

New Discoveries Montessori Academy

1000 5th Ave SE Hutchinson, MN 55350

320.234.NDMA (6362)

Official Board of Directors

Meeting Minutes

Monday January 21, 2013

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was called to order at 6:35 p.m. on Monday January 21, 2013. The meeting was held at New Discoveries Montessori Academy, Hutchinson, MN.

Roll Call

Voting Board Members present: Shari Colvin, Cynthia Vold, Lynn Brown, Dick Lennes, Louis Goldstein. Absent: Jill Bierbaum.

Ex-officio members present: Dave Conrad, Tara Erickson, Bob Cannon. Absent: Chuck Herdegen.

The following guests were welcomed: Joan Sax and Shane Weinand.

Spotlight Report

Shane Weinand, NDMA's liaison with the Audubon Center of the North Woods, gave us an overview of the expectations of authorizers. ACNW is an official authorizer. They have a contract with the State Department who oversees them. ACNW will work with NDMA evaluating boards, financials, and budgets and reviewing policies, evaluations and goals.

Approval of Agenda

MSC (Dick/Louis) all aye to approve with changing wording "not met" to "no report".

Approval of Consent Agenda Consent agenda approved with previous minutes pulled, MSC (Louis/Cynthia) all aye.

- a. Minutes of Previous Meeting – discussion held, MSC (Louis/ Cynthia) all aye to approve corrected minutes.
- b. Executive Committee - no report
- c. Policy Committee – no report
- d. Facilities Committee – no report
- e. Technology Committee – no report
- f. Finance Committee – no report

Financial Statements

- a. Discussion held. Motion made to approve November Financial Statements. Roll call vote indicated all in favor MSC (Cynthia/Dick)

Reports

- a. Superintendent/School Improvement –Dave shared some current information about the finish up of the Kitchen Project, new students enrolled, interviews, new hires and implementation of RightStart Mathematics and Behavior Management. He also met with Chief Dan Hatton of the Hutchinson Police Department to conduct an informal safety audit.
- b. Data and Assessment update – Joan Sax, NDMA's Data and Instructional coach, shared some slides showing that our students are testing above the national norm for grade level mathematics concepts and applications. There is more testing coming up at NDMA, OLPA, MCA, and NWEA. NDMA is doing ONE MILLION MINUTES READING and in the first week 31,000 minutes had already been recorded.

Old Business

- a. MSC (Cynthia/Louis) all aye to approve the final reading of policy 413 and report form.
- b. Discussion had on proposed changes to bylaws.

New Business

- a. MSC (Dick/Louis) to approve first reading of Policy 213.

Upcoming Meetings/Events

- a. February 11th – 5:00-8:00 p.m. –Strategic Planning
- b. February 25th (4th Monday) – Board Meeting 6:30 p.m.
- c. March 18th – Board Meeting 6:30 p.m.

Adjourn Meeting

Adjournment 9:03 p.m.

Respectfully submitted,

Tara Erickson

Mission: "Education for Life" To provide children with a quality education that prepares them intellectually, physically, socially, creatively, and emotionally for our changing world and all its joys and challenges. An education for life.

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320.234.NDMA (6362)

Official Board of Directors Meeting Minutes

Monday December 17, 2012

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was called to order at 6:31 p.m. on Monday December 17, 2012. The meeting was held at New Discoveries Montessori Academy, Hutchinson, MN.

Roll Call

Voting Board Members present: Shari Colvin, Cynthia Vold, Jill Bierbaum, Dick Lennes, Louis Goldstein. Absent: Lynn Brown. New board members Dick Lennes and Louis Goldstein were welcomed and considered officially seated.

Ex-officio members present: Dave Conrad, Tara Erickson, Chuck Herdegen, Bob Cannon.

The following guests were welcomed: Derek Niemeyer.

Spotlight Report

Dr. Lora Dagel shared information on the response from the IR Burich Family Foundation. The foundation approved ezWrite by Mary Beckman with \$1,335.00 being awarded for this program.

Approval of Agenda

MSC (Cynthia/Louis) all aye.

Approval of Consent Agenda Consent agenda approved with e.Technology Committee pulled MSC (Cynthia/Louis). Discussion was held for clarification of the Technology Committee minutes. MSC (Cynthia/Louis) all aye.

- a. Minutes of Previous Meeting
- b. Executive Committee
- c. Policy Committee
- d. Facilities Committee
- e. Technology Committee
- f. Finance Committee

Financial Statements

- a. Motion was made to approve October Financial Statements. Roll call vote indicated all in favor MSC (Jill/Dick)

Reports

- a. Superintendent –Dave presented a board blast. He discussed the kitchen build out project. NDMA received a generous gift of \$1000 from Dr. Dagel to purchase books for the classrooms and Title 1 libraries. Dick made a motion to accept the generous gift, all aye. Discussion was also had concerning the security of our building. The staff is committed to offering a sense of security and safety for students. NDMA has procedures in place and drills are performed. Estimates are being taken on rekeying the locks on the classroom doors. MSC (Dick/Louis) to have Administration work through the Technology Committee to review and update current policies on security and safety.
- b. Data and Assessment update – NDMA started OLPA, it is a new practice test online to help students prepare for MCA math assessment. NWEA will start after the 1st of the year. Progress monitoring continues through AIMS web and the information is being used for instructing.

- c. School Improvement update – Thirteen program updates were submitted as well as an updated budget and docs on JEPD and testing schedules. Updates on the SIP (School Improvement Plan) were also part of the submissions. The Center of Excellence continues to work with us.

Old Business

- a. Final reading MSC (Dick/Cynthia) to approve policy # 214, MSC (Jill/Dick) to approve policy # 414, MSC (Dick/Jill) to approve policy # 415, MSC (Jill/Dick) to approve policy # 616 with correction of scratching the 1st academy.
- b. Appointment of committee members as follows: Facilities -**Jill Bierbaum**, Louis Goldstein. Policy -**Shari Colvin**. Finance -Cynthia Vold. Technology -**Lynn Brown**, Dick Lennes.
- c. Second reading policy 413, discussion, MSC (Dick/Cynthia) all aye.

New Business

- a. MSC (Dick/Cynthia) all aye to amend bylaws from 7 to 9 members.

Upcoming Meetings/Events

- a. Jan 8th 6:30-8:00 p.m. Family Reading Night.
- b. January 21st – next Board Meeting 6:30 p.m.
- c. February 18th – Board Meeting 6:30 p.m.

Adjourn Meeting

A motion was made by Jill and seconded by Louis, with all members present voting aye, the Board Meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Tara Erickson

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