



Greetings Mulberry

Hello Parents & Students!

First and foremost - we MISS YOU ALL!! I know we are in unprecedented times, but we will get through this together. As I mention often, we are stronger and smarter together. Distance learning may look different, but we are still a community of learners. To help us navigate our Distance Learning, I am providing a few guidelines.

Schedule - Contacts

I am sending a recommended schedule for students to follow. I do understand families are trying to work through the logistics of working on schoolwork and other family needs. However, there are 2 specific times that are important to try to work around - ELA and Math. During ELA we will connect face-face with a video conference at times, we may also use this option for Math. Since we would like everyone available, it is important to follow the suggested times. However, please know I will be available throughout the day as well to answer questions students may have. You may reach out to Miss Kari, Miss Ramirez, or myself with any questions. For those who work with Ms. Ortloff, she too is available to help as needed.

Miss Kari
kari.rettig@newdiscoveries.org

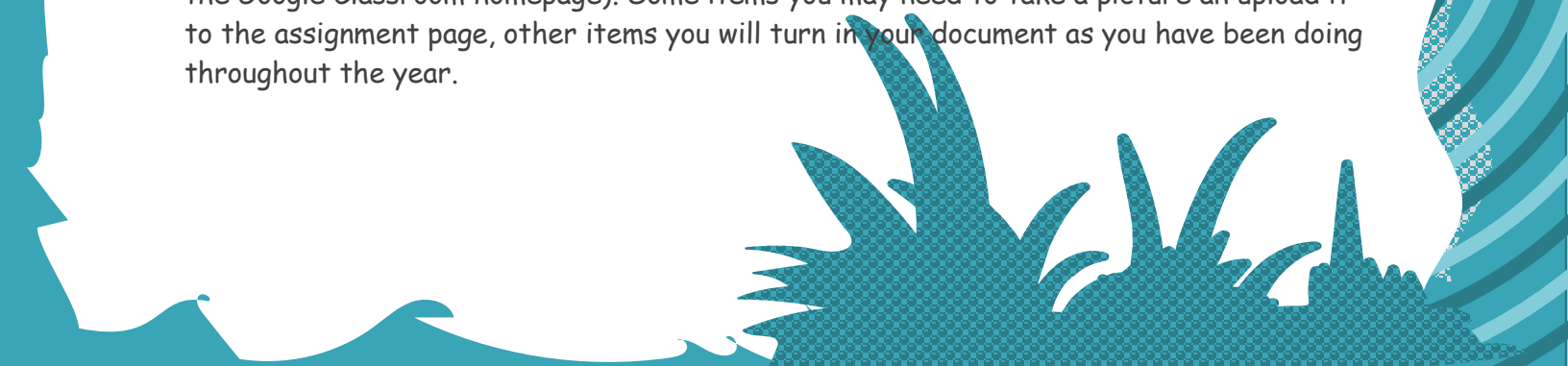
Ms. Ramirez
amber.ramirez@newdiscoveries.org

Ms. Polzin
tamara.polzin@newdiscoveries.org

Ms. Ortloff
kimberly.ortloff@newdiscoveries.org

Classroom Materials

I will send home materials as needed but many of our items will also be on Google Classroom. Assignments will be turned in using Google Classroom. You can find the due dates for assignments on your Google Calendar (look for the icon on the top left corner of the Google Classroom homepage). Some items you may need to take a picture and upload it to the assignment page, other items you will turn in your document as you have been doing throughout the year.





Classroom Communication

Google Hangout/Meet or Zoom sessions will be scheduled for Morning Meetings and ELA coursework; possibly small group sessions for Math as well. We will let you know when Google Hangout/Meet or Zoom sessions will occur. You will be invited to join a meeting; this will be listed in your calendar or a link may be added to an announcement. If you want a face-face conversation with us, please feel free to connect with us yourself using these tools. Also, as mentioned, we are available at any time to help. Please call, text, email, or chat with us if you need help!

Distance Learning Expectations

Excellence ~ Respect ~ Accountability

These remain the core principals at New Discoveries Montessori Academy. As you work with the class as a whole or in small groups, please be cognizant of others and their needs. Please share your questions or comments but please do watch your airtime (how much time you are controlling the conversation). Other expectations are as follows:

- Check in by 9 am. Daily attendance **is still required**. Check the Morning Announcement page for updates and the daily schedule. (you will need to add this in Google Classroom) We will begin the day with a face-face meeting at times.
- Participate in virtual discussion meetings - review the guidelines for discussion meetings (found in your Morning Announcement page)
- Review Google Classroom pages daily to review postings and assignments.
- Review your Google Calendar for assignments and **complete assignments on time!**
- Lean on your peers for help when needed.
- Call, text, email, or chat with your teachers when you need help!!
- Find time to have fun!!!

As I mentioned, we all miss you, yes- each of you 😊! This is a new adventure for all of us. We will figure it out together. We will more than likely fail at times, that is ok! We will learn from it 😊 Take care of yourselves and please check in as often as possible.

Ms. Polzin

