



New Discoveries

Montessori Academy

1000 Fifth Avenue SE, Hutchinson, Minnesota 55350 320.234.6362(w) 320.234.6300(f) www.newdiscoveries.org

Official Board of Directors

Meeting Minutes

Monday, June 20, 2022

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN and Electronically via Zoom.

1. Call Meeting to Order – The meeting was called to order at 5:30 p.m.
Voting members present: Meytal Stancek, Spencer Kangas, Chris LaPlante, Shari Colvin, Amanda Sundblad, Patti Hoerner, Patrick Selchert (5:40).
Non-voting member present:
Recorder: Tara Erickson
2. Guests: Nick Taintor from BerganKDV, Emily Edstrom Moore from Osprey Wilds, Kirsten Kinzler, Tim Dezelske, Deanna Boettcher
3. Spotlight Report – none at this meeting.
4. Agenda – MS (Stancek, Sundblad) to approve the agenda with addition of 9.c. and 9.d., roll call vote taken; motion carries unanimously.
5. MS (Hoerner/Kangas) to approve the consent agenda, roll call vote taken; motion carries with Selchert abstaining as he was not present at May meeting.
 - a. Minutes of May 16, 2022 Meeting
6. Financial Reports
 - a. Received May 2022 financial statements – Kinzler will go through some of the expenditures to see if they should come from ESSER funds
 - b. MS (Hoerner, La Plante) to approve May 2022 supplemental information report, a washer and dryer purchase was the appliance purchase asked about, roll call vote taken, motion carries unanimously.
 - c. MS (Stancek/Hoerner) to approve Proposed FY22 revised budget, Taintor explained that significant increases in Special Education revenues and expenses is why a new revised budget is proposed, roll call vote taken, motion carries unanimously.
 - d. MS (Sundblad/Kangas) to approve Proposed FY23 budget, La Plante had questions regarding ESSER funds and lunch program that were answered by Taintor from BerganKDV, roll call vote taken, motion carries unanimously.
 - e. NDMA Long Range budget model was discussed.
7. Reports
 - a. Executive & Associate Directors
 - i. Personnel changes – None at this time.
 - ii. Strategic Plan Update – Kinzler talked us through the plan core values and goals and shared progress made and goals completed.
 - iii. Environmental Education Update – Three staff members with participate in virtual and onsite environmental education training offered by Osprey Wilds this week.

- iv. Academic Testing and Achievement Update – MCA testing results will not be available until sometime in August
 - v. Enrollment Update – Enrollment is currently higher than a year ago due to increased enrollment in grades 7 and 8. There are currently 13 students on the waiting list for E1.
 - vi. Activities and Happenings related to the school, staff, students, families, community – Shari, Sam, and RuthAnn Colvin represented NDMA in our Water Carnival parade. July 18th 7:45 – 9:15 p.m. is our Annual NDMA Family Pool Party.
- b. Board Activities –
- Received NDMA Q-Comp report -Shari will send out to board members electronically.
 - Board Training – Select and complete Brian Carpenter webinar sessions most helpful to you in carrying out your position(s) as a board member.
8. Unfinished Business
- a. MS (Selchert/La Plante) to approve description for Administrator Review Committee, they will be meeting about 3 times a year and responsible for director reviews, roll call vote take; motion carries unanimously.
 - b.
9. New Business
- a. MS (Hoerner/Kangas) to approve a 2-year contract with Tamara Pulver for Special Education Director Services at \$15,000.00/year – Pulver has been very responsive to questions and requests regarding Special Education services at the school, roll call vote taken; motion carries unanimously.
 - b. MS (Stancek/Hoerner) to approve revised policy 304P- Executive Compensation, Colvin explained the changes to the policy, roll call vote taken; motion carries unanimously.
 - c. MS (Selchert/La Plante) to approve Bergan 2-year contract for professional services, roll call vote taken; motion carries unanimously.
 - d. MS (Hoerner/La Plante) to appoint Shari Colvin to open 2-year community member board position, roll call vote taken; motion carries unanimously.
10. Upcoming Meetings/Events/Announcements
- a. Next board meeting, Monday, July 18, 2022 – 5:30 p.m.
 - b. Finance Committee Meeting, July 11, 2022 – 12:00 p.m.
 - c. Policy/Governance Committee Meeting – TBD
11. Adjournment 6:57 p.m.

Respectfully submitted,

Tara Erickson
Recorder