



*New Discoveries*

*Montessori Academy*

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**Official Board of Directors**

**Meeting Minutes**

Monday, October 21, 2019

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 6:02 p.m.  
Voting members present: Peggy Enerson, Spencer Kangas, Shari Colvin, Tara Oberg, Amanda Sundblad, Patti Hoerner. Absent: Patrick Selchert, Jennifer Thompson.  
Non-voting members: Dave Conrad, Tara Erickson, Kirsten Kinzler. Absent: Dustin Reeves.
2. Guests: none.
3. Spotlight Report – No report this month because of continuing work on FY20 Strategic Plan.
4. Agenda – MS (Enerson/Kangas) to approve the agenda with changes to new business and upcoming meetings, d. Special meeting for approval of the Annual Report, all aye; motion carries.
5. Consent agenda – MS (Sundblad/Hoerner) to approve the consent agenda, all aye; motion carries.
  - a. Minutes of September 16, 2019 Meeting
  - b. Submitted Committee Reports
6. Financials
  - a. Received September 2019 financial statements, briefly discussed budget goals and that administration will be looking for additional cuts to expenditures.
  - b. MS (Hoerner/Colvin) to approve September 2019 supplemental information report, everything looked good, roll call vote unanimous; motion carries.
7. Reports
  - a. Executive & Associate Directors - please see attached reports.
    - i. Personnel changes – resignations: Michaela Williamson, dismissals, reassignments, and new employments: Karisa Showalter, Mabelle Wessmann as paraprofessionals.
      1. Posting
    - ii. Strategic Plan Update
    - iii. Environmental Education Update
    - iv. Academic Testing and Achievement Update
    - v. Enrollment Update – reported in finance committee meeting notes.
    - vi. Activities and Happenings related to the school, staff, students, families, community- Conrad is in the process of developing a basketball program for boys and girls, grades four through eight. 5<sup>th</sup> & 6<sup>th</sup> graders will be going to Audubon Center of the North Woods in Sandstone Nov. 11 -13. There will be a family discoveries evening with a school play performance and reading activities on Nov. 7.
  - b. Board Activities
    - i. Continued Work on Strategic Plan Goals for 1 hour prior to regular meeting.
8. Old Business
  - a. Change Board Designation status from Parent to Community Member – Jennifer Thompson – tabled.

9. New Business

- a. Approve FY19 Annual Report – tabled until October 30, 2019 special meeting.
- b. MS(Hoerner/Kangas) to approve FY20 Strategic Plan as drafted tonight, all aye; motion carries.
- c. MS (Hoerner/Enerson) to approve the transfer application to MOChA, all aye; motion carries.
- d. MS (Enerson/Sundblad) to approve the renewal application of ACNW, there was discussion as to why we need to complete renewal if we are moving forward with a new authorizer (it's just part of the process), all aye; motion carries
- e. MS (Sundblad/Hoerner) to approve the review and revision of policies, 214P Out-of-State Travel by School Board Members; 410P Family & Medical Leave; 412P Expense Reimbursement Policy; 413P Harassment and Violence; 414P Mandated Reporting of Child Neglect or Physical or Sexual Abuse; 415P Mandated Reporting of Maltreatment of Vulnerable Adults; 506P Student Discipline; 514P Bullying Prohibition; 522P Student Sex Nondiscrimination; 524P and 524F Internet Acceptable Use and Safety Policy; 533P Wellness; and 616P School District System Accountability; 701.1P School District Budget and 701.2P Fund Balance as amended – it was noted that parents can now acknowledge compliance with the technology use policy through the JMC parent portal – roll call vote unanimous; motion carries.

10. Upcoming Meetings/Events/Announcements

- a. Special meeting for approval of the Annual Report, October 30, 2019 – 10:30 a.m.
- b. Next board meeting, November 18, 2019 – 5:30 p.m.
- c. Finance Committee Meeting, November 11, 2019 – 1:00 p.m.
- d. Policy/Governance Committee Meeting, tbd

11. Adjournment 7:05 p.m.

Respectfully submitted,  
Tara Erickson