the Board Observation Feedback from Osprey Wilds

10. Upcoming Meetings/Events/Announcements

- a. Next board meeting, January 22, 2024 – 5:30 p.m. *4th Monday due to Holiday
- b. Finance Committee Meeting, January 16, 2024 – 11:45 a.m.
- c. Policy/Governance Committee Meeting, tbd
- d. Facilities Committee Meeting, tbd
- e. Administrative Review Committee, tbd

11. Adjournment