



New Discoveries

Montessori Academy

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Official Board of Directors

Meeting Minutes

Monday March 18, 2024 – 5:30 p.m.

on site at NDMA in the conference room

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 5:30 p.m.

Voting members present: Tim Dezelske, Christine La Plante, Patti Hoerner, Deanna Boettcher, Shari Colvin, Spencer Kangas.

Absent: Kyle Kovack. Melanie Schiroo is no longer a Board Member.

Non-voting member present: Kirsten Kinzler, Director.

Tara Erickson, Recorder

Tommi Martinson, Business Manager (Creative Planning) –not attending.

2. Guests: none
3. Spotlight Report: none available today.
4. Agenda – MS (Dezelske/Colvin) to approve the agenda, all aye; motion carries unanimously.
5. MS (Dezelske/ Hoerner) to approve the consent agenda, all aye; motion carries unanimously.
 - a. Minutes of February 26, 2024 Meeting
 - b. Submitted Committee Reports
 - i. Financial Committee met March 12th, 2024
 - ii. Policy/Governance committee met March 12th, 2024
 1. We talked about Wellness Committee Planning
 2. We came up with ideas for new board members to pursue.
6. Financial Reports
 - a. Received February 2024 Financial Report.
 - b. MS (Dezelske/Hoerner) to approve February 2024 Supplemental Information Report, noted that nothing looks out of line, roll call vote unanimous; motion carries.
7. Reports
 - a. Executive Director - see attached directors report.
 - i. Personnel changes –
 1. Resignations –
 2. dismissals,
 3. reassignments –

Providing a quality, comprehensive public education within a Montessori context

4. new employments – rehire Melanie Schiroo, paraprofessional.
 - ii. Strategic Plan Update –
 - iii. Environmental Education Update – there are several upcoming field trips and activities related to our EE such as Ney Nature Center, MN Landscape Arboretum, and the Osprey Wilds Environmental Learning Center.
 - iv. Academic Testing and Achievement Update – Students in grades 3-6 have begun taking the MCA’s as required by the State of MN.
 - v. Enrollment Update – no changes to enrollment.
 - vi. Activities and Happenings related to the school, staff, students, families, community – Jackie and the Beanstalk is performed on March 21st this week. March 25 – April 1 is Spring Break.
 - b. Board Activities – training opportunities tomorrow through Osprey Wilds..
8. Unfinished Business
- MS (Dezelske/Boettcher) to approve both a. and b. following, all aye; motion carries unanimously.
- a. Third readings and approval of the following policies
 - i. 536P – Student Fees
 - ii. 705P – Electronic Fund Transfer
 - iii. 760P – School Credit Card
 - b. Second reading and approval of 411P Sick Leave – Paid Time Off
9. New Business
10. Upcoming Meetings/Events/Announcements
- a. Next board meeting, April 15, 2024 – 4:30 p.m.
 - b. Finance Committee Meeting, April 12, 2024 – 11:45 a.m.
 - c. Policy/Governance Committee Meeting, TBD
 - d. Facilities Committee Meeting, March 18, 2024 - 6:00 p.m.
 - e. Administrative Review Committee, tbd
 - f. Annual Meeting, April 15, 2024 – 3:30 p.m.
 - g. Strategic Plan Workshop, May 3, 2024 – 12:45 p.m.
11. Adjournment 5:51 p.m.

Respectfully submitted,
Tara Erickson
Recorder