



*New Discoveries*

*Montessori Academy*

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**Official Board of Directors**

**Meeting Minutes**

Monday, August 16, 2021

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 5:34 p.m.  
Voting members present in person and via Zoom Video Conferencing: Amanda Sunblad, Shari Colvin, Spencer Kangas, Patrick Selchert, Meytal Stancek, Patti Hoerner, Mia Madson, Chris LaPlante. Absent: Laura Stuber  
Non-voting members: Dave Conrad, Kirsten Kinzler, Dustin Reeves. Absent: Tara Erickson.
  2. Guests: None
  3. Spotlight Report – None this month
  4. Agenda – MS (LaPlante/Kangas) to approve the agenda; roll call vote unanimous; motion carries.
  5. Consent Agenda – MS (Stancek/Hoerner) to approve the consent agenda, roll call vote unanimous; motion carries.
    - a. Minutes of July 19, 2021 Meeting
    - b. Submitted Committee Reports
  6. Financials
    - a. Received June 2021 financial statements – There were a few ADMs in question – now back up at the 219 in the revised budget and showing a \$57,989 increase in balance for FY21. Reeves would still like to see if we could get funding for additional PreK students served.
    - b. MS (Hoerner/Sunblad) to approve July 2021 supplemental information report –no surprise expenses, roll call vote unanimous; motion carries.
2. Reports
- a. Executive & Associate Directors:
    - i. Personnel changes –new employment: new hire: Freedom Bishop, special education teaching partner
    - ii. Strategic Plan Update: covered in board work session following regular meeting.
    - iii. Environmental Education Update:
    - iv. Academic Testing and Achievement Update:
    - v. Enrollment Update:
    - vi. Activities and Happenings related to the school, staff, students, families, community: 26 teachers, administration and staff are participating in a seven module core instruction course on reading instruction beginning August 18<sup>th</sup>. Received approval to purchase a new van with ESSER II funds as soon as a new fleet van is available. Did not receive approval to purchase playground equipment for outdoor education purposes because the school does not own the building. NDMA students may no participate in Hutchinson Middle School extra-curricular activities – the school will pay a fee for participation and the family will pay the family fee – two students have

signed up for tennis and cross country. NDMA is sponsoring Children's Day at the McLeod County fair. The Back-to-School open house will be Thursday evening from 5:30-7:30 p.m.

- b. Board Activities
  - i. Worked on FY22 Strategic Plan goals following meeting
  - ii. Read and discuss next section of the Seven Outs – there was a little discussion on book content as it related to work on the current strategic plan.
3. Old Business
  - a. Board Meeting Schedule
    - i. Day of the month – remain the same as published last month
    - ii. Start time – remain at 5:30 p.m. for now – may need a later time in the future to accommodate Selchert's work schedule.
4. New Business
  - a. MS (Colvin/Sunblad) to authorize the Executive Director to determine COVID 19 protocols for NDMA staff, students and visitors – Conrad uses the Incident Command team/Instructional Leadership team (composed of board, parent, lead teacher, school psychologist, Title I specialist, and administration representatives) to advise on COVID 19 protocols for the school, roll call vote taken; motion carries unanimously.
  - b.
5. Upcoming Meetings/Events/Announcements
  - a. Next board meeting, September 20, 2021 – 5:30 p.m.
  - b. Finance Committee Meeting, September 13, 2021 – 12:00 p.m.
  - c. Policy/Governance Committee Meeting, September 13, 2021 – 1:00 p.m.
  - d.
7. Adjournment 6:03 p.m.

Respectfully submitted,

Shari Colvin