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**Official Board of Directors
Meeting Minutes
Monday, September 19, 2022**

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN and Electronically via Zoom.

1. Call Meeting to Order – The meeting was called to order at 5:33 p.m.
Voting members present: Meytal Stancek, Shari Colvin, Tim Dezelske, Deanna Boettcher, Spencer Kangas, and Patrick Selchert via zoom.
Absent: Chris La Plante, Patti Hoerner.
Non-voting member present: Kirsten Kinzler, Director
Tara Erickson, Recorder
Dustin Reeves, Business Manager
2. Guests: none
3. Spotlight Report – none this month.
4. Agenda – MS (Colvin/Boettcher) to approve the agenda with a change to the finance committee meeting time, now 11:45 a.m., roll call vote taken; motion carries unanimously.
5. MS (Dezelske/Kangas) to approve the consent agenda roll call vote taken; motion carries unanimously.
 - a. Minutes of Aug 15, 2022 Meeting – adding job titles to new staff, add \$130/day to teacher substitutes
 - b. Submitted Committee Reports
 - i. Finance Committee met on September 12, 2022
6. Financial Reports
 - a. Received July 2022 financial reports
 - b. MS (Colvin/Kangas) to approve August 2022 supplemental information report, questions were answered at finance committee meeting, everything else looks good, call vote taken; motion carries unanimously.
7. Reports
 - a. Executive Director
 - i. Personnel changes – resignations, dismissals, reassignments, and new employments.
New employments: Food Service - Tiffany Knox, Gladys Lickfelt, Dolly Koeppen
Teaching Partner – Elizabeth Johnson
 - ii. Strategic Plan Update – continue reviewing smart goals for students.
 - iii. Environmental Education Update – working on updating our ELP, students are recycling and composting every day and also cleaning up the grounds, kindergarten students are gardening.
 - iv. Academic Testing and Achievement Update – MCA scores are in from Spring.
 - v. Enrollment Update – 243 students PK-8

- vi. Activities and Happenings related to the school, staff, students, families, community - ads are in the newspaper for MS Teacher and MS SpEd teacher, Paraprofessionals, and subs for teachers and paras. Our Puffins fundraiser is coming soon. Family Night is September 28th.
- vii. Board Activities – Continue work on Strategic Plan Goals

8. Unfinished Business

- a. MS (Colvin/Dezelske) to approve FY23 School Health Agreement with McLeod County Public Health, roll call vote taken; motion carries unanimously.

9. New Business

- a. Received and an overview of Osprey Wilds Charter School Contract Amendment.

10. Upcoming Meetings/Events/Announcements

- a. Next board meeting, October 17, 2022 – 5:30 p.m.
- b. Finance Committee Meeting, October 10, 2022 – 11:45 a.m.
- c. Policy/Governance Committee Meeting, October 10, 2022 – following finance comm. meeting
- d. Facilities Committee Meeting tbd

11. Adjournment 6:19 p.m.

Respectfully submitted,

Tara Erickson
Recorder