



Official Board of Directors Meeting Minutes

Monday, August 19, 2024 – 4:30 p.m.
NDMA Conference Room

1000 5th Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 4:36 p.m.

Voting members present: Tim Dezelske, Christine La Plante, Patti Hoerner, Spencer Kangas, Tiffany Knox, Jill Montes, Shari Colvin.

Absent: none.

Non-voting member absent: Kirsten Kinzler, Director.

Tara Erickson, Recorder.

2. Guests: none.

3. Spotlight Report – none.

4. Agenda – MS (Dezelske/Hoerner) to approve the agenda, all aye; motion carries unanimously.

5. MS (Dezelske/Kangas) to approve the consent agenda, with changes noted for July minutes, all aye; motion carries unanimously.

- a. Minutes of July 22, 2024 Meeting - add that Tiffany Knox and Jill Montes were seated as board members last month, also add Deanna Boettcher as a guest.
- b. Finance Committee met July 15, 2024

6. Financial Reports

- a. Received the July 2024 Financial Report. Mislabeled, it's Audited
- b. MS (Dezelske/Hoerner) to approve the July 2024 Supplemental Information Report, questions about cyber liability insurance and the charge for Hanover Ins., roll call vote unanimous; motion carries.

7. Reports

- a. Executive Director – no report this month.
 - i. Personnel changes – new hire: Ariel Griswold – CH Teacher, Maggie Schroeder – E3 Teacher, Stephanie Cartie, Marie Felber, Amburr Beckman – teaching partners, rehire: Kalby Davis – teaching partner.
 - ii. Strategic Plan Update

Providing a quality, comprehensive public education within a Montessori context

- iii. Environmental Education Update
 - iv. Academic Testing and Achievement Update
 - v. Enrollment Update
 - vi. Activities and Happenings related to the school, staff, students, families, community – NDMA sponsored the Kids Day at the McLeod County Fair last Saturday. Today is the first day of back to school for staff. the First day of students is Monday, August 26th.
- b. Board Activities –
- i. New Training for Requirements New Board Members – check your email
 - ii. Exhibit L Assurances – tabled

8. Unfinished Business

- a. Receive Q-Comp Report - Tabled
- b. Board Evaluation Form – the board members discussed the evaluation form.
- c. Review and approve the following policies - Tabled
 - i. 506A - Student Discipline Problem Solving Plan Behavior Rubric Addendum
 - ii. 506P - Student Discipline

9. New Business

10. Upcoming Meetings/Events/Announcements

- d. Next board meeting, Monday, September 16, 2024 – 5:30 p.m.
- e. Finance Committee Meeting, Monday, September 9, 2024 – 11:45 a.m.
- f. Policy/Governance Committee Meeting, Monday, September 9, 2024 – 12:15 p.m.

11. Adjournment 6:07 p.m.

Respectfully submitted,
Tara Erickson
Recorder