

Official Board of Directors
Meeting Minutes
Monday May 19, 2014

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was called to order at 5:30 p.m. on Monday April. The meeting was held at New Discoveries Montessori Academy, Hutchinson, MN.

1. Call Meeting to Order – The meeting was called to order at 5:30 p.m.
Voting members present: Shari Colvin, Jill Bierbaum, Lori Krych, Betty Jodzio, Vicki Hoeft.
Non-voting members: Dave Conrad, Chuck Herdegen, Tara Erickson, Kirsten Kinzler.
Welcome/Introduction of Guests: Lora Dagele, Rosine Hermodson-Olsen, and David Greenberg.
2. Spotlight Report – Special Education – Dave Conrad shared the Special Education Coordinator position responsibilities which will include compliance with laws and due process. This position fits between teacher and director. This would be the go-to person for the SpEd dept. and also be the administrative support at some of the meetings. We have 2 two candidates at this time.
3. MS (Jill/Lori) to approve agenda with additions of 9d and 9e, all aye, motion carries.
4. MS (Betty/Vicki) to approve the consent agenda, some background information was provided on the potential new hires, all aye, motion carries.
5. Financials
 - a. Received April financial statements, revenues were adjusted to better reflect expected income as the fiscal year is coming to an end. Actual enrollment numbers match the budgeted numbers, and the ending general fund balance goal should be met.
 - b. MS (Lori/Jill) to approve April expenditures and receipts report, there was some discussion about food service expenses, roll call vote, motion carries unanimously.
 - c. Approve FY 2015 preliminary budget, because of the difference in the preliminary and submitted School Improvement Grant budget and the extra \$25 per pupil increase in revenue, the approval of the FY 2015 budget was tabled until the June 23rd Board meeting.
6. Reports
 - a. Board Appointed Administrator – Superintendent report – Dave Conrad gave his updates on submission of the year three SIG application, hiring for Special Education, Environmental Learning, the ACNW site visit and an enrollment update. Full report available upon request.
 - b. Lora Dagele reported that Elizabeth Mumford has been hired by Read Corp to work as a full-time tutor for NDMA for the 2014-15 school year and that the School Improvement Grant (SIG) year 3 application was submitted two days early.
7. Old Business
 - a. MS (Jill/Betty) to approve 2014-15 School Calendar with corrections. There was some discussion as to what additional information , such as Montessori week and school programs, should be included in the calendar – they may be added later. All aye, motion carries.
8. New Business
 - a. MS (Lori/Vicki) to certify annual meeting election results: at NDMA’s Annual meeting on Monday, April 21, 2014, it was decided that Patrick Selchert, community member, and Susan Kubasch, parent member, will be seated as Board members on July 1, 2014. If we get another community member or a teacher to

be seated in one of the two 1-year positions available, then we will be able to seat Jennie Pirnie as a parent member as well. The elected positions are all three year terms.

- b. Approve Q comp annual report – tabled until June 23rd Board meeting.
- c. Plan for McLeod County Fair – Marketing Committee is working on a plan to move ahead with the fair and local parades.
- d. MS (Jill/Vicki) to approve a \$50,000 line of revolving credit, the state has held back half of the expected special education dollars this month impacting current cash flow, roll call vote, motion carries unanimously.
- e. Surveys and evaluations – family surveys will be handed out at the K/E1 Music Showcase on 5/23/2014 and student and staff surveys will also go out shortly. Staff was given their portion of the superintendent’s evaluation instrument to complete. The board will receive theirs after achievement data is available.

9. Upcoming Meetings/Events/Announcements

- a. Next board meeting, June 23, 2014 – 5:30 p.m.
- b. Technology Committee Meeting, May 30, 2014 – 1:30 p.m.
- c. Joint Facilities Committee Meeting
- d. Finance Committee Meeting, June 16, 2014 – 1:00 p.m.
- e. Marketing Committee Meeting, May 28, 2014 – 11:00 a.m.
- f. Policy/Governance Committee Meeting, June 16, 2014 – 3:30 p.m.

10. Adjournment MS (Jill/Lori) 7:07 p.m.

Respectfully submitted,
Tara Erickson