

New Discoveries Montessori Academy Technology Resources Use Policy 2019-2020

In order to use NDMA Technology Resources, users must understand and agree to the conditions in this policy. Users must sign this form to acknowledge that they accept these terms before they will be allowed to use *New Discoveries Montessori Academy* technology. The use of New Discoveries Montessori Academy technology is a privilege, not a right. Any misuse or abuse of the conditions listed below will result in the loss of privileges.

- ✚ Computers and technology resources are for academic purposes and school-related business only. Any other activity is not allowed, including games, playing music, internet messaging, personal email, etc.

- ✚ Users are only allowed to print materials related to their work for NDMA.

- ✚ Users are not allowed to download files or programs from the Internet that are not related to their work with/for NDMA.

- ✚ Users must take proper care of NDMA technology while they are using NDMA equipment. Any form of vandalism is not allowed. This includes any malicious attempt to physically deface, disable, destroy, or hack into computers or the network, or to harm or destroy data of another user.

Users who do not comply with the above conditions will have privileges revoked. In cases of vandalism, Users will be responsible for any reasonable cost necessary for repair or replacement of the item, as well as potential legal consequences.

Acceptance of NDMA Technology Resources Use Policy.

I have read the NDMA Technology Resources Use Policy.

I understand the conditions listed in the policy, as well as the consequences for not following the policy.

I agree to use the school technology in a responsible, respectful manner.

User Name (Please Print): _____

User Signature: _____ Date: _____

*****for office use only*****

Purpose/Reason for using technology _____
