



1000 Fifth Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

**Official Board of Directors
Meeting Minutes
Monday, November 21, 2022**

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 5:32p.m.
Voting members present: Meytal Stancek, Shari Colvin, Tim Dezelske, Spencer Kangas, Chris La Plante, Patti Hoerner, Deanna Boettcher.
Absent: Patrick Selchert.
Non-voting member present: Kirsten Kinzler, Director
Tara Erickson, Recorder
Dustin Reeves, Business Manager (absent)
2. Guests: Anna Frank, NDMA and Bess Bauman, NDMA.
3. Spotlight Report – Anna Frank, Director of Curriculum, Instruction, & Assessment, shared the highlights of her job. She is involved with PLC's, classroom visits, testing/ACEND, meeting with the Montessori mentor teacher and others,
4. Agenda – MS (Dezelske/La Plante) to approve the agenda with addition of 9.d. approve the 21-22 Annual Report World's Best Workforce Plan, roll call vote taken; motion carries unanimously.
5. MS (Dezelske/Hoerner) to approve the consent agenda roll call vote taken; motion carries unanimously.
 - a. Minutes of October 17, 2022 Meeting
 - b. Submitted Committee Reports
 - i. Financial Committee met on November 7, 2022 to go over Health Insurance Changes
 - ii. Financial Committee met on November 14, 2022 for normal meeting, with changes of agenda to minutes and time from pm to am, as well as 1.b. 10/20 to 19/20
 - iii. Policy/Governance Committee met on November 14, 2022
6. Financial Reports
 - a. October 2022 financial report given by Kangas.
 - b. MS (Dezelske/Colvin) to approve October 2022 supplemental information report; roll call vote taken; motion carries unanimously.
7. Reports
 - a. Executive Director
 - i. Personnel changes – resignations, dismissals, reassignments, and new employments: Clifford Shoutz
 - ii. Strategic Plan Update: last year's looks good,

- iii. Environmental Education Update: NDMA Middle School has taken on composting the afternoon fruit.
- iv. Academic Testing and Achievement Update: getting ready for winter testing
- v. Enrollment Update: 2
- vi. Activities and Happenings related to the school, staff, students, families, community: gearing up for cold weather, family dairy farm field trips for E1.

b. Board Activities

- i. Continue work on Strategic Plan Goals
- ii. Sounding Board – Supporting the School Leader
- iii. Board Training - *The Seven Outs* by Brian Carpenter
 - 1. Review Part One from Past reading
 - 2. Discuss Part Two, Step One: Figure Out

8. Unfinished Business

- a. MS (Dezelske/Hoerner) to approve Policy Updates, Colvin shared there were no changes this year on these policies, next year there will be a wellness committee to make updates roll call vote taken; motion carries unanimously.
 - i. 533P Wellness Policy
 - ii. 524P Technology Use Policy

9. New Business

- a. MS (Dezelske/Stancek) to approve the Osprey Wilds Charter School Contract Amendment, motion carries with six voting aye and one abstaining.
- b. MS (Dezelske/Boettcher) to approve the PEIP for 2 years (January 2023-December 2024), roll call vote taken; motion carries unanimously.
- c. First reading of the 535P Unpaid Meal Charges Policy
- d. MS (Dezelske/Boettcher) to approve the 21-22 Annual Report World's Best Workforce Plan; all aye, motion carries unanimously.

10. Upcoming Meetings/Events/Announcements

- a. Next board meeting, December 19, 2022 – 5:30 p.m.
- b. Finance Committee Meeting, December 12, 2022 – 11:45 a.m.
- c. Policy/Governance Committee Meeting, December 12, 2022 – 12:30 p.m.
- d. Facilities Committee Meeting, tbd
- e. Administrative Review Committee, tbd

11. Adjournment 6:36 p.m.

Respectfully submitted,

Tara Erickson
Recorder