



1000 5th Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

Official Board of Directors

Meeting Minutes

Monday, August 21, 2023 – 5:30 p.m.

on site at NDMA in the conference room

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 5:30 p.m.

Voting members present: Tim Dezelske, Spencer Kangas, Deanna Boettcher, Shari Colvin, Christine La Plante, Kyle Kovack, Melanie Schiroo, Patti Hoerner.

Absent:

Non-voting member present: Kirsten Kinzler, Director.

Tara Erickson, Recorder

Dustin Reeves, Business Manager – absent.

2. Guests: Bess Bauman, NDMA Special Education Coordinator

3. Spotlight Report – none tonight.

4. Agenda – MS (Dezelske/Colvin) to approve the agenda with the remove b. from #6, all aye; motion carries unanimously.

5. MS (Dezelske/Boettcher) to approve the consent agenda, all aye; motion carries unanimously.

- a. Minutes of July 20, 2023 Meeting

- b. Submitted Committee Reports

- i. Financial Committee met on August 21, 2023 (Right before Board Meeting, notes will be emailed and available at board meeting). Kangas and Colvin shared some details of the meeting.

6. Financial Reports

- a. Received June 2023 Preliminary Financial Report

- b. Received July 2023 Financial Report

- c. MS (Dezelske/Boettcher) to approve July 2023 Supplemental Information Report, roll call vote unanimous; motion carries.

7. Reports

- a. Executive Director

- i. Personnel changes – resignations, dismissals, reassignments, and new employments

- ii. Strategic Plan Update – ILT will work on goals.

- iii. Environmental Education Update – working on report

- iv. Academic Testing and Achievement Update – MCA's will be coming up.

Providing a quality, comprehensive public education within a Montessori context

- v. Enrollment Update – looking okay, most openings in 5th grade
 - vi. Activities and Happenings related to the school, staff, students, families, community – today was the first day of school for this school year.
 - b. Board Activities –
 - i. New Training for Requirements New Board Members, emailed to the board members. (Submit to Tara what classes you have taken)
8. Unfinished Business
- a. Received QComp Report. Bess Bauman shared the report details.
9. New Business
10. Upcoming Meetings/Events/Announcements
- a. Next board meeting, September 18, 2023 – 5:30 p.m.
 - b. Finance Committee Meeting, September 11, 2023 – 11:30 a.m.
 - c. Policy/Governance Committee Meeting, tbd
11. Adjournment 6:01 p.m.

Respectfully submitted,

Tara Erickson
Recorder