

**Official Board of Directors**  
**Meeting Minutes**  
Monday May 20, 2013

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was called to order at 6:35 p.m. on Monday May 20, 2013. The meeting was held at New Discoveries Montessori Academy, Hutchinson, MN.

**Roll Call**

Voting Board members present: Lynn Brown, Shari Colvin, Dick Lennes, Jill Bierbaum. Absent: Louis Goldstein, Cynthia Vold.

Ex-officio members present: Dave Conrad, Bob Cannon, Chuck Herdegen, Tara Erickson.

Newly elected present: Lori Krych, Betty Jodzio, Vicki Hoeft, Stephanie Bandas.

Guests: Derek and Tari Niemeyer, Sandy Prieve, Anna Anderson, Heather Vaillancourt, Diane Bruemmer, Joan Sax, Lora Dagel, Doug Brown.

**Spotlight Report**

Joan Sax, Data and Instructional Coach, shared that from results to date, NDMA students appear to have surpassed achievement gap goals in most areas. NWEA reading testing is going on now. There will be more information next month as AIMSweb testing continues in the Spring.

Dr. Lora Dagel, Continuous Improvement Specialist & Instructional Coach, explained that the SIG (School Improvement Grant) application for year 2 is 140 pages because both the reading and math SIPs (School Improvement Plan) are included. She talked about how leadership and staff used the JEPD (Job Imbedded Professional Development) to look at the different components and collaborate on ideas and wording to use in the application. On May 24<sup>th</sup> we will hear from MDE the revisions that are needed, and we will have two days to make those revisions and resubmit the grant application. The money should be available to start the new fiscal year, July 1. Comprehensive needs assessment was worked on at JEPD – where we were, where we are, and where we need to go. All data input is used to put the August Needs Assessment together. Lora shared Dave Doty's site visit report. We have to respond to corrective actions by June 6. There was also a grant application submitted to Target for 10 e-readers.

**Work on Vision and Core Values**

**Approval of Agenda**

MSC (Jill/Lynn) all aye to approve agenda with addition under new business a. approving vision statement and core values, b. set aside time to address additional concerns.

**Approval of Consent Agenda**

MSC (Lynn/Jill) all aye to approve consent agenda with April 15 Meeting Minutes pulled.

- a. Minutes of Previous Meeting – discussion had. Strike the last line “a final draft...” – minutes approved
- b. Executive Committee – no report
- c. Policy/Governance Committee – meeting notes submitted

- d. Facilities Committee – no report
- e. Technology Committee – meeting notes submitted
- f. Finance Committee – no report

### **Financial Statements**

- a. MSC (Jill/Dick) to approve March financial statements. Discussion had. Motion approved with all members voting aye by roll call vote.
- b. MSC (Dick/Jill) to approve cost savings by reducing general education expenditures. Discussion had. Donated days (\$4,703.88) and employee donations/contributions/grant money (\$6,660.00) for a total of \$11,363.88. All members voting aye by roll call vote.
- c. Discussion held on April financials.
- d. A multi-year budget projection model was discussed. Motion to accept the April 26th multi year budget projection model as a preliminary budget. MSC (Dick/Lynn). All members voting aye by roll call vote.

### **Reports**

- a. Superintendent – Dave Conrad shared that we have some persons interested in the Reading Corp tutor position. Scholl enrollment numbers are steady.
- b. Technology – Server room equipment is owned once lease is up in November. There is a plan to hire a new technology support by July 1, 2013. Posting asap.

### **Old Business**

- a. Approve 2013-14 calendar. MSC (Jill/Dick) to approve calendar with amendment, all aye. Discussion had. MSC (Lynn/Dick) amendment made to remove Aug 7, 14, 21, and remove June 7 as a teacher work day.
- b. 2<sup>nd</sup> Reading Operation of NDMA Board of Directors policy #203. MSC (Dick/Lynn), all aye.
- c. Potential Strategic Planning dates will be sent via email to board members.

### **New Business**

- a. Approve vision statement and core values. MSC (Jill/Lynn) all aye.
- b. Address additional concerns: discussion was had.

A motion was made to adjourn, with all members present voting aye, the Board Meeting adjourned at 10:34 p.m.

Respectfully submitted,  
Tara Erickson

All supporting documents are available as part of the official record