1. Call Meeting to Order – Roll Call
2. Welcome/Introduction of Guests
3. Spotlight Report – No report this month because of continuing work on FY20 Strategic Plan
4. Approval of Agenda
5. Board of Directors Code of Ethics
6. Election of Officers
   a. Chair
   b. Vice Chair
   c. Secretary
   d. Treasurer
7. Approval of Consent Agenda
   a. Minutes of June 17, 2019 Meeting
   b. Submitted Committee Reports
8. Financial Reports
   a. June 2019 financial statements not ready at time of meeting
   b. Approve June 2019 supplemental information report
9. Reports
   a. Executive & Associate Directors
      i. Personnel changes – resignations, dismissals, reassignments, and new employments
      ii. Strategic Plan Update
      iii. Environmental Education Update
      iv. Academic Testing and Achievement Update
      v. Enrollment Update
      vi. Activities and Happenings related to the school, staff, students, families, community
   b. Board Activities – Continue Work on Strategic Plan Goals
10. Old Business
    a. Approve Employee Benefits
    b.
11. New Business
    a. Change Board Designation status from Parent to Community Member – Jennifer Thompson
    b. Board Meeting Schedule
       i. Day of the month
       ii. Start time
       iii. Location
    c. Board Members Conflict of Interest Disclosure
       i. Authorizer Statement of Assurances
       ii. Building Lease
       iii. Monthly Conflict of Interest Disclosure(s) as needed
    d. Confirm/appoint members of board of directors of (School) Building Company
i. 2018-19 Appointees: David Conrad, Kirsten Kinzle, Tara Erickson

e. Committee Assignments
   i. Finance Committee
   ii. Policy/Governance Committee
   iii. Marketing Committee
   iv. Technology Committee
   v. Facilities Committee
   vi. NDMA Instructional Leadership Team

f. Designation of Financial Manager
   i. Dustin Reeves

g. MDE Designations
   i. Designate MDE Identified Official with Authority (IOWA)
   ii. Title Grant programs Authorized Representative
   iii. Special Education Director

h. Designation of Depositories
   i. Citizens Bank and Trust, Hutchinson, MN
      1. Approve authorized signers on accounts
         a. Board Chair
         b. Board Treasurer
         c. Board Appointed Administrator(s)
         d. Financial Manager
   ii. MN School District Liquid Assets Fund Plus (MSDLAF+)

i. Collateralize Funds in Excess of FDIC Insurance (currently at $250,000) – need 110% of excess amount.

j. Delegation of Authority to make electronic funds transfers
   i. Financial Manager
   ii. Board Chair
   iii. Board Treasurer
   iv. Board Appointed Administrator
   v. Electronic Funds Transfers can be made for:
      i. A claim for payment from an imprest payroll bank account or investment of excess money
      ii. Payment of federal, state, and unemployment taxes (deductions and/or benefits)
      iii. Payment of contributions to the Teachers Retirement Association (TRA) and the Public Employee Retirement Association (PERA) (deductions and benefits)
      iv. Payment of other payroll related deductions and benefits (when appropriate)
      v. Monthly building lease payments
      vi. Monthly payment of credit card charges
      vii. Vendor payments (when appropriate)
      viii. Draws and repayments for line of credit
      ix. Other payments as approved by the school board

k. Granting of Administrative Authority: Dustin Reeves and Judith Darling are granted Administrative authority to execute and update any and all Cash Management Agreements with Citizens Bank and Trust Co. and MSDLAF+ and to further grant authority to certain BerganKDV employees to perform activities necessary to carry out bank account-related functions and electronic transfers including, but not limited to:
   i. Payment of: employee payroll; federal, state, and unemployment taxes (deductions and/or benefits); and other payroll related deductions and benefits (when appropriate)
   ii. Payment of contributions to the Teachers Retirement Associations (TRA) and to the Public
Employee Retirement Association (PERA) for deductions and benefits.

iii. Payments, including, but not limited to: building lease payments, credit card payments, and other vendor payments (when appropriate).

iv. Other payments authorized by the board of directors
v. Monitoring, reconciliation, and management of bank transactional activity
vi. Transfer of funds between the school’s bank accounts at Citizens Bank
vii. Investment of excess funds
viii. Execution and release of pledge agreements
ix. Temporary and permanent ACH Limit changes
x. Management of Positive Pay system

1. Credit Card Authorization – Employees authorized to have school issued card and credit limits
   i. Board Appointed Administrator - $
   ii. Associate Director - $
   iii. Administrative Assistant - $
   iv. Accounts Payable Officer - $

m. Designation of Official Newspaper (required for posting of public notices)– Hutchinson Leader
n. Approval of Daily and Hourly Rates of Pay (substitutes, casual workers, etc.)
o. Designation of school attorney(ies) and authorization for Board Chair or Board Appointed Administrator to access as needed.
p. As recommended by finance committee, approve extending our contract with Bergan KDV for financial services at the following rates: 2019-2020 - $4,500/month; 2020-21: $4,635/month; 2021-22: $4,775/month.
q. As recommended by finance committee, approve extending our contract with Tamera Pulver for Special Education Director services at the following rate: 2019-20 - $15,000/year.
r. Acknowledge receipt of ACNW Sounding Board #6 on Charter Board Meeting Agendas.

12. Upcoming Meetings/Events/Announcements
   a. Board, Teachers and Administration Meet & Greet, August 19, 2019 – 4:00 p.m.
   b. Next board meeting, August 19, 2019 – 5:30 p.m.
   c. Finance Committee Meeting, August 12, 2019 – 1:00 p.m.
   d. Policy/Governance Committee Meeting, August 12, 2019 – 2:30 p.m.
   e. Cokato Corn Carnival Parade, August 12, 2019 – 6:20 p.m.

13. Adjournment