1. Call Meeting to Order – Roll Call
2. Welcome/Introduction of Guests
3. Spotlight Report – No report this month because of work on FY19 Strategic Plan
4. Approval of Agenda
5. Board of Directors Code of Ethics
6. Election of Officers
   a. Chair
   b. Vice Chair
   c. Secretary
   d. Treasurer
7. Approval of Consent Agenda
   a. Minutes of June 18, 2018 Meeting
   b. Submitted Committee Reports
   c. Personnel changes – approve resignation, dismissal and new employments as submitted
8. Financial Reports
   a. Receive June 2018 financial statements
   b. Approve June 2018 expenditures and receipts report
9. Reports
   a. Executive & Associate Directors
      i. Environmental Education Update
      ii. Academic Testing and Achievement Update
      iii. Enrollment Update
      iv. Activities and Happenings related to the school, staff, students, families, community
   b. Board Activities –
10. Old Business
    a. Approve FY19 Strategic Plan
    b.
11. New Business
    a. Accept resignation of board member Tony Ashwill
    b. Board Meeting Schedule
       i. Day of the month
       ii. Start time
       iii. Location
    c. Board Members Conflict of Interest Disclosure
       i. Authorizer Statement of Assurances
       ii. Building Lease
       iii. Monthly Conflict of Interest Disclosure(s) as needed
    d. Confirm/appoint members of board of directors of (School) Building Company
       i. 2017-18 Appointees: David Conrad, Kirsten Kinzler, Tara Erickson
e. Committee Assignments
   i. Finance Committee
   ii. Policy/Governance Committee
   iii. Marketing Committee
   iv. Technology Committee
   v. Facilities Committee
   vi. NDMA Instructional Leadership Team
f. Designation of Financial Manager
   i. Chuck Herdegen
g. MDE Designations
   i. Designate MDE Identified Official with Authority (IOWA)
   ii. Title Grant programs Authorized Representative
   iii. Special Education Director
h. Designation of Depositories
   i. Citizens Bank and Trust, Hutchinson, MN
      1. Approve authorized signers on accounts
         a. Board Chair
         b. Board Treasurer
         c. Board Appointed Administrator(s)
         d. Financial Manager
   ii. MN School District Liquid Assets Fund Plus (MSDLAF+)
   i. Collateralize Funds in Excess of FDIC insurance (currently at $250,000) – need 110% of excess amount.
j. Delegation of Authority to make electronic funds transfers
   i. Financial Manager
   ii. Board Chair
   iii. Board Treasurer
   iv. Board Appointed Administrator
   v. Electronic Funds Transfers can be made for:
      i. A claim for payment from an imprest payroll bank account or investment of excess money
      ii. Payment of federal, state, and unemployment taxes (deductions and/or benefits)
      iii. Payment of contributions to the Teachers Retirement Association (TRA) and the Public Employee Retirement Association (PERA) (deductions and benefits)
      iv. Payment of other payroll related deductions and benefits (when appropriate)
      v. Monthly building lease payments
      vi. Monthly payment of credit card charges
      vii. Vendor payments (when appropriate)
      viii. Draws and repayments for line of credit
      ix. Other payments as approved by the school board
k. Granting of Administrative Authority: Chuck and Judith Darling are granted Administrative authority to execute and update any and all Cash Management Agreements with Citizens Bank and Trust Co. and MSDLAF+ and to further grant authority to certain BerganKDV employees to perform activities necessary to carry out bank account-related functions and electronic transfers including, but not limited to:
   i. Payment of: employee payroll; federal, state, and unemployment taxes (deductions and/or benefits); and other payroll related deductions and benefits (when appropriate)
   ii. Payment of contributions to the Teachers Retirement Associations (TRA) and to the Public Employee Retirement Association (PERA) for deductions and benefits.
   iii. Payments, including, but not limited to: building lease payments, credit card payments, and
iv. Other payments authorized by the board of directors
v. Monitoring, reconciliation, and management of bank transactional activity
vi. Transfer of funds between the school’s bank accounts at Citizens Bank
vii. Investment of excess funds
viii. Execution and release of pledge agreements
ix. Temporary and permanent ACH Limit changes
x. Management of Positive Pay system

l. Credit Card Authorization – Employees authorized to have school issued card and credit limits
   i. Board Appointed Administrator - $
   ii. Associate Director - $
   iii. Administrative Assistant - $
   iv.

m. Designation of Official Newspaper (required for posting of public notices)– Hutchinson Leader
n. Approve Employee Benefits
o. Approval of Daily and Hourly Rates of Pay (substitutes, casual workers, etc.)
p. Designation of school attorney(ies) and authorization for Board Chair or Board Appointed Administrator to access as needed.
q. Accept CSP Expansion Grant

12. Upcoming Meetings/Events/Announcements
   a. Board, Teachers and Administration Meet & Greet, August 20, 2018 – 4:00 p.m.
b. Board Training – Book study using Carpenter’s Charter School Board University book, August 20, 2018 – 4:30 p.m.
c. Next board meeting, August 20, 2018 – 5:30 p.m.
d. Finance Committee Meeting, August 13, 2018 – 1:00 p.m.
e. Policy/Governance Committee Meeting, August 6, 2018 – 12:30 p.m.

13. Adjournment