

New Discoveries Montessori Academy

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Official Board of Directors Meeting Minutes

Monday November 19, 2012

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was called to order at 6:30 p.m. on Monday November 19, 2012. The meeting was held at New Discoveries Montessori Academy, Hutchinson, MN.

Roll Call

Voting Board Members present: Shari Colvin, Cynthia Vold, Jill Bierbaum, Lynn Brown.

Ex-officio members present: Dave Conrad, Tara Erickson, Chuck Herdegen. Absent: Bob Cannon.

The following guests were welcomed: Heather Vaillancourt, Stephanie Bandas, Amara Falk, Derek Niemeyer, Sheri Ellis, Michaleen Kalenberg.

Spotlight Report

Mr. Dennis Hoogeveen, of CliftonLarsonAllen, presented the year end 2012 financials and executive audit summary. He shared how the firm helps NDMA and works with options relating to the budget. Mr. Hoogeveen welcomes questions at anytime throughout the year.

Approval of Agenda

Add under Old Business: c. choose board chair. Agenda approved with changes M/S/C (Jill/Lynn)

Approval of Consent Agenda Consent agenda approved. M/S/C (Jill/Lynn)

- a. Minutes of Previous Meeting
- b. Executive Committee
- c. Policy Committee
- d. Facilities Committee
- e. Technology Committee
- f. Finance Committee

Financial Statements

- a. Motion was made to approve September Financial Statements. Roll call vote indicated all in favor M/S/C (Jill/Lynn)
- b. Discussion on October financials.

Reports

- a. Superintendent –Dave shared that subs have been hired so grade levels can meet to work on the Standards. Dr. Dagel, Rosine, Joan and Mary J. are all involved in this as well. We are grateful to have the extra admin support. There are plans to implement a building wide behavior plan after the December holiday break.
- b. Data and Assessment update –Dave shared data from the original testing with our kindergarteners. There are 4 PLC's meeting every week.
- c. School Improvement update – Last week Bob Cannon, Lora Dagel and Donna Herdegen traveled to MDE to learn about a program for logging data for the SIG and SIP to be used for the visit in March. Shari Colvin shared some information and resources she gathered on RtI as well as other learning ideas and materials from a conference she attended in Denver.

All supporting documents are available as part of the official record

Old Business

- a. Second reading of 102, 214, 414, 415, 616. MSC (Cynthia/Lynn)
- b. Appointment of committee chairs as follows: Facilities chair-Jill Bierbaum, Policy Chair-Shari Colvin, Finance Chair-Cynthia Vold, Technology Chair-Lynn Brown.
- c. Board positions were discussed and are as follows: Board Chair-Shari Colvin, Vice Chair-Jill Bierbaum, Treasurer-Cynthia Vold, and Secretary-Lynn Brown.

New Business

- a. Audit report was accepted MSC (Jill/Cynthia)
- b. Roll call vote indicated all in favor to give Chuck Herdegen and Dave Conrad authority to secure line of credit for another year with Citizens Bank. MSC (Jill/Cynthia)
- c. We had the 1st reading of policy 413 revision.
- d. Discussion was had about seating new board members. Decision was made to wait as all interested applicants were given a deadline of November 26th to get their paperwork submitted. The board will hold a special meeting to review all applications submitted and choose at least three at a special meeting to be held at 3:45 P.M. on November 29th.

Upcoming Meetings/Events

- a. November 30th is a work day for teaching staff. No School.
- b. Dave will be providing CPI training for staff the next 2 Mondays and Tuesdays, 4-6 p.m.
- c. Next board meeting December 17th at 6:30 pm.

Adjourn Meeting

A motion was made by Lynn and seconded by Cynthia, with all members present voting aye, the Board Meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Tara Erickson & Lynn Brown

Mission: "Education for Life" To provide children with a quality education that prepares them intellectually, physically, socially, creatively, and emotionally for our changing world and all its joys and challenges. An education for life

"para los ninos" – "for the children"

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