



Official Board of Directors Meeting Minutes

Monday, September 16, 2024 – 5:30 p.m.
NDMA Conference Room

1000 5th Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 4:36 p.m.

Voting members present: Tim Dezelske, Christine La Plante, Patti Hoerner, Spencer Kangas, Tiffany Knox, Jill Montes, Shari Colvin.

Absent: none.

Non-voting member: Kirsten Kinzler, Director.

Tara Erickson, Recorder.

2. Guests: none.

3. Spotlight Report – none.

4. Agenda – MS (Dezelske/Colvin) to approve the agenda, addition to New Business, to appoint Sam Casillas to the open 3year community member to the board, all aye; motion carries unanimously.

5. MS (Dezelske/Colvin) to approve the consent agenda, with changes noted for July minutes, all aye; motion carries unanimously.

a. Minutes of August 19, 2024 Meeting

b. Finance Committee met July 15, 2024 (it was mislabeled, it's Audited FY23)

6. Financial Reports

a. Received the August 2024 Financial Report.

a. MS (Dezelske/LaPlante) to approve August 2024 Supplemental Information Report, noted that we switched from Prime to Educators Prime on the Amazon account, roll call vote unanimous; motion carries.

7. Reports

a. Executive Director – please see reports attached.

i. Personnel changes – new hire: Morgan Zubke – teaching partner.

ii. Strategic Plan Update – Kinzler walked the board through the updates to the strategic plan. Kinzler also shared her personal goals. She will give the board quarterly updates on her progress.

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- iii. Environmental Education Update - Kinzler walked the members through the updated environmental education goals.
 - iv. Academic Testing and Achievement Update – MCA results are in from last year. Kinzler shared the data with the board. Trending upwards.
 - v. Enrollment Update – enrollment is down. E2 is very low. Let us know if you have ideas of how to promote greater enrollment.
 - vi. Activities and Happenings related to the school, staff, students, families, community – open house went well, school year is off to a good start, next PD for staff is Sept.
- b. Board Activities –
- i. New Training for Requirements New Board Members – work on your trainings.

2. Unfinished Business

- a. Received QComp Report – compensation for teacher leader positions.
- b. TABLED to review and approve following policies
 - i. 506A - Student Discipline Problem Solving Plan Behavior Rubric Addendum
 - ii. 506P - Student Discipline

MS (Dezelske/Knox) to appoint Sam Casillas to the open 3-year community board member position, all aye; motion carries unanimously.

3. New Business

4. Upcoming Meetings/Events/Announcements

- a. Next board meeting, October 21, 2024 – 5:30 p.m.
- b. Finance Committee Meeting, October 14, 2024 – 11:45 a.m.
- c. Policy/Governance Committee Meeting, October 14, 2024 – 12:15 p.m.

11. Adjournment 6:34 p.m.

Respectfully submitted,
Tara Erickson
Recorder

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