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## Official Board of Directors

### Meeting Minutes

Monday, October 17, 2022

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN and Electronically via Zoom.

1. Call Meeting to Order – The meeting was called to order at 5:34 p.m.  
Voting members present: Meytal Stancek, Shari Colvin, Tim Dezelske, Spencer Kangas, Chris La Plante, Patti Hoerner, Patrick Selchert via zoom.  
Absent: Deanna Boettcher.  
Non-voting member present: Kirsten Kinzler, Director  
Tara Erickson, Recorder  
Dustin Reeves, Business Manager (absent)
2. Guests: none
3. Spotlight Report – none this month.
4. Agenda – MS (Colvin/Stancek) to approve the agenda with addition of policy governance meeting min under submitted committee reports, roll call vote taken; motion carries unanimously.
5. MS (Dezelske/Colvin) to approve the consent agenda roll call vote taken; motion carries unanimously.
  - a. Minutes of September 19, 2022 Meeting
  - b. Submitted Committee Reports
    - i. Finance Committee met on October 10, 2022
    - ii. Policy Governance Committee met on October 10, 2022, remove the word “and” from minutes.
6. Financial Reports
  - a. Received September 2022 financial reports, Kangas shared information from the last finance meeting.
  - b. MS (Stancek/Hoerner) to approve September 2022 supplemental information report, looks good, roll call vote taken; motion carries unanimously.
7. Reports
  - a. Executive Director
    - i. Personnel changes – resignations, dismissals, reassignments, and new employments.  
New employments: Jeremy Shimpa, teaching partner, Sharon Serfling, Interventionist, and Laura Lonquist, General Education Teacher-MS.
    - ii. Strategic Plan Update – will get update from ILT next month.
    - iii. Environmental Education Update – Kinzler submitted the EE report to Osprey Wilds.

- iv. Academic Testing and Achievement Update – we have all of our NWEA and FAST data in and the Accend Team is going over and putting a list together those to receive extra help.
- v. Enrollment Update – 236 students PK-8
- vi. Activities and Happenings related to the school, staff, students, families, community – fall field trips, even disc golfing, students are composting, we have a Scholastic Book Fair happening, conferences this week too, Food service audit coming soon so staff is now up to date on their trainings, we had our first fire drill last week.
- vii. Board Activities – Continue work on Strategic Plan Goals

8. Unfinished Business

9. New Business

- a. MS (Colvin/La Plante) to approve the Policy Governance – Policy Updates, Colvin shared the committee’s suggested changes to the policies below, tabling 524P and 533P, roll call vote taken; motion carries unanimously.
  - i. 214P Out of State Travel by School Board Members
  - ii. 410P Family Medical Leave
  - iii. 412P Expense Reimbursement Policy
  - iv. 413P Harassment and Violence
  - v. 414P Mandated Reporting of Child Neglect or Physical or Sexual Abuse
  - vi. 415P Mandated Reporting of Maltreatment of Vulnerable Adults
  - vii. 506P Student Discipline
  - viii. 524P Internet Acceptable Use and Safety Policy - tabled
  - ix. 533P Wellness - tabled
  - x. 616P School District System Accountability

10. Upcoming Meetings/Events/Announcements

- a. Special Board meeting, October 31, 2022 – 3:00 p.m.
- b. Next board meeting, November 21, 2022 – 5:30 p.m.
- c. Finance Committee Meeting, November 14, 2022 – 11:45 a.m.
- d. Policy/Governance Committee Meeting, 12:30 p.m.
- e. Facilities Committee Meeting, tbd
- f. Administrative Review Committee, tbd

11. Adjournment 6:26 p.m.

Respectfully submitted,

Tara Erickson  
Recorder