

**Official Board of Directors
Meeting Minutes
Monday April 15, 2013**

The Official Board Meeting of New Discoveries Montessori Academy of Hutchinson, MN was called to order at 6:32 p.m. on Monday April 15, 2013. The meeting was held at New Discoveries Montessori Academy, Hutchinson, MN.

Roll Call

Voting Board members present: Dick Lennes, Lynn Brown, Shari Colvin, Jill Bierbaum. Cynthia Vold. Absent: Louis Goldstein

Ex-officio members present: Dave Conrad, Bob Cannon, Chuck Herdegen. Absent: Tara Erickson.

Guests: Joan Sax, Rosine Hermodson-Olsen, Derek Niemeyer

Spotlight Report

Joan Sax presented data and assessment updates which included aggregate Math and Literacy test data by grade level. Test instruments included AIMS Web for K-6, OLPA Math for 3-6 and NWEA MAP for K-6.

No report on school improvement was available as Lora Dagel was ill.

Work on Vision and Core Values

Dick Lennes presented results of vision and core value statements based upon input by board members and recommended by the policy/governance committee.

MSC (Dick, Lynn) to approve draft versions of the amended Vision and Core Value statements going into the strategic planning meeting scheduled for April 19th. These statements are adopted in concept and open to revision. A final draft will be prepared for the June 2013 board meeting.

Approval of Agenda

MSC (Lynn/Louis) all aye to approve agenda.

Approval of Consent Agenda MSC (Dick/Cynthia) to approve consent agenda.

- a. Minutes of Previous Meeting
- b. Executive Committee – no report
- c. Policy/Governance Committee – meeting notes submitted
- d. Facilities Committee – no report
- e. Technology Committee – meeting notes submitted
- f. Finance Committee – no report

Financial Statements

- a. February Financial Statements. MS (Cynthia/Dick) to approve February financial reports. Motion approved with all members voting aye by roll call vote.
- b. Discussion held on March financials.

Reports

- a. Superintendent – Dave presented an update of recent events and enrollment numbers – report available upon request.
- b. Lynn presented an update on behalf of nominating committee. An email went out to NDMA families and staff informing them of the Annual Meeting on April 29, 2013 and the three open positions on the board. So far there has not been much interest.

Old Business

- a. 2013-14 Calendar update – Jill reported on progress of the 2013-14 school calendar approved by District 423. The calendar will not be finalized until mid-May when more information concerning additional hours/days required by the SIG (school improvement grant) are known. Dave reported that NDMA will have more school days than District 423. No action taken.
- b. MSC (Cynthia/Jill) to add June 7, 2013 as a student contact day.
- c. Present By-laws changes at the annual meeting – Dave will ask certified staff to vote on proposed By-laws changes. Two-thirds of certified staff must approve before being voted upon at annual meeting. Shari sent an email to ACNW liaison requesting authorizer approval of proposed By-laws changes.
- d. MSC (Cynthia/Dick) to approve first reading of policy on board of directors' job description. A copy of this draft policy will be made available to any person interested in serving on the board.

New Business

- a. Termination of work agreement with Steve Noga – MSC (Cynthia/Lynn) to terminate the work agreement with Steve Noga effective March 25, 2013.
- b. Superintendent review committee appointed which includes: Shari Colvin, Dick Lennes, and Louis Goldstein.

Upcoming Meetings/Events

- a. Strategic Planning Meeting - Thursday April 18, 2013 6:00 – 7:30 p.m
- b. Annual Meeting – Monday April 29, 2013 6:30 p.m.
- c. Board Training – Monday April 29, 2013 – 4:30 – 6:00 p.m. and 7:00 – 9:30 p.m.
- d. Next Board of Directors Meeting – Monday May 20, 2013 6:30 p.m.

A motion was made by Lynn and seconded by Louis, with all members present voting aye, the Board Meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Lynn Brown and Shari Colvin

Mission: “Education for Life” To provide children with a quality education that prepares them intellectually, physically, socially, creatively, and emotionally for our changing world and all its joys and challenges. An education for life.

All supporting documents are available as part of the official record