



1000 Fifth Avenue SE, Hutchinson, Minnesota 55350

320.234-6362, office 320.234-6300, fax [www.newdiscoveries.org](http://www.newdiscoveries.org)

Official Board Meeting Agenda

Monday, September 19, 2016 – 5:30 p.m. – NDMA

1. Call Meeting to Order – Roll Call
2. Welcome/Introduction of Guests
3. Spotlight Report
4. Approval of Agenda
5. Approval of Consent Agenda
  - a. Minutes of August 15, 2016 Meeting
  - b. Submitted Committee Reports
  - c. Personnel changes – approve resignation, dismissal and new employments as submitted.
6. Financial Reports
  - a. Receive August 2016 financial statements
  - b. Approve August 2016 expenditures and receipts report
7. Reports
  - a. Executive & Associate Directors
    - i. Environmental Education Update
    - ii. Academic Testing and Achievement Update
    - iii. Enrollment Update
    - iv. Activities and Happenings related to the school, staff, students, families, community
8. Old Business
9. New Business
  - a. Agreement/contract for services with Greater MN
  - b. Designation of Identified Official with Authority for the MDE External User Access Recertification System  
The Minnesota Department of Education (MDE) requires that school districts, charter schools or other organizations annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA) or organization. The Executive Director recommends the authorize **Dave Conrad** to act as the Identified Official with Authority for New Discoveries Montessori Academy.
1. Upcoming Meetings/Events/Announcements
  - a. Next board meeting, October 17, 2016 – 5:30 p.m.
  - b. Technology Committee Meeting
  - c. Joint Facilities Committee Meeting
  - d. Finance Committee Meeting, October 10, 2016 – 1:00 p.m.
  - e. Marketing Committee Meeting
  - f. Policy/Governance Committee Meeting, October 3, 2016 – 3:30 p.m.
  - g. Board Training on charter school finances – level II – November 21m 2016 – 4:30 p.m.
2. Adjournment